

**PROGRAM EVALUATION**

**Background**

Programs may be reviewed and evaluated for the purpose of ensuring that program goals and objectives are being pursued and achieved in an efficient and effective manner.

**Procedures**

1. Programs to be evaluated shall be identified in the Division's three year education plan. The term "Program" refers to the sub organizations of the Division including, but not limited to, academic programs, special needs programs, caretaking services and transportation.
2. The type of evaluation shall be determined by the Superintendent and members of the appropriate staff. The terms of reference shall include:
  - 1.1 Steering committee
  - 1.2 Procedures for developing criteria
  - 1.3 Information collection procedures
  - 1.4 Suggested consultants/evaluators
  - 1.5 Timelines
  - 1.6 Cost
3. Evaluations will be used to make decisions in regard to:
  - 3.1 The maintenance, modification or discontinuation of existing programs
  - 3.2 The need for the development and implementation of other programs
  - 3.3 The ways in which existing or proposed objectives can be achieved in a more efficient manner.
4. All program evaluations will, following a final report to the Board, become public documents.

Reference: Section 60, 61, School Act