

Administrative Procedure 413

ADMINISTRATION OF MULTIPLE SCHOOL COMMUNITY SITES

Background

In recognition of the additional administrative responsibilities for principals and associate principals assigned to multiple school community sites, the Board of Trustees provides additional administrative allowances as outlined below, in addition to the benefits provided in the Collective Agreement – Article 4 – Additional Allowances.

Procedures

1. A school community site is defined as a standalone school serving the educational needs in a different and/or unique community of students and parents with a designated school parent council. For the purposes of this AP, all Hutterite schools in Golden Hills School Division will be considered together as one additional school community site. Outreach and Store Front Schools are not considered as additional school community sites.
2. In addition to the provisions provided in the Collective Agreement – Article 4 – Additional Allowances, a principal assigned to one or more than one school community site will receive an additional annual administrative allowance, in recognition of the additional school community(ies), as per Schedule D.
3. Payment of these additional administrative allowances shall commence the later of either September 1, 2013 or the effective date of appointment and shall continue for as long as the administrator is responsible for more than one school community site.
4. A principal who is employed on a part-time basis for the full school year or a portion thereof shall be paid that fraction of the annual additional administrative allowance which corresponds to the fraction of time employed.
5. Dependent upon the day to day administrative responsibilities, the vice principal who is employed on a part-time basis for the full school year or a portion thereof may be paid that fraction of half of the annual additional principal administrative allowance which corresponds to the fraction of time employed.