



GOLDEN HILLS SCHOOL DIVISION

AGENDA

TYPE: Regular Board Meeting

DATE: 10/27/2020 **TIME:** 9:30 AM

LOCATION: Boardroom of the Golden Hills School Division

DETAILS:

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

1.0 Attendance

2.0 Call to Order

3.0 Acknowledgment

4.0 In Camera

4.1 In Camera

Action

4.2 Out of In Camera

Action

5.0 Approval of Agenda

5.1 Approval of Agenda

Action

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of September 22, 2020

Action

8.0 REPORTS

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

9.0 NEW BUSINESS

A) Action Items

9.1 Modular Request 2020-2021 (T. Sabir)

Action

9.2 Electoral Wards and/or Subdivisions - Education Act (T. Sabir)

Action

9.3 Disposal of School Land - Midland School Property (T. Sabir)

Action

B) Information Items

9.4 Enrolment Monitoring Report (September 2020) (T. Sabir)

Info

9.5 Human Resources Monitoring Report (W. Miskiman)

Info

9.6 School Division Three-Year Education 2020-2023 Plan and Annual Education Results Report 2019-2020 (B. Daverne)

Info

9.7 Advocacy Planning (B. Daverne)

Info

10.0 ADJOURNMENT

10.1 Adjournment

Action



MINUTES

Golden Hills School Division No. 75

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Tuesday, September 22, 2020 (9:30 AM)

1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Jennifer Mertz

c) Trustees

- Barry Kletke
- Rob Pirie
- Justin Bolin

d) Superintendent

- Bevan Daverne (excused at 1:58 p.m.)

e) Secretary Treasurer

- Tahra Sabir

f) Associate Superintendent

- Jeff Grimsdale (excused at 1:58 p.m.)

h) Recording Secretary

- Kristy Polet

Absent:

c) Trustee

- Jim Northcott

g) Deputy Superintendent

- Wes Miskiman

2.0 Call to Order

Chair Huntley called the meeting to order at 9:29 a.m.

3.0 Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

4.0 In Camera

4.1 In Camera

Recommendation: #BD20200922.1001

MOVED by Trustee Kletke that the Board of Trustees go In Camera at 9:30 a.m.

4.2 Out of In Camera

Recommendation: #BD20200922.1002

MOVED by Trustee Pirie that the Board of Trustees rise from In Camera at 10:41 a.m.

Break

Recessed at 10:41 a.m.

Reconvened at 11:00 a.m.

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: #BD20200922.1003

MOVED by Trustee Pirie that the Board of Trustees approve the September 22, 2020 agenda with the addition to Action Item: - 9.2 PSBAA 2021 Fee Schedule and Budget

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Organizational Minutes of August 25, 2020

Recommendation: #BD20200922.1004

MOVED by Trustee Kletke that the Board of Trustees approve the August 25, 2020 Organizational Minutes.

7.2 Regular Minutes of August 25, 2020

Recommendation: #BD20200922.1005

MOVED by Trustee Pirie that the Board of Trustees approve the August 25, 2020 Regular Minutes.

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed Alberta School Boards Association (ASBA) special meeting that was held on September 17, 2020 via zoom. The meeting was to discuss College of Alberta School Superintendents (CASS) as a Professional Organization.
- Meeting to be set up with MLA, Nathan Horner, United Conservative Party (UCP) for Drumheller-Stettler.
- Discussed ASBA survey re: MLA Connections - Charm Offensive.
- Discussed Public School Boards Association of Alberta (PSBAA) 2021 Membership Fee and Budget.

B) Board Committees

Trustee Pirie presented information on the following topics:

- Chair Huntley, Vice Chair Mertz and Trustee Pirie attended Alberta School Boards Association (ASBA) Zone 5 zoom meeting held September 4, 2020.
- Trustee Kletke had no new information to report on at this time from the Public School Boards Association (PSBAA).

C) Board Representatives to External Organizations

Nothing to report on at this time.

D) Administration Reports

Associate Superintendent Grimsdale presented information on the following topics:

- Leading and Learning Sessions offered to Teachers.
- New Teacher Orientation date, Wednesday, September 30, 2020.
- Learning @ Home, 280 students are registered.
- Learning Academy - increase in Jr and Sr high enrolment.
- Alberta Health Services - working closely with them to determine needs of the students.
- Working with Jr. and Sr. high sports Teachers on safety and support plans for re-introducing sports programs.
- Discussed Provincial Achievement Tests (PAT) - opting out for Grades six and nine.

Secretary Treasurer Sabir presented information on the following topics:

- Transportation:
 - Shortage of bus drivers (relief), 14 drivers retired, division office has posted ads.
 - MELT "S" is a complicated factor, government looking into modifying.
- Insurance:
 - Alberta Risk Managed Insurance Consortium (ARMIC) holding first AGM September 28, 2020.
 - Quotes to be received soon from the future brokers, Marsh.

Superintendent Daverne presented information on the following topics:

- Discussed OH&S Audit across the province.
- COVID - school start up ran smoothly.
- Absenteeism has risen in the schools 5-20%.
- Colony Schools - delayed start up do to COVID in the colonies.
- Personal Protective Equipment (PPE) - continuously brining in for school and staff.
- Weekly meetings with Principals.
- Allowing limited band practice and indoor singing as per Alberta's Chief Medical Health Officer, Dr. Deena Hinshaw.
- Parent and Teacher Interviews will be conducted virtually.
- New teachers have been hired for Learning @ Home program.
- Graduations - delayed from 2019-2020 school year,
 - Trochu Valley School, October 10, 2020
 - Prairie Christian Academy, September 26, 2020.

Break

Recessed at 12:20 p.m.

Reconvened at 1:00 p.m.

9.0 NEW BUSINESS

A) Action Items

9.1 Advocacy Planning (B. Daverne)

Recommendation: #BD20200922.1006

MOVED by Trustee Kletke that the Board of Trustees table agenda item Advocacy Planning until further review.

9.2 Public School Boards' Association of Alberta (PSBAA) 2021 Fee Schedule and Budget (B. Daverne)

Recommendation: #BD20200922.1007

MOVED by Trustee Kletke that the Board of Trustees supports the Public School Boards' Association of Alberta (PSBAA) 2021 Fee Schedule and Budget.

B) Information Items

9.3 Preliminary Enrolment (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented the Preliminary Enrolment to the Board of Trustees for information.

9.4 System Enhancement (J. Grimsdale)

Recommendation:

Associate Superintendent Grimsdale presented information to the Board of Trustees on how we are committed to constant improvement. Teacher effectiveness has a critical impact on student success and to ensure educators have regular opportunities to learn and enhance their practice.

9.5 IMR and Capital Projects Monitoring Report (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented information on the combined funding for Infrastructure Maintenance Renewal (IMR) and on the Capital Maintenance Renewal (CMR) Stimulus package that was announced on April 15, 2020. The funding provides upgrading and /or replacement of major building components to meet regulatory requirements for health, safety and extends the life and quality of school facilities.

9.6 Family School Community Resource Program (J. Grimsdale)

Recommendation:

Associate Superintendent Grimsdale presented information to the Board of Trustees on how GHSD Family School Community Resource Program strives to assist students in developing the social-emotional learning competencies that they will need to be successful in school and later in life. Understanding and promoting positive mental health in schools is a shared responsibility of parents, educators and community partners.

10.0 ADJOURNMENT

10.1 Adjournment

Recommendation: #BD20200922.1008

MOVED by Trustee Pirie that the Board of Trustees adjourn at 2:22 p.m.

Chair

Secretary Treasurer



MODULARS REQUEST

2020/2021 SCHOOL YEAR

"Inspiring confident, connected, caring citizens of the world"

October 27, 2020

Background:

Alberta Education's submission date for requesting new modular classrooms for the 2021/2022 school year is earlier than the usual of November 1 and will also coincide with the School Area Capacity and Utilization review program (AC&U). School boards are now being asked to provide their **final requests** to Education by **Friday, October 30, 2020**. The earlier deadline ensures sufficient time for Education's review, time for the Deputy Minister to review and approve recommendations before the end of the calendar year.

Reasons for this change:

- To provide time for your division to consult with your schools, review enrolment data from the September 30 count.
- To ensure there is sufficient time for Education's review of submission and for the Deputy Minister to review and approve recommendations before the end of this year.

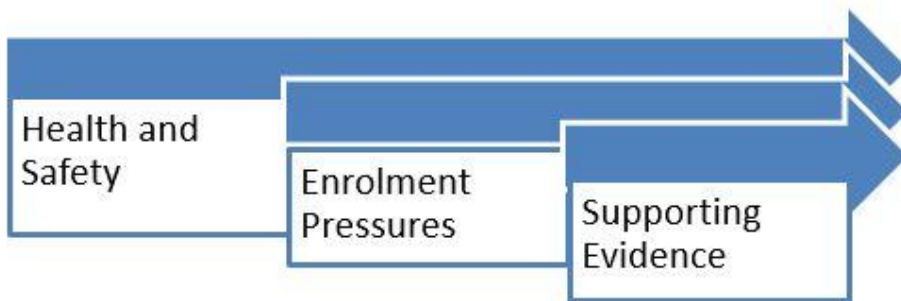
Once again, Capital Planning will accept and consider requests from school boards for the demolition of portable/modular classrooms and the reclamation of the affected school sites. In order to submit a request, information verifying the condition of the portable/modular classroom must accompany the submission.

Over the past few years, Capital Planning has been able to redeploy a number of existing modular/portable classrooms between jurisdictions. In doing this, they are asking Divisions to identify units in good condition that may be surplus to our needs. In order to be considered for reallocation, we must:

- Ensure that the condition of the units being redeployed is "good";
- Units built post-2014 require Manufacturer name, modular type and age;
- Units built pre-2015 require Manufacturer name, configuration drawings and Operations & Maintenance Manual;
- and a third –party assessment report.

Capital Planning has requested that school jurisdictions identify; in priority order, emergent modular classroom needs and portable/modular classroom move requests for 2021/2022. As in previous years, Alberta Education will use the following criteria to determine the priority order for the allocation of modular classrooms to school jurisdictions:

Criteria to Determine Priority Order for Modular Classrooms



As previously mentioned, the deadline date for submission to Alberta Education is **October 30, 2020**. Alberta Education has advised this deadline will allow the approved units to be ordered, constructed, delivered and set up in time for the start of the 2021/22 school year. Approval decisions will be communicated to school jurisdictions in early 2021.

It is recommended that Golden Hills request modular classrooms for the following schools:

Strathmore High School (SHS) Strathmore - Grades 10-12	
Utilization Rate from 2019/2020	60%
Enrolment Headcount	635 students; Projections indicate growth of over 36 students in the next 15 years
Issue	Every classroom is fully utilized Exhausted all other approaches to increase usage & efficiency of existing space Growth in students and programs have created the need for more classroom space
Request	Funding for 1 modular classrooms
Proposed Placement	See attached

Trinity Christian Academy Strathmore – Grades 1-9	
Utilization Rate from 2019/2020	87%
Enrolment Headcount	169 students – Projections indicate growth of over 65 students in the next 15 years.
Issue	Program Continues to grow and all the TCA classrooms are full. For the past 5 years enrolment has grown over 75%. We anticipate future growth to continue at a similar rate.
Request	Funding for 4 modular classrooms
Proposed Placement	See attached

Prairie Christian Academy – Grades K-12	
Utilization Rate from 2019/2020	77%
Enrolment Headcount	304 students – Projections show this program to increase by over 120 students in the next 15 years.
Issue	Program continues to grow and classroom space is fully utilized with a science lab and art classroom sharing space. Current CTS room is used as a classroom. Large grade 1 class that needs to be split next year and for the next 11 years.
Request	Funding for 1 modular classroom
Proposed Placement	See attached

Recommendation:

That the Board of Trustees approves the recommended modular requests for the 2021/2022 school year.

School	Request
Strathmore High School (Strathmore)	1 modulars
Trinity Christian Academy (Strathmore)	4 modulars
Prairie Christian Academy (Three Hills)	1 modular
TOTAL	6 modulars

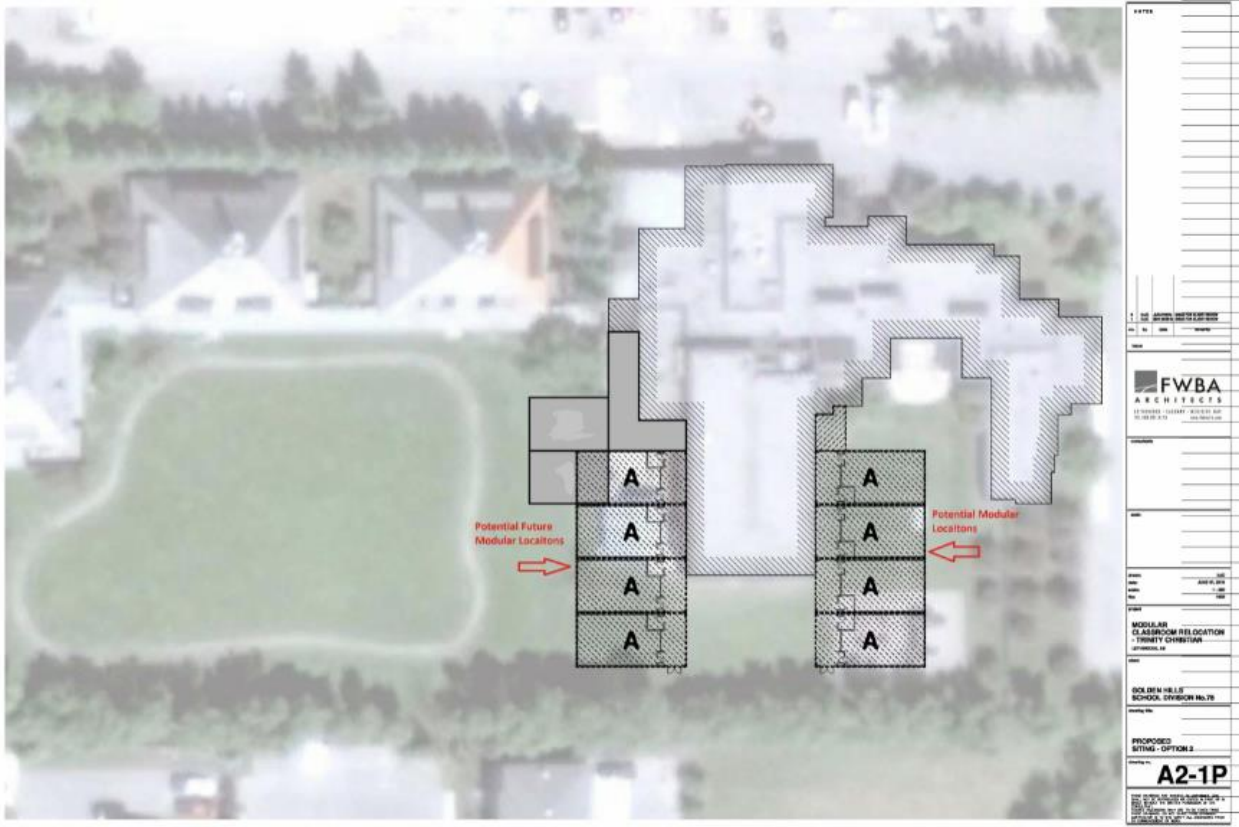


Bevan Daverne
Superintendent



Tahra Sabir
Secretary Treasurer

Trinity Christian Academy





ELECTORAL WARDS AND/OR SUBDIVISIONS Education Act (s76)

"Inspiring confident, connected, caring citizens of the world"

October 27, 2020

Background:

As per the *Education Act*, sec 76, *Establishment of Wards*, School Divisions that have wards and/or subdivisions can pass a bylaw to amend electoral boundaries and/or trustee representation. If they have wards and/or subdivisions, they must confirm or amend the ward and/or subdivision boundaries by December 31, 2020 for the 2021 general election. A ward and/or subdivision bylaw will remain in force unless it is repealed by December 31 in the year prior to the next general election being held.

Golden Hills restructured and approved their Wards at the January 14, 2013 Board meeting. The Division went from seven (7) to five (5) wards.

- **Motion: #BD20130114.1010** **MOVED by Trustee Bolinger** that the Board of Trustees give first reading to Bylaw 01/2013. CARRIED
- **Motion: #BD20130114.1011** **MOVED by Trustee McKay** that the Board of Trustees give second reading to Bylaw #01/2013. CARRIED
- **Motion: #BD20130114.1012** **Moved by Trustee Tucker** that the Board of Trustees give unanimous consent for third and final reading of Bylaw #01/2013. CARRIED UNANIMOUSLY

Ministerial approval (Order #018/2013) was granted March 7, 2013 for the restructuring of Golden Hills electoral wards.

Attached for Trustee reference is the Division's current bylaw #001/2013, Board Policy 7(Board Operations), Ministerial Order #018/2013 and Section 76 of the *Education Act*.

Recommendation:

That the Board of Trustees gives first, second and third readings to the current Bylaw 001/2013 that was approved at the January 14, 2013 Board meeting.

That the Board of Trustees approve of the current bylaw remaining the same for the electoral boundaries and that the total number of trustees to be elected shall remain to be six (6); two (2) from Ward 4, and one (1) from each of Wards 1, 2, 3 and 5.

Bevan Daverne
Superintendent of Schools

Tahra Sabir
Secretary Treasurer

Establishment of wards

76(1) The board of a school division may by bylaw

- (a) provide for the nomination and election of trustees by wards and determine the boundaries of the wards, or
- (b) provide for the election of trustees by the general vote of the electors.

(2) A bylaw passed under this section

- (a) does not apply to the general election next following the passing of the bylaw unless it is passed before December 31 in the year prior to that general election being held, and
- (b) does not apply to or affect the composition of the board until the date of the next general election to which the bylaw applies.

(2.1) Subject to subsection (2.2), a board shall provide a copy of a bylaw passed under this section to the Minister as soon as possible after the bylaw is passed.

(2.2) A board shall provide a copy of a bylaw passed under this section to the Minister before December 31 in the year prior to an election year.

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(3) A bylaw passed under this section must, if practicable, provide that the number of trustees to be elected in each ward is in the same proportion to the total number of trustees of the board as the population of the ward is to the population of the school division.

(4) A board shall establish, implement and make publicly available a policy respecting the considerations and process used by the board to determine ward structures.

(5) The Minister may make regulations respecting

- (a) the nomination and election of trustees by wards or electoral subdivisions;
- (b) the partition of a school division into wards.

2012 cE-0.3 s76;2015 c6 s17;2019 c7 s17

March 7, 2013

Tahra Sabir, Secretary
Golden Hills School Division No. 75
435A Highway #1
Strathmore AB T1P 1J4

Dear Ms. Sabir:

Attached for your records is a copy of the Ministerial Order 018/2013, The Golden Hills Division No. 75 Electoral Ward Order

If you should require further information, please call me at 780-427-7645. To be connected toll free from outside of Edmonton, call 780 310 0000 and give the operator the appropriate telephone number.

Sincerely,



Darlene Pruden
Education Manager-Business Operations
Business Operations & Stakeholder Support Branch

Attachments

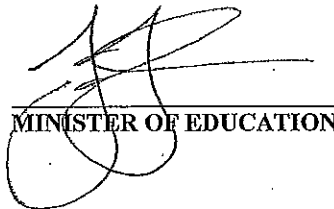
cc: Laurie Watt, Interim Chief Administrative Officer, Kneehill County
Jennifer Deak, County Manager, Wheatland County
Ray Romanetz, Chief Administrative Officer, Town of Drumheller
Dwight Stanford, Town Manager, Town of Strathmore
Lori Conkin, Town Manager, Town of Three Hills
Maureen Chalack, Chief Administrative Officer, Town of Trochu
David Alderdice, Chief Administrative Officer, Village of Acme
Debra Grosfield, Municipal Administrator, Village of Carbon
Jennifer Pratt, Chief Administrative Officer, Village of Hussar
Joanne Weller, Chief Administrative Officer, Village of Linden
Lois Mountjoy, Administrator, Village of Rockyford
Mary Lynne Campbell, Executive Director, Public School Boards Association of Alberta
Michael Merritt, ADM, Alberta Municipal Affairs
David Anderson, Executive Director, Alberta School Boards Association



GOVERNMENT OF ALBERTA
DEPARTMENT OF EDUCATION
MINISTERIAL ORDER (# 018/2013)

I, Jeff Johnson, Minister of Education, pursuant to Section 262(5) of the **School Act**, make the Order in the attached Appendix, being The Golden Hills School Division No. 75 Electoral Ward Order.

DATED at Edmonton, Alberta March 5, 2013.



MINISTER OF EDUCATION

APPENDIX

MINISTERIAL ORDER (# 018 / 2013)

SCHOOL ACT

The Golden Hills School Division No. 75
Electoral Ward Order

1 Pursuant to Section 262(5) of the School Act, Bylaw No. 01/2013 being a bylaw to provide for the nomination and election of trustees of The Board of Trustees of The Golden Hills School Division No. 75, is hereby approved.

2 The nomination and election of trustees shall be by wards as follows:

- (a) One (1) trustee shall be elected from Ward 1 (Three Hills, Torrington, Huxley, Trochu and Area)
- (b) One (1) trustee shall be elected from Ward 2 (Acme, Carbon, Linden and Area)
- (c) One (1) trustee shall be elected from Ward 3 (Drumheller)
- (d) Two (2) trustees shall be elected at from Ward 4 (Strathmore)
- (e) One (1) trustee shall be elected from Ward 5 (Carseland, Gleichen, Cluny, Hussar, Rockyford, Standard and Area)

3 The boundaries of the wards referred to in section 2 are described as follows:

- (a) Ward 1 (Three Hills, Torrington, Huxley, Trochu and Area) shall be comprised of the following lands:

Township 31, Range 21, West of the 4th Meridian

Sections 18 to 21 inclusive; Sections 29 to 31 inclusive; That portion of Section 17 lying North of the creek; Those portions of Sections 15, 28, 32, and 33 lying West of the Red Deer River; Those portions of the Northeast quarter of Section 9 lying North of the creek; Those portions of the Northeast quarter of Section 10 and 16 lying West of the Red Deer River and North of the creek.

Township 31, Range 22, West of the 4th Meridian

Sections 13 to 36 inclusive.

Township 31, Range 23, West of the 4th Meridian

Sections 13 to 36 inclusive.

Township 31, Range 24, West of the 4th Meridian

Sections 13 to 36 inclusive.

Township 31, Range 25, West of the 4th Meridian

Sections 13 to 36 inclusive.

Township 32, Range 21, West of the 4th Meridian

Sections 6, 7, and 18; Those portions of Sections 5, 8, 17, 19, 20, 30, and 31 lying West of the Red Deer River.

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MINISTERIAL ORDER (# 018/2013)

Township 32, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 32, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 32, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 32, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 32, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 32, Range 27, West of the 4th Meridian
Sections 12 and 13; Sections 23 to 26 inclusive; Section 36; East half of
Section 14.

Township 33, Range 22, West of the 4th Meridian
Sections 2 to 11 inclusive; Sections 15 to 22 inclusive; Sections 28 to 33
inclusive; Those portions of Sections 1, 12, 13, 14, 23, 27, 34, and 35 lying West
of the Red Deer River.

Township 33, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 33, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 33, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 33, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 33, Range 27, West of the 4th Meridian
Section 1; Sections 12 and 13; Sections 24 and 25; Section 36.

Township 34, Range 21, West of the 4th Meridian
Sections 29 to 32 inclusive; Those portions of Sections 18, 19, 20, 28, 33, and 34
lying North and West of the Red Deer River.

Township 34, Range 22, West of the 4th Meridian
Sections 3 to 10 inclusive; Sections 13 to 36 inclusive; Those portions of Sections
2, 11, and 12 lying North and West of the Red Deer River.

Township 34, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 34, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

APPENDIX

MINISTERIAL ORDER (# 018 / 2013)

Township 34, Range 25, West of the 4th Meridian
Sections 1 to 30 inclusive; Sections 34 to 36 inclusive.

Township 34, Range 26, West of the 4th Meridian
Sections 1 to 6 inclusive; Sections 9 to 16 inclusive; Sections 21 to 28 inclusive.

Township 34, Range 27, West of the 4th Meridian
Section 1.

Township 35, Range 24, West of the 4th Meridian
Sections 1 to 6 inclusive.

Township 35, Range 25, West of the 4th Meridian
Sections 1 and 2.

- (b) Ward 2 (Acme, Carbon, Linden and Area) shall be comprised of the following lands:

Township 27, Range 17, West of the 4th Meridian
Sections 5 and 6; Fractions of Sections 3, 4, 7, 8, and 9 lying West of the Red Deer River.

Township 27, Range 18, West of the 4th Meridian
Sections 1 to 12 inclusive; Sections 15 to 20 inclusive; Section 30; Those portions of Sections 13, 14, 23, 29, 31, and 32 lying South of the Red Deer River; South half of Section 21; Those portions of the South half of Section 22 lying South of the Red Deer River.

Township 27, Range 19, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 27, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 27, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 27, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 27, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 27, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 28, Range 18, West of the 4th Meridian
Those portions of the West half of Section 6 lying outside of the Town of Drumheller and within Wheatland County.

Township 28, Range 19, West of the 4th Meridian
Sections 1 to 6 inclusive; Sections 9 and 10; That portion of the South half of Section 12 lying outside of the Town of Drumheller and within Wheatland County; Those portions of Section 11 lying South and West of the Red Deer River.

APPENDIX

MINISTERIAL ORDER (#018 / 2013)

Township 28, Range 20, West of the 4th Meridian
Sections 1 to 24 inclusive; Sections 27 to 34 inclusive; Those portions of Sections 26 and 35 lying outside of the Town of Drumheller.

Township 28, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 28, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 28, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 28, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 29, Range 20, West of the 4th Meridian
Sections 5 and 6; West halves and Southeast quarters of Sections 4 and 7; Southwest quarter of Section 3; That portion of Southwest quarter of Section 18 lying outside of the Town of Drumheller and within Wheatland County.

Township 29, Range 21, West of the 4th Meridian
Sections 1 to 12 inclusive; Sections 14 to 22 inclusive; Sections 28 to 33 inclusive; Those portions of Sections 13, 23, 24, 26, 27, and 34 lying South and West of the Red Deer River.

Township 29, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 29, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 29, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 29, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 29, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 30, Range 21, West of the 4th Meridian
Sections 5 to 8 inclusive; Sections 16 to 21 inclusive; Sections 28 to 33 inclusive; Those portions of Sections 3, 4, 9, 15, 22, 27, and 34 lying West of the Red Deer River.

Township 30, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 30, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 30, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

APPENDIX

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Township 30, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 30, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 31, Range 21, West of the 4th Meridian
Sections 4 to 8 inclusive; West half and Southeast quarter, and those portions of the Northeast quarter of Section 9 lying South of the creek; Those portions of Sections 3, 10, and 15 lying West of the Red Deer River; Those portions of Sections 16 and 17 lying South of the creek.

Township 31, Range 22, West of the 4th Meridian
Sections 1 to 12 inclusive.

Township 31, Range 23, West of the 4th Meridian
Sections 1 to 12 inclusive.

Township 31, Range 24, West of the 4th Meridian
Sections 1 to 12 inclusive.

Township 31, Range 25, West of the 4th Meridian
Sections 1 to 12 inclusive.

Township 31, Range 26, West of the 4th Meridian
Sections 1 to 4 inclusive; and Sections 9 to 12 inclusive.

- (c) Ward 3 (Drumheller) shall be comprised of the following lands:

Township 27, Range 18, West of the 4th Meridian
Sections 28 and 33; North half of Section 21; Northwest quarter of Section 22; West half of Section 27; Southwest quarter of Section 34; Those portions of Sections 29, 31, and 32 lying East of the Red Deer River.

Township 28, Range 18, West of the 4th Meridian
Sections 5, 7, and 18; West half of Section 4; That portion of Section 6 lying East of the Red Deer River.

Township 28, Range 19, West of the 4th Meridian
Sections 7 and 8; Sections 14 to 21 inclusive; Sections 28 to 32 inclusive; South halves of Sections 13 and 23; South halves and Northwest quarters of Sections 22 and 33; West half of Section 27; Those portions of Sections 11 and 12 lying East of the Red Deer River.

Township 28, Range 20, West of the 4th Meridian
Sections 25 and 36; Those portions of Sections 26 and 35 lying within the Town of Drumheller.

Township 29, Range 19, West of the 4th Meridian
South half of Section 6.

APPENDIX

MINISTERIAL ORDER (# 018 / 2013)

Township 29, Range 20, West of the 4th Meridian
Sections 1 and 2; Sections 8 to 12 inclusive; Section 17; North half and Southeast quarter of Section 3; Northeast quarters of Sections 4 and 7; South half of Section 13; That portion of Section 14 lying within the Town of Drumheller; West half of Section 16; East half of Section 18.

- (d) Ward 4 (Strathmore) shall be comprised of the following lands:

Township 24, Range 25, West of the 4th Meridian
Sections 14 to 16 inclusive; Sections 22 and 23; North halves of Sections 10 and 11; Northeast quarter of Section 12; West half and those portions of the Northeast quarter and Southeast quarter of Section 13; South half of Section 21; West half of Section 24; Southwest quarter of Section 25; South halves of Sections 26 and 27; All intervening and adjacent road allowances.

- (e) Ward 5 (Carseland, Gleichen, Cluny, Hussar, Rockyford, Standard and Area) shall be comprised of the following lands:

Township 21, Range 19, West of the 4th Meridian
Section 31; That portion of Section 30 lying North of the Blackfoot Indian Reserve.

Township 21, Range 20, West of the 4th Meridian
Sections 29 to 36 inclusive; Those portions of Sections 25 to 28 inclusive lying North of the Blackfoot Indian Reserve.

Township 21, Range 21, West of the 4th Meridian
Sections 35 and 36; Those portions of Sections 25, 26, 27, 33, and 34 lying North of the Blackfoot Indian Reserve.

Township 21, Range 25, West of the 4th Meridian
Those portions of Sections 30 to 35 inclusive lying within Wheatland County.

Township 21, Range 26, West of the 4th Meridian
Section 26; Section 29 to 36 inclusive; Those portions of Sections 19, 20, 21, 22, 23, 24, 25, 27, and 28 lying within Wheatland County.

Township 22, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 22, Range 21, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 7 to 36 inclusive; Those portions of Sections 5 and 6 lying North of the Blackfoot Indian Reserve.

Township 22, Range 22, West of the 4th Meridian
Sections 13 to 36 inclusive; Those portions of Sections 7 to 12 inclusive lying North of the Blackfoot Indian Reserve.

Township 22, Range 23, West of the 4th Meridian
Sections 23 to 27 inclusive; Sections 33 to 36 inclusive; Those portions of Sections 13, 14, 15, 21, 22, 28, 29, 31, and 32 lying North of the Blackfoot Indian Reserve.

APPENDIX

MINISTERIAL ORDER (# 018 / 2013)

Township 22, Range 24, West of the 4th Meridian
Section 19; Sections 30 and 31; That portion of Section 7 lying North of the Wheatland County boundary and West of the Blackfoot Indian Reserve; Those portions of Sections 17, 18, 20, 29, and 32 lying West of the Blackfoot Indian Reserve.

Township 22, Range 25, West of the 4th Meridian
Sections 2 to 11 inclusive; Sections 13 to 36 inclusive; Those portions of Sections 1 and 12 lying within Wheatland County.

Township 22, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 19, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 23, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 7 to 36 inclusive; Those portions of Sections 5 and 6 lying North of the Blackfoot Indian Reserve.

Township 23, Range 24, West of the 4th Meridian
Sections 5 to 9 inclusive; Sections 11 to 36 inclusive; Those portions of Sections 1, 2, 4, and 10 not included in the Blackfoot Indian Reserve.

Township 23, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 23, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 18, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 19, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

APPENDIX

MINISTERIAL ORDER (# 15783)

Township 24, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 24, Range 25, West of the 4th Meridian
Sections 1 to 9 inclusive; Sections 17 to 20 inclusive; Sections 28 to 36 inclusive;
South halves of Sections 10 and 11; South half and Northwest quarter of Section
12; Portions of the Northeast and Southeast quarter of Section 13; North halves of
Sections 21, 26, and 27; East half of Section 24; North half and Southeast quarter
of Section 25.

Township 24, Range 26, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 17, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 18, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 19, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 25, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 25, Range 26, West of the 4th Meridian
Sections 1 to 17 inclusive; Sections 20 to 28 inclusive; Sections 33 to 36
inclusive.

Township 26, Range 17, West of the 4th Meridian
Sections 1 to 12 inclusive; Sections 14 to 22 inclusive; Sections 28 to 32
inclusive; Those portions of Sections 13, 23, 26, 27, 33, and 34 lying West of the
Red Deer River.

Township 26, Range 18, West of the 4th Meridian
Sections 1 to 36 inclusive.

APPENDIX

MINISTERIAL ORDER (# 018 / 2013)

Township 26, Range 19, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 23, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 24, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 26, Range 25, West of the 4th Meridian
Sections 1 to 25 inclusive; Section 36.

- 4 This Order shall be in effect for the next local authorities election.



DISPOSAL OF SCHOOL LAND Midland School Land

"Inspiring confident, connected, caring citizens of the world"
October 27, 2020

Background:

Golden Hills School Division was recently contacted by the Midlandvale Community Association (incorporated under the Society Act), in regards to going forward with the transfer of the four lots (3-5 and 15-17, block 4, plan 7291CG) located in the Town of Drumheller. This request dates back to the 1970's.

Timeline of events:

- Property in question was registered under the name of Drumheller Valley School Division No. 62.
- Late 1970's, the Board of Trustees of the Drumheller Valley School Division approved the sale and transfer of land to the Midland Community Hall Association for the amount of \$1.00. Correspondence have changed hands and are not available in part due to regionalization of school division in 1996.
- March 1999, transfer had not been completed.
- March 1999, Ministerial approval for the disposal of the site was granted from Robert Palmer, Deputy Minister of Education.
- February 2002, GHSD attempted to transfer the property. At that time, it was determined that while the Midland Community Hall Association was incorporated, it was dissolved in 1973 for failure to file yearly annual returns.
- March 2003, GHSD Assistant Secretary-Treasurer, L. Peters sent a letter to the Town of Drumheller, Mr. H. Stables informing them that the transfer of lands cannot be completed until the Association's status is resolved.

Years have passed, Midland Community Hall Association has resolved, became Midlandvale Community Association and has clarified the Association's status by providing a certified copy of the Annual Returns, Completed 2019/07/12.

As the Board also has a fiduciary obligations to manage our financial resources and assets responsibly, Golden Hills School Division would like to consider a transfer of the Midland property to the Midlandvale Community Association with the following conditions:

- The property will not be used in the future to operate a school for K - 12 age students.
- If Midlandvale Community Association's intentions for the property are not realized in the short term and the land or buildings are sold within 48 months of the transfer, any monies received for the property will be remitted to Golden Hills School Division, less expenses incurred by the Association to market or improve the property.

Please see attached map, Land Title Certificate and Ministerial Approval from 1999.

Recommendation:

That the Board of Trustees identifies the four lots (3-5 and 15-17, block 4, plan 7291CG), located in the Town of Drumheller surplus to the Boards needs.

That the Board of Trustees consider a transfer and conditions of transfer of ownership to the Midlandvale Community Association.

That the Board of Trustees re-request Ministerial approval for the transfer of land to Midlandvale Community Association for \$1.00 as prior Ministerial Approval was in 1999.



Bevan Daverne
Superintendent of Schools



Tahra Sabir
Secretary Treasurer

Midlandvale School Land - Map



Lot 3-5 and 15-17,
block 4, plan 7291CG



Office of the
Deputy Minister

10th Floor, Devonian Building
11160 Jasper Avenue
Edmonton, Alberta
Canada T5K 0L2

Telephone 403/427-2889
Fax 403/422-9735

MAR 26 1999

*Carolyne
pls file
Thanks
CH*

Mr. Wayne Braun
Secretary-Treasurer
Golden Hills Regional Division No. 15
435 A Highway # 1
Strathmore, Alberta
T1P 1J4

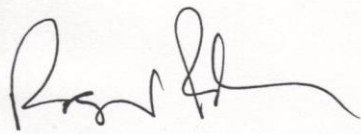
Dear Mr. Braun:

Thank you for the letter of March 2, 1999 requesting approval of the disposal of the Midland School and Site by way of sale. The property is located at:

105 - 1st Avenue NW
Lots 3-5, and Lots 15-17, Block 4, Plan 7291CG
(Approximately 0.85 acres)
Town of Drumheller

In accordance with Section 187(2) of the *School Act* and the Disposition of Property Regulation, Ministerial approval is hereby given for the disposal of the Midland School and Site by way of sale to the Midland Community Hall Association for the sum of \$1.00.

Sincerely,



Roger Palmer
Deputy Minister

cc: Honourable Gary G. Mar
Minister



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0018 685 124 7291CG;4;3-5,15-17 811 132 715 A .

LEGAL DESCRIPTION
PLAN 7291CG
BLOCK 4
LOTS 3 TO 5 INCLUSIVE AND 15 TO 17 INCLUSIVE
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;20;29;9;SE

MUNICIPALITY: TOWN OF DRUMHELLER

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
811 132 715	14/07/1981			NIL

OWNERS
THE DRUMHELLER VALLEY SCHOOL DIVISION NO. 62.
OF DRUMHELLER
ALBERTA

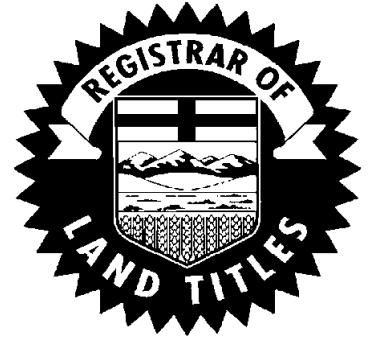
ENCUMBRANCES, LIENS & INTERESTS		
REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
NO REGISTRATIONS		

TOTAL INSTRUMENTS: 000

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 7 DAY OF MARCH,
2018 AT 04:07 P.M.

ORDER NUMBER: 34679062

CUSTOMER FILE NUMBER: Golden Hills



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

October 27, 2020

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on the September 30, 2020 enrolment of provincially funded students, Siksika funded students and International funded students.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Bevan Daverne
Superintendent

Tahra Sabir
Secretary Treasurer

Enrolments for September 30, 2020 (subject to change)

SCHOOLS	20/21ACTUAL		19/20ACTUAL		Difference from 19/20 to 20/21 ACTUAL Increase/ (Decrease)	Actual Difference from Projected Increase/ (Decrease)	# Students
	Enrolment #	Total	Enrolment #	Total			
Prairie Christian Academy (Gr. K-12)	263.00		289.50		(26.50)	(26.50)	
Three Hills School (Gr. K-12)	443.00		463.50		(20.50)	(7.50)	
Trochu Valley School (Gr. K-12)	236.50		255.50		(19.00)	(10.00)	
Sub Total		942.50		1,008.50	(66.00)	(44.00)	
Acme School (Gr. K-6, 10-12)	186.50		190.00		(3.50)	(2.00)	15
Carbon School (Gr. K-9)	66.00		66.50		(0.50)	(1.50)	41
Dr. Elliott Community School (Gr. K-9)	175.00		181.50		(6.50)	(11.50)	43
Sub Total		427.50		438.00	(10.50)	(15.00)	
Drumheller Valley Secondary School (Gr. 7-12)	404.00		441.00		(37.00)	(6.00)	26
Greentree Elementary School (Gr. K-6)	318.50		337.00		(18.50)	(30.00)	32
Sub Total		722.50		778.00	(55.50)	(36.00)	157
Ecole Brentwood Elementary School (Gr. K-6)	220.00		265.50		(45.50)	(15.50)	
Crowther Memorial Junior High (Gr. 7-9)	488.00		520.00		(32.00)	(12.00)	
George Freeman School (Gr. K-9)	366.00		327.00		39.00	15.00	
Strathmore High School (Gr. 10-12)	592.00		593.00		(1.00)	(3.00)	
Trinity Christian Academy (Gr. K-9)	154.50		169.00		(14.50)	(20.00)	
Westmount Elementary School (Gr. K-6)	345.00		364.00		(19.00)	5.50	
Wheatland Elementary School (Gr. K-6)	284.50		332.50		(48.00)	(33.50)	
Sub Total		2,450.00		2,571.00	(121.00)	(63.50)	
Carsland School (Gr. K-6)	60.00		61.00		(1.00)	5.00	0.00
Wheatland Crossing School (Gr. K-12)	318.50		355.00		(36.50)	(36.50)	7.50
TOTAL	4,921.00	4,921.00	5,211.50	5,211.50	(290.50)	(190.00)	
Colony Schools	345.00		356.50		-11.50	0.00	
Drumheller Outreach	17.00		12.00		5.00	0.00	
Golden Hills Learning Academy	331.00		149.00		182.00	257.00	8.00
Northstar Academy	541.00		311.00		230.00	369.00	1.00
Strathmore Storefront	70.00		40.00		30.00	32.00	4.00
TOTAL	1,304.00		868.50		435.50	658.00	116.10
PROVINCIAL FTE TOTAL	6,225.00		6,080.00		145.00	468.00	N/A
Headcount							76.0
Homeschool	1,020.00		405.00		615.00		
Shared Responsibility	323.00						
Kindergarten at full	198.00		220.50		(22.50)		
ISS (includes 76 online)	192.10		293.00		(100.90)		
Siksika	157.00		155.00		2.00		
High School 4th year	41.00						
HEADCOUNT TOTAL	8,156.10		7,153.50		638.60		

*not included in 116.1 number



Human Resources Backgrounder

"Inspiring confident, connected, caring citizens of the world"

October 27, 2020

Background:

The information presented in the attached Human Resources Monitoring Report illustrates information on staffing demographics, levels and costs to assist the Board in fulfilling its governance role.

Powerful Learning provides an overall framework for system improvement in Golden Hills. In order to achieve the proposed shifts, Human Resources is focussing on staffing decisions that support this framework. This supports a comprehensive approach to facilitate a competency based system to achieve the desired outcomes.

As we strive to be an employer of choice, we are focussed on supporting and growing our staff with specialized supports, programs, and benefits so that we can not only recruit but retain the very best teachers and support staff for our students.

Recommendation:

That the Board of Trustees receives the Human Resources Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Wes Miskiman".

Wes Miskiman
Associate Superintendent



HUMAN RESOURCES MONITORING REPORT

Presented to the Board of Trustees by Bevan Daverne, Superintendent of Schools

Resource Person:

Wes Miskiman, Associate Superintendent of Schools

October 27, 2020

REPORTING PERIOD: (Actuals 2019-2020 & Estimates to Current 2020-2021)

OVERVIEW:

- Information presented assists the Board in fulfilling its governance role.
- Local decision-making is facilitated by “site-based management” (tenth year of operation)
 - Local decision-making helps address the unique circumstances in each school.
 - Staffing levels are based on the number of students and the local needs.

SECTION I: Overview of Staffing (Based on Data as of October 15, 2020)

- **Total Certificated Staff (Teachers)** – Head Count is in black and the FTE is in blue and in brackets

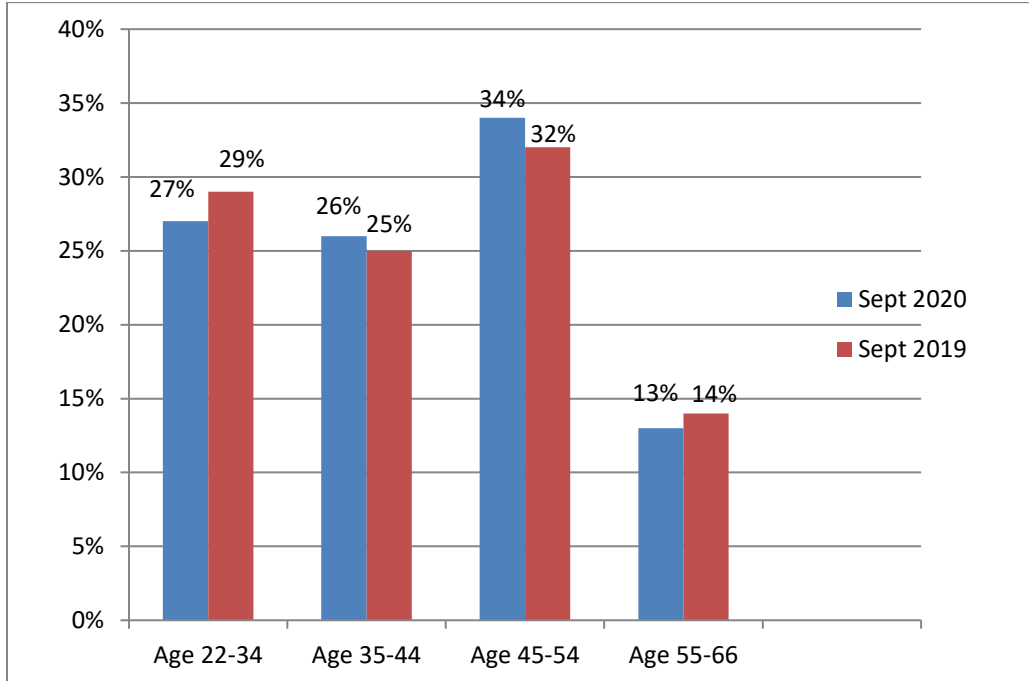
Role of Certificated Staff	2020-2021	2019-2020
School Based Certificated Staff	383 (360.4)	380 (358.59)
Educational Consultants (Certificated)	3 (2.6)	3 (2.6)
Instructional Coaches	5 (4.5)	7 (6.2)
Early Intervention- Literacy/Numeracy Teachers	8 (7.6)	10 (8.7)
Director of Learning	1 (1.0)	2 (2.0)
Superintendent/Associate Superintendents	3 (3.0)	3 (3.0)
Total	403 (379.1)	405 (381.09)

Note: An overall decrease of approximately 2.0 FTE teachers which is significantly less than what was originally budgeted. This fall, we have added approximately 13 (12.5 FTE) teachers for Learning at Home students and approximately 14 (12.1 FTE) teachers for the increase in online students at both Northstar and Golden Hills Learning Academy.

- **Gender Breakdown of Certificated Staff**

Gender	2020-2021		2019-2020	
	Number	Percentage	Number	Percentage
Female	287	71%	289	71%
Male	116	29%	116	29%
Total	403	100%	405	100%

- **Age Percent of Total Certificated Staff by Head Count**



The goal is to increase the percentages of younger staff through a process of succession planning and retirements.

- **Total School-Based Support Staff** – Head Count is in black and FTE is in blue as of October 15, 2020

Job Classification	2020-2021	2019-2020
Educational Assistants	140* (115.4)	162* (136.7)
Secretaries	40 (34.7)	42 (35.3)
Caretakers**	30 (26.7)	30 (26.1)
Family Resource Workers	10 (7.9)	11 (8.6)
Maintenance	13 (12.4)	13 (12.4)
Transportation	75 (75)	78 (77.5)
International	20 (17.8)	18 (17.1)
Division Office Support	25 (24.6)	25 (24.6)
Total	353 (314.5)	379 (338.3)

*We generally start the new school year down in EA numbers and add additional EA's throughout the year as students are designated or student need increases.

**Due to the need for additional cleaning/sanitizing during the day in our schools we hired 8 part-time Porters and additional contracted cleaners which are not included in the above numbers.

- **Certificated vs. Non-Certificated Educational Assistants**

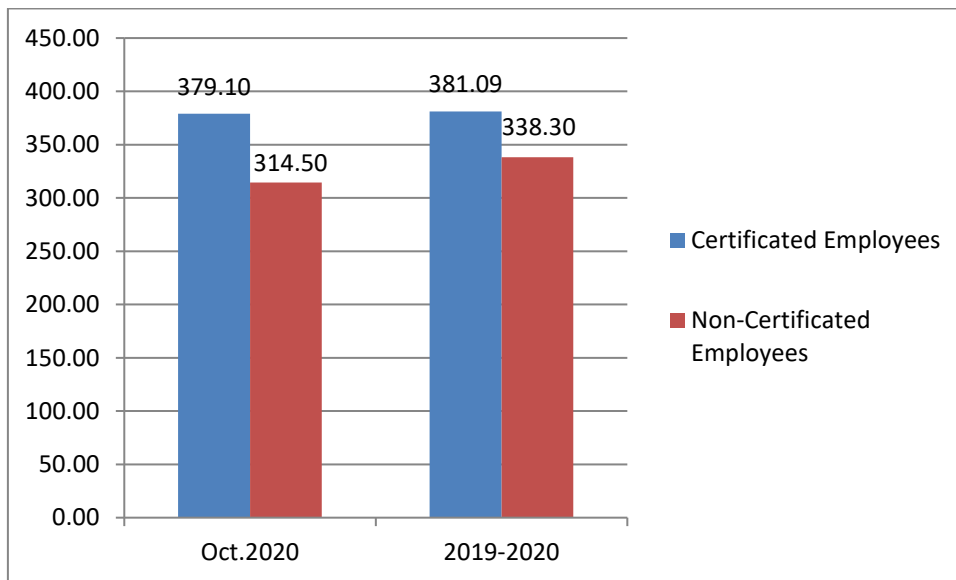
	2020-2021		2019-2020	
	Number	Percentage	Number	Percentage
Certificated	64	46%	71	44%
Non-Certificated	76	54%	91	56%
Total	140	100%	162	100%

- **Retirees, Resignations and New Hires** – (Numbers are based on Headcount not FTE)

	Retirees		Resignations		New Hires & Contract Renewals	
	2019/2020	2018/2019	2019/2020	2018/2019	2019/2020	2018/2019
Certificated Staff	14	14	4	9	32	43
Non-Certificated Staff	19	11	18	17	51	52
Total Staff	33	25	22	26	83	95

- New hires are a result of position replacements and program needs.
- Enrolment changes and/or increases in student need and the subsequent staffing adjustments may result in an increase in new hires during November.

SECTION II: Staffing Levels (Based on FTE)



- Certificated Employees includes Superintendents, Directors of Learning, Principals, Associate Principals, Instructional Coaches, Consultants, and Teachers.

- Staffing levels fluctuate throughout the year and more hiring is anticipated in the second semester. Total FTE for 2020/2021 will end up being a little higher than what is reported above.

Calculation of Pupil Teacher Ratio (PTR)	
Enrolment Count as of September 30, 2020	2020/2021
Provincially Funded Students (Does not include GHLA & NSA students)	5353
Siksika Funded Students	155
International Funded Students*	116
Total Students (Classroom Only)	5624
Total Professional Employees (<i>Does not include centrally-based/GHLA or NSA certificated staff.</i>)	335.77
PTR Calculation (e.g. 5624/335.77)	16.75

*The number of International Students fluctuates in FTE during the year due to the differences in the short and long-term programs.

- Golden Hills strives to keep PTR low and sustainable with the support of school reserves.
- The actual PTR has been under 18.0 for the last number of years:
 - 2019-2020- 17.65
 - 2018-2019- 17.78
 - 2017-2018 - 17.40
 - 2016-2017 - 17.25
 - 2015-2016 - 17.42
 - 2014-2015 - 17.76
 - 2013-2014 - 17.42
 - 2012-2013 - 17.74
 - 2011-2012 - 17.42
- The PTR does not include centrally based certificated staff.

SECTION III: Recruitment of Certificated Staff (School-Based Administrators/Teachers)

- Golden Hills appointed 4 school-based administrators for the start of the 2020/2021 school year - 1 Principal and 3 Associate Principals. The associate principal appointments were reported to the Board in June 2020 – Administrative Designations. One principal appointment was finalized in August 2020.
- Golden Hills also renewed 7 school-based administrator contracts for the start of the 2020/2021 school year (3 Principals and 4 Associate Principals). (As per the report to the Board – June 2020 – Administrative Designations)
- Teacher recruitment strategies, including participation at twelve career fairs, during the 2019-2020 school year facilitated a better than normal number of teacher applications that has helped the district retain a balanced workforce. The school division responded to a strong interest shown by the graduating teachers at the following career fairs: Mount Royal University, King’s University, University of Calgary, University of Alberta, University of British Columbia, University of Regina, University of Saskatchewan, Concordia University, University of Lethbridge, University of New Brunswick, Mount Saint Vincent University and one EdTalent Job Fair hosted by *ApplytoEducation*.
- For the 2020-2021 school year, teachers in Golden Hills were recruited from across the country as per the following percentages. The percentages from the previous year are indicated in blue. The data indicates that last year we recruited a larger percentage of our teachers from Alberta.
 - 73.5% from Alberta (93% - Previous Year)
 - 26.5% from elsewhere in Canada (7% - Previous Year)
- There are currently 217 approved substitute teachers in the district. (Last year – 206 substitute teachers.) Supply for substitute teachers is adequate most of the time; however, at peak times substitute teachers are hard to book. We actively recruit all teacher applicants for substitute teaching and advertise on an ongoing basis. All substitute teachers are interviewed and referenced prior to being placed on the substitute list.

SECTION IV: Other Highlights/Initiatives

- School Relaunch Guidance Documents
 - We developed the District School Relaunch Guidance document as per Alberta Health Services and Alberta Education requirements. Our schools have used the district relaunch guidance as a roadmap for the development of their respective school relaunch procedures and protocols. The school administrator teams and their staff have done an exceptional job in developing and implementing their specific relaunch guidance documents. As a district, we continue to update the respective relaunch documents as new guidance is released from Alberta Health Services and Alberta

Education. We have weekly Zoom meetings with our school administrators to review and discuss all new guidance received and to collectively work thru the implementation processes and procedures.

- Occupational Health & Safety and Alberta Health Services Inspections of our Schools
 - Four of our schools have been inspected by Occupational Health & Safety as per provincial protocols for all schools. Two of our schools have been inspected by representatives from Alberta Health Services. All six of the inspections went very well with no deficiencies noted in any of the schools.

- Teacher Growth, Supervision and Evaluation
 - The Teacher Growth, Supervision and Evaluation Administrative Procedure is in the eighth year of implementation in the district.
 - The renewed Teaching Quality Standards were originally to be effective September 2019. They adjusted the implementation date to September 2020. Last school year, we renewed our Teacher Growth, Supervision and Evaluation AP, related documents and our Rubric for Professional Practice as per the renewed TQS. The renewed documents with the new Teaching Quality Standards are being implemented this school year.
 - A database tracks the teacher summative evaluations. Principals, Associate Principals and the Deputy Superintendent complete and submit summative evaluation reports for teachers as per the administrative procedure.
 - There were 64 teacher evaluation reports completed during the 2019-2020 school year. There were 85 teacher evaluations completed during the 2018-2019 school year.

- Supervision and Evaluation of Support Staff
 - The renewed supervision and evaluation administrative procedure for support staff is in the sixth year of implementation. One quarter of all support staff and all new support staff to the district will be evaluated this school year. A database tracks the support staff evaluations within the district.

- Job Descriptions
 - We have completed the development of the job descriptions for all positions in the district. The corresponding physical demands analysis for all positions in the district has also been completed.

- Staff Wellness Program
 - The District Staff Wellness Program, developed by a committee of staff and implemented during the 2016-2017 school year, will continue for the 2020-2021 school year. The District Staff Wellness Program distributes resources and funding to the different sites to support local staff wellness initiatives. Each site has a designated Wellness Champion to lead the local staff wellness initiatives. The feedback from staff and the District Staff Wellness Steering Committee has been extremely positive.

- Occupational Health and Safety
 - The Golden Hills Occupational Health and Safety Manual has been updated to meet the legislative requirements of Bill 30. The most significant change in Bill 30 were the revised requirements for Health and Safety Committees. In Golden Hill's, we have two Joint Worksite Health & Safety Committees – one committee for schools (11 members) and one committee for the maintenance/transportation & the division office (9 members). Each school has a designated OH&S Champion. Before each quarterly Joint Worksite Health and Safety School Committee Meeting, school inspections are conducted by the Local OH&S Champion, the Principal and the Supervisor of OH&S/HR. The results of the school/site inspections are shared with the school and the Joint Worksite Health & Safety School Committee.

- Golden Hills Pandemic Response Plan
 - We reviewed and updated the Golden Hills Pandemic Response Plan document in January of 2020.

- Sub Teacher Booking System/Program
 - In the spring of 2018, a Sub-Teacher Booking Committee was formed to review potential programs for the efficient booking of substitute teachers. The committee defined a set of guiding principles for selecting a sub-teacher booking program. After a successful pilot in a number of schools, the district wide roll out of "Ready Sub" was completed in February 2020.

- Teacher Recruitment Practices/Processes
 - During the 2019-2020 school year, we developed a partnership with two universities in Alberta to expand our recruitment of teachers. These partnerships will continue during the 2020-2021 school year.

- LAPP Audit
 - Last school year, we had an LAPP audit completed as per the three year audit cycle. The audit went very well with no deficiencies identified.

- Status of Collective Agreements
 - The term of the Collective Agreement between the Golden Hills School Division and the Alberta Teachers Association is September 1, 2018 to August 31, 2020. As a result of a very positive and productive round of bargaining we were able to reach a new collective agreement in November 2019. We anticipate receiving the signed agreement from the ATA in the coming weeks.
 - The term of the Collective Agreement between the Golden Hills School Division and CUPE Local 2347 is September 1, 2017 to August 31, 2020. The first day of bargaining with CUPE Local 2347 has been scheduled for Wednesday, November 18, 2020.

- Conditions of Employment Handbooks
 - We have completed either an update or a new handbook for the following four groups of employees:
 - Division Office (non-certificated) Employment Conditions Handbook

- Updated School-Based Support Staff Handbook
- Bus Driver Handbook
- Caretaker Handbook

SECTION V: Concluding Comments

- An increase in student enrolment assists Golden Hills in being an employer of choice, implementing the Powerful Learning Framework, building teacher competencies, and providing a broad range of high quality supports and programs for students.
- Always striving to be an employer of choice, the school division focusses on providing a range of competitive benefits and supports for all staff that are sustainable within the current financial context. The renewed supervision/evaluation procedures, safety, wellness, retirement workshops, return to work programs and the Employee Family Assistance Program are samples of recently implemented enhanced human resources supports provided to all staff.



SCHOOL DIVISION THREE-YEAR EDUCATION 2020-2023 PLAN and ANNUAL EDUCATION RESULTS REPORT 2019-2020

"Inspiring confident, connected, caring citizens of the world"

October 27, 2020

School boards must have an updated Three Year Education Plan (3YEP) in place before the start of the school year, but plans are finalized after the new year of provincial achievement results become available in the fall. The combined Three-Year Education Plan (3YEP) and Annual Education Results Report (AERR) must be approved by the Board, posted to the website, and sent to Alberta Education by November 30. Planning and reporting on results achieved provide assurance to the public and the provincial government on the quality of education in the school system.

The Board approved the interim 3YEP on June 23, 2020.

The combined 3YEP and AERR, in draft, will be presented at the Regular Meeting, October 27, 2020 for information and to solicit any further input from the Board. The financial information will not be available until the audit is finalized in November. That portion of the document will be updated at that time.

The 3YEP and AERR meets the Board's fiduciary obligations for planning and reporting as outlined by Alberta Education <https://education.alberta.ca/school-authority-planning-resources/current-requirements/>

Strategically, the Board needs to consider how the goals, outcomes, priorities and strategies align with and promote Alberta Education's and the Division's mission and vision for student learning. Does the plan promote *learning for all students*?

Generative governance looks for ways to provoke discussion that "generates" ideas, not necessarily immediate action, but to practice ways to reframe issues and gain new insights. Thinking about, "what external factors/forces will most affect the school division in the coming year(s);" or, "What are we overlooking;" or "What are the most attractive, least attractive, most worrisome aspects of the plan?" are possible questions to generate thinking about the "whys" of planning and reporting. The Board may also wish to spend some time considering opportunities for engagement with stakeholders to identify issues and priorities in promoting *learning for all students*.

Recommendation:

That the Board of Trustees reviews the draft Three Year Education Plan 2020-2023 and Annual Education Results Report 2019-2020 for submission to Alberta Education November 30, 2020.

Bevan Daverne
Superintendent of Schools



ADVOCACY PLANNING

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October 27, 2020

Background:

The Board's main priority is to advocate for quality education and equal programming opportunities for students at Golden Hills. To this end, the Board of Trustees maintains an Advocacy Committee with the purpose of developing advocacy priorities and a plan to share these concerns with the Golden Hills stakeholders and community, provincial authorities and other municipal officials.

Recommendation:

That the Board of Trustees review and adopt the attached Advocacy Points for the 2020/21 school year.

A handwritten signature in blue ink, appearing to read "Bevan Daverne", is written over a horizontal line.

Bevan Daverne
Superintendent