



Board Policy 10

Policy Development and Review

Policy development is a key responsibility of the Board. Policies constitute the will of the Board in determining how the Division will be operated. Policies provide effective direction and guidelines for the action of the Board, Superintendent, staff, students, electors and other agencies. Policies also serve as sources of information and guidelines to all who may be interested in or connected with the operation of the Division. Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board.

The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide public education and compliance with the School Act and provincial as well as federal legislation.

Board policies shall provide an appropriate balance between the responsibility of the Board to develop the broad guidelines to guide the Division and the opportunity for the Superintendent to exercise professional judgment in the administration of the Division.

Specifically

1. The Board can choose to develop new policy or amend policy at any time.
2. The Board may choose to strike a committee for policy work or choose to delegate that work to the Superintendent.
3. In considering a proposed new policy, or revised existing policy, or recommendation for deletion of a policy or the recommendation for a policy to remain in force, the Board may take one of the following steps:
 - 3.1 Adopt the policy as proposed
 - 3.2 Adopt the policy with modifications
4. Only those policies which are adopted and recorded in the minutes constitute the official policies of the Board.
5. In the absence of existing policy, the Board may make decisions, by resolution, on matters affecting the administration, management, and operation of the Division. Such decisions carry the weight of policy until such time as specific written policy is developed.
6. The Board may request the Superintendent to change an administrative procedure to a draft Board policy, and will provide the rationale for same.
7. The Superintendent must develop administrative procedures as specified in Policy 11 and may develop such other procedures as deemed necessary for the effective operation of the Division; these must be in accordance with Board policies.

GOLDEN HILLS SCHOOL DIVISION

REPLACING POLICY DATED:
February 10, 2009

NEW POLICY

BOARD APPROVAL:
January 22, 2019

MOTION NO.
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8. The Board may also delete a policy and subsequently delegate the Superintendent authority over this area. The Superintendent may choose to then develop an administrative procedure relative to this matter.
9. All Board policies shall be publicly available and posted on the Division website.
10. The Board shall regularly review its policies.

Legal Reference:

- School Act, R.S.A. 2000, C. S-3, S. 60, 61

May 13, 2007 Amended

Feb. 10, 2009 Reviewed

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