

AGENDA

TYPE: Regular Board Meeting

DATE: 3/26/2024 **TIME:** 9:30 AM

LOCATION: Boardroom of the Golden Hills School Division

DETAILS:

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

1.0	Atten	dance
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2.0 Call to Order

3.0 Acknowledgment

4.0 In Camera

4.1 In Camera Action
4.2 Out of In Camera Action

5.0 Approval of Agenda

5.1 Approval of Agenda Action

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of February 27, 2024

Action

8.0 REPORTS

- A) Chair's Report
- B) Board Committees
- C) Board Representatives to External Organizations
- D) Administration Reports

9.0 NEW BUSINESS

A) Action Items

9.1	Capital Planning (T. Sabir)	Action
9.2	Calendar 2025/2026 (J. Grimsdale)	Action

B) Information Items

9.3	Monthly Enrolment Monitoring Report (February) (T. Sabir)	Info
9.4	Budget Announcement (T. Sabir)	Info
9.5	Advocacy Planning (J. Grimsdale)	Info

10.0 School Monitoring Reports

10.1 Three Hills School Tour Info

11.0 ADJOURNMENT

11.1 Adjournment Action



Golden Hills School Division

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Tuesday, February 27, 2024 (9:30 AM)

1.0 Attendance

Present:

- a) Chair
 - Laurie Huntley
- b) Vice Chair
 - Jim Northcott
- c) Trustees
 - Jen Mertz
 - Barry Kletke (excused himself at 2:35 PM)
 - Justin Bolin
 - Rob Pirie
- d) Superintendent
 - Jeff Grimsdale
- f) Secretary Treasurer
 - Tahra Sabir
- g) Recording Secretary
 - Kristy Polet

Absent:

- e) Deputy Superintendent
 - Wes Miskiman

2.0 Call to Order

Chair Huntley called the meeting to order at 9:30 AM.

3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work, and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

4.0 In Camera

4.1 In Camera

Recommendation: BD#20240227.1001

MOVED by Trustee Kletke that the Board of Trustees go In Cameral at 9:30 AM.

Carried

4.2 Out of In Camera

Recommendation: BD#20240227.1002

MOVED by Trustee Kletke that the Board of Trustees rise from In Camera at 12:35 PM.

Carried

Recessed at 12:35 PM Reconvened at 1:05 PM

4.3 In Camera

Recommendation: BD#20240227.1003

MOVED by Trustee Kletke that the Board of Trustees go In Camera at 1:05 PM.

Carried

4.4 Out of In Camera

Recommendation: BD#20240227.1004

MOVED by Trustee Kletke that the Board of Trustees rise from In Camera at 1:19 PM.

Carried

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20240227.1005

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as amended with the addition of:

Appeal Motion #2024-01

Carried

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of January 23, 2024

Recommendation: BD#20240227.1006

MOVED by Trustee Pirie that the Board of Trustees approve the Regular Minutes of January 23, 2024, as presented.

Carried

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- February 1, 2024 Chair Huntley spoke with MLA, Chantelle de Jonge, information sharing conversation.
- February 9, 2024 Public School Boards' Association of Alberta (PSBC) meeting, Chair Huntley attended via Zoom.
- February 2, 2024 ASBA Zone 5 Meeting discussed ASBA Budget Assumptions and Sustainability.
- February 21, 2024 Federal Advocacy Session, has been recorded and can be located on the ASBA website for members.
- February 22, 2024 Summary government advocacy update and tracker.
- March 1, 2024 PSBAA Choice in Education: Challenges and Opportunities for Public Webinar, sent Zoom link to Trustees.
- March 3-5, 2024 Alberta Rural Education Symposium (ARES) Conference being held at the River Cree Resort and Casino near Edmonton.
- Annual Council of Councils meeting date to be determined.
- Superintendent Grimsdale and Chair Huntley are scheduled to meet with James Johnson, Chief of Staff for the Minister of Education on March 14, 2024.
- March 18, 2024 Chair's Meeting with the Minister of Education.

B) Board Committees

No information at this time.

C) Board Representatives to External Organizations

Trustee Northcott presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held February 2, 2024, at FrancoSud Division.

Chair Initials	Secretary Treasurer Initials
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- Discussed the President's report.
- Edwin Parr Awards will take place May 10, 2024, tickets are \$70.00 and will be hosted in Okotoks, AB, exact location to be determined.
- Trustee Pirie discussed ASBA budget, Chair Huntley forwarded Advocacy to Trustees.
- ASBA SGM will take place June 3-4, 2024, at the Westin Calgary Downtown. Discussion around budget as costs are going up. Discussion on fees. These are some items that will need to be decided upon at the SGM.
- Trustee Northcott will be presenting at the ARES conference on behalf of the Rural School Board Caucus (RSBC), regarding rural transportation.

D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

- Finance has filed the Annual Golden Hills Charity Return;
- Facilities:
 - Trinity Christian Academy Addition update slight changes to office windows for more privacy, adding exterior security cameras, adding fire sprinklers and insulation to gym vestibule.
 - Strathmore Dorm Roofs replacement has gone to public tender, closes in February.
 - Strathmore Maintenance Shop continue to upgrade lighting to LED fixtures, still investigating exterior and roof price repair.
 - Strathmore High School working on upgrading washrooms and new theatre seating to be replaced in the summer.
 - Acme Replacement School out to tender beginning of March.
 - Custodial Supplies RFP has gone to tender.
 - Drumheller Valley Secondary School Dry Cooler Replacement Tender closed February 15, 2024.
 - Custodial staff shortages caretaking supervisors have been filling in the gap.

Superintendent Grimsdale presented information on the following topics:

- February 21, 2024 Collaborative Day was hosted at Drumheller Valley Secondary School, very successful!
- New Curriculum Day (Science) for Grades 3, 4 and 5 took place on February 6, 7 and 13, 2024 at the Division Office.
- Annual Education Results Report (AERR) is being reviewed and will have updates made to what is reported.
- Signed two Memorandums of Understanding (MOU) one with NorQuest College and one with Bow Valley College.

Chair Initials	Secretary Treasurer Initials	
Chair initials	Secretary Treasurer Initials	

- 2024 Edwin Parr Award nominee is Chelsea Czibere from Dr. Elliott School, Runner Up Nominees are Mackenzie Moos from Strathmore High School and Tessa Andrews from Ecole Brentwood.
- Alberta School Employee Benefit Plan (asebp) hosted pre-retirement workshops on February 3 and March 9, 2024.
- Staffing:
 - working on a succession plan for Human Resources Director, interviewing candidates March 7, 2024.
 - Recruiting is going very well.

9.0 NEW BUSINESS

A) Action Items

9.1 Appeal Motion #2024-01

Recommendation: BD#20240227.1007

MOVED by Trustee Pirie that the Board of Trustees, Pursuant to Administrative Procedure 380 Student Appeals, the board has determined that there was no suspension to appeal, written reasons to follow. Appeal #2024-01

Carried

9.2 Budget Development Process (T. Sabir)

Recommendation: BD#20240227.1008

MOVED by Trustee Northcott that the Board of Trustees adopt the Budgeting Principles and a timeline for the 2024/2025 fiscal year subject to budget announcement.

Carried

9.3 Field Trips Studies/Student Excursion - Three Hills School (J. Grimsdale)

Recommendation: BD#20240227.1009

MOVED by Trustee Kletke that the Board of Trustees approve the proposed high school field studies/excursion for Three Hills School to Indianapolis, Indiana from July 21 to 26, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp. such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled, and parents must be advised that this will be the case.

Carried

9.4 Public School Boards Association of Alberta (PSBAA) Follow Up (J. Grimsdale)

The Board of Trustees will review at the March 26, 2024, board meeting.

Chair Initials	Secretary Treasurer Initials	
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B) Information Items

9.5 Monthly Enrolment Monitoring Report (January) (T. Sabir)

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for January 2024 to the Board of Trustees.

9.6 Transportation Monitoring Report 2022/2023 (T. Sabir)

Secretary Treasurer Sabir presented information on the Transportation Monitoring Report for the year ending 2022/2023 and Budget information for 2023/2024. This report provides an opportunity to consider the impact of Transportation Policy on the education of students in the jurisdiction.

9.7 Advocacy Planning (J. Grimsdale)

Superintendent Grimsdale and the Board of Trustees will discuss Advocacy Planning at the March 26, 2024, Board Meeting.

10.0 In Camera

10.1 In Camera

Recommendation: BD#20240227.1010

MOVED by Trustee Mertz that the Board of Trustees go In Camera at 2:56 PM.

Carried

10.2 Out of In Camera

Recommendation: BD#20240227.1011

MOVED by Trustee Pirie that the Board of Trustees rise from In Camera at 3:10 PM.

Carried

11.0 School Monitoring Reports

11.1 NorthStar Academy Tour will take place Tuesday, March 5, 2024

The Board of Trustees, Superintendent Grimsdale and Secretary Treasurer Sabir visited NorthStar Academy's new location in Red Deer on March 5, 2024, after attending the Alberta Rural Education Symposium in Edmonton, AB.

12.0 ADJOURNMENT 12.1 Adjournment Recommendation: BD#20240227.1012 The Board of Trustees adjourned at 3:28PM. Carried Chair

Secretary Treasurer

CAPITAL PLANNING



"Inspiring confident, connected, caring citizens of the world"

March 26, 2024

Background:

In accordance with the guidelines set forth by Alberta Education and Alberta Infrastructure, it is mandated that Boards submit their annual capital planning priorities by the deadline of April 1, 2024. This planning process encompasses several considerations, such as leases, modular classrooms, modernizations, new schools, and replacement (new) schools.

Capital planning considers the following needs: leases, modular classrooms, modernizations, new schools, and replacement (new) schools. Alberta Education evaluates all requests according to factors such as utilization rates, facility condition, and enrollment patterns in order to establish the Provincial priorities that are eligible for funding approval.

It is pertinent to mention that the aging schools in South Kneehill County, with Greentree School in Drumheller and Dr. Elliott in Linden present ongoing challenges.

These schools will require modernization/replacement to facilitate 21st Century learning opportunities.

On March 1st, as part last years budget announcement, Westmount School in Strathmore was approved for planning dollars. We need funding for design and construction.

Recommendation:

That the Board of Trustees approves the request replacement schools for the following:

- 1. Westmount School currently received "planning funding"
- 2. Greentree School Replacement
- 3. Dr. Elliott School Replacement

Jeff Grimsdale

Superintendent

Tahra Sabir

Secretary Treasurer

Talva Sabir

GOLDEN HILLS

CALENDAR 2024/2025

"Inspiring confident, connected, caring citizens of the world"

March 26, 2024

Background:

In accordance with Administrative Procedure 130, *School Year and School Day*, the Board shall approve all school year calendars. The criteria for the development of this calendar is established through this same Administrative Procedure.

Over the past number of years parents have suggested changes to the school year calendar. As a district we have also experienced increased pressure to provide more collaborative time for staff in order to facilitate work towards our Educational Plan goals. After a series of consultations with school administration, staff and school councils, a pilot calendar for the 2025/2026 school year has been developed for the Board's consideration.

Context for parents for this proposed change:

- We have had parent feedback over the past few years about specific concerns on our current calendar:
 - o Parents are uncomfortable with an August school start for their children
 - Parents do not like having to come back to school for two days during Family Day week
 - We get mixed feedback in regard to an Easter holiday vs Spring Break

Context for teachers for this proposed change:

- We have some challenges with our existing calendar for teachers:
 - Teachers do not work the same way as they did 20 years ago. Then, they planned alone, taught alone and their classroom was separate from every other classroom. Today, they plan together, they develop common assessments and share best practices between classrooms – they need to be much more connected to be effective.
 - We need more collaborative time for teachers to be able to accomplish this. The option
 of substitute teachers for release time is not the preferred solution from the
 perspectives of the school, the teachers or the parents.
 - Our recent C2 committee survey results indicated in addition to instructional coach support, teachers would appreciate more time to collaborate on district and school initiatives with their peers.

We have considered a calendar that would work for us in this new educational reality and also be appreciated by parents and responsive to feedback we have received from all stakeholders.

Proposed criteria for developing these pilot calendars:

- This is a continued pilot calendar for the 2025/2026 school year
- No reduction in annual instructional hours for students
- Students do not start school before September 1

- Same Christmas vacation
- Family Day week is now a week off for students
- Easter holiday is still scheduled but may be under consideration to look at a Spring Break in future years based on additional feedback
- Continue a maximum of 177 instructional days and have four collaborative days (all still workdays for staff)
- We will continue to add about 8-10 minutes on to the instructional day.

Provincial context

- Over the last few years, more than half of school districts in the province have made calendar
 adjustments in order to accommodate collaborative days to support staff capacity building and
 the success of district goals.
- To date, districts that have made this adjustment have reported positive feedback.

Additional considerations

- The attached proposed pilot calendar is exceptional in regard to our existing calendar criteria.
 - Our current AP 130 indicates that a calendar shall be submitted for Board approval at least six months in advance
 - o Our current AP 130 indicates that a calendar shall include 181 instructional days
- There has been significant school administration and staff consultation as well as sharing and feedback from parents. More significant staff feedback regarding the Collaborative Days is available.

Recommendation:

That the Board of Trustees approves the proposed 2025/2026 School Year Calendar as a pilot for the school year.

Jeff Grimsdale

Superintendent of Schools

Golden Hills School Division 2025 - 2026 SCHOOL YEAR - DIVISION OFFICE USE ONLY DRAFT

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Instructional Days 177

Total

89

Total

Christmas Break – 2 weeks Family Break – 1 week Easter Break – 1 week The Regular Board of Trustees meetings are normally held on the fourth Tuesday of each month except for July and August.

(Provincial Requirement – 950 hours)

Senior High – Minimum – 1010 hours

(Provincial Requirement – 1000 hours)

**Recommended Parent/Teacher Interview Day – Alternate day may be designated

88

Student Start Date September 3, 2025

Students start classes Semester break

Diploma Exam Days

First Day of Semester

Draft exam dates -S/B updated by Ab Ed in Nov 2024



MONTHLY ENROLMENT MONITORING REPORT

"Inspiring confident, connected, caring citizens of the world"

March 26, 2024

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring, and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on the September 29, 2023, enrolment of provincially funded students, Siksika funded students and International funded students. Enrolment information has been adjusted for the New Funding Model.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Jeff Grimsdale

Superintendent

Tahra Sabir

Secretary Treasurer

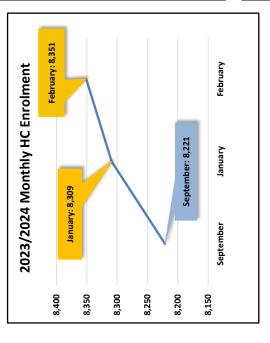
Talva Sabir

Golden Hills School Division Enrolment

Schools - Month to Month Comparison Sept 30 to Feb 29, 2024 * Enrolment information has been adjusted for the **New Funding Model**

kindergarten adjusted to 1.0

*Please note



		September 30, 2023*	February 29, 2024	January 31, 2024	
Configuration	School				Difference
K-6, 10-12	Acme School	211.00	210.00	212.00	-2.00
6-У	Carbon School	51.00	58.00	28.00	0.00
К-6	Carseland School	00.98	79.00	81.00	-2.00
6-2	Crowther Memorial Jr. High School	470.00	462.00	461.00	1.00
6-Я	Dr. Elliott Community School	198.00	199.00	197.00	2.00
7-12	Drumheller Valley Secondary School	368.00	366.00	361.00	5.00
У-У	Ècole Brentwood Elementary School	210.00	211.00	211.00	0.00
K-12	George Freeman	496.00	494.00	491.00	3.00
У-У	Greentree School	329.00	355.00	325.00	0.00
K-12	Prairie Christian Academy School	00.682	293.00	294.00	-1.00
10-12	Strathmore High School	00.169	00.689	00'689	0.00
K-12	Three Hills School	449.00	458.00	459.00	-1.00
6-Я	Trinity Christian Academy	222.00	221.00	221.00	0.00
K-12	Trochu Valley School	263.00	268.00	269.00	-1.00
К-6	Westmount School	365.00	368.00	369:00	-1.00
K-12	Wheatland Crossing	339.00	340.00	340.00	0.00
9-У	Wheatland Elementary School	302:00	306.00	307.00	-1.00
	Sub Total	5,372.00	5,377.00	5,375.00	2.00
6-2	Colonies	392.00	388.00	388.00	0.00
7-12	Drumheller Outreach	00.6	11.00	11.00	0.00
1-12	Golden Hills Learning Academy	467.00	594.00	538.00	56.00
1-12	NorthStar Academy	394.00	385.00	390.00	-5.00
7-12	Strathmore StoreFront	103.00	112.00	112.00	0.00
	Sub Total	1,365.00	1,490.00	1,439.00	51.00
	Homeschool	854.00	869.00	874.00	-5.00
	Shared Responsibility	196.00	190.00	193.00	-3.00
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-3.00 -**3.00**

273.00 **428.00**

270.00 **425.00**

279.00 **434.00 8,221.00**

155.00

155.00

8,309.00

8,351.00

Total HEADCOUNT

Sub Total

International (Incl. Online)

Siksika

155.00

45.00

1,067.00

1,059.00

1,050.00

Sub Total Provincial Total

GOLDEN HILLS

BUDGET ANNOUNCEMENT REPORTING

"Inspiring confident, caring citizens of the world"

March 26, 2024

Background:

On Thursday, February 29th, 2024, the Honorable Demetrios Nicolaides, Minister of Education, provided an overview of the budget for the 2024/2025 fiscal year.

Once we receive the Funding Manual and our school divisions profile, we will have a better understanding, the specifics of the funding are essential for our budgeting strategies.

Three main themes included in the budget are investment in:

- 1. Enrolment,
- 2. Inflation/affordability; and
- 3. Education mandate which includes mental health, learning loss, and school infrastructure.

Budget points of interest for Golden Hills are as follows:

- 4.4% Increase (Total Education Budget is \$9.3B)
- Reserve Cap changed to 6% (we were at 3.15%) This change will allow us to plan long term and provide timely resources for our students.
- PUF Grant introduction of two count dates, going up substantially (we don't have the details on this yet)

Below is a brief summary of the Provincial Education highlights for 2024/2025

- For the 2024/2025 year, Supplemental Enrolment Growth grant will continue to enhance funding for any school authority experiencing significant actual growth in comparison to the previous school year.
- Learning Support Funding will increase to more than \$1.5 billion, including Specialized Learning Support, Program Unit Funding, English as ad Additional Language, Refugee Student, First Nations, Metis and Inuit, and School Nutrition, provides school authorities with flexibility to address the diverse learning needs of their students.
- **Transportation Funding** increase of \$79.8 million, to support school authorities with rising fuel costs, insurance, driver training as well as increasing capacity to meet regulatory requirements by September 2025.
- Operations and Maintenance (POM) and IMR funding increase of \$66 million.

Golden Hills will continue to pursue program initiatives and system improvements to ensure that students get the best education in Golden Hills.

Talva Sabir

Recommendation:

That the Board of Trustees receives the 2024/2025 Budget overview as information.

Jeff Grimsdale Tahra Sabir

Superintendent Secretary Treasurer



ADVOCACY PLANNING

"Inspiring confident, caring citizens of the world"

March 26, 2024

Background:

The Board's main priority is to advocate for quality education and equal programming opportunities for students at Golden Hills. To this end, the Board of Trustees maintains an Advocacy Committee with the purpose of developing advocacy priorities and a plan to share these concerns with the Golden Hills stakeholders and community, provincial authorities and other municipal officials.

Recommendation:

That the Board of Trustees consider potential updates of the Advocacy Plan for the 2023/24 school year.

Jeff Grimsdale

Superintendent