

STUDENT ATTENDANCE

Background

Student achievement is affected by attendance. The Division, therefore, encourages regular attendance by students in order to maximize their educational opportunities.

Procedures

1. Each school shall develop written procedures that will encourage school attendance.
2. The school shall maintain accurate attendance records and communicate this information to parents and students who are sixteen years of age or older.
3. Should a student's attendance become identified as a continuing problem:
 - a) The Principal will communicate the concern in writing to the student and parents and explain attendance expectations that the student must achieve.
 - b) If the student continues not to meet the attendance expectations, a second letter will be sent to the parents indicating the seriousness of the problem and requesting a meeting.
 - c) The Principal will advise parents of the possible consequences such as:
 - Referred to the attendance board and/or
 - Recommendation for expulsion from the school
4. If the student fails to meet these conditions the Principal shall notify the Attendance Officer.

Reference: Section 1, 12, 13, 14, 15, 60, 61, 126, School Act