



GOLDEN HILLS SCHOOL DIVISION

AGENDA

TYPE: Regular Board Meeting

DATE: 3/24/2020 **TIME:** 9:00 AM

LOCATION: Boardroom of the Golden Hills School Division No. 75

DETAILS:

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

1.0 Attendance

2.0 Call to Order

3.0 Acknowledgment

4.0 In Camera

4.1 In Camera

Action

4.2 Out of In Camera

Action

5.0 Approval of Agenda

5.1 Approval of Agenda

Action

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of January 28, 2020

Action

7.2 Special Minutes of February 11, 2020

Action

7.3 Special Minutes of February 18, 2020

Action

7.4 Special Minutes of March 13, 2020

Action

8.0 REPORTS

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

9.0 NEW BUSINESS

A) Action Items

9.1 Budget Principles, Process and Announcement (T. Sabir)

Action

9.2 Capital Planning (T. Sabir)

Action

B) Information Items

9.3 Monthly Enrolment Monitoring Report (Jan/Feb) (T. Sabir)

Info

9.4 Transportation Monitoring Report (T. Sabir)

Info

10.0 ADJOURNMENT

10.1 Adjournment

Action



MINUTES

Golden Hills School Division No. 75

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Wednesday, January 29, 2020 (9:30 AM)

1.0 Attendance

a) Chair

- Laurie Huntley

b) Vice Chair

- Jennifer Mertz

c) Trustees

- Barry Kletke
- Rob Pirie
- Justin Bolin
- Jim Northcott

d) Superintendent

- Bevan Daverne

e) Secretary Treasurer

- Tahra Sabir

h) Recording Secretary

- Kristy Polet

Absent:

f) Associate Superintendent

- Wes Miskiman

g) Deputy Superintendent

- Dr. Kandace Jordan

2.0 Call to Order

Chair Huntley called the meeting to order at 9:30 a.m.

3.0 Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

4.0 In Camera

4.1 In Camera

Recommendation: BD#20200129.1001

MOVED by Trustee Northcott that the Board of Trustees go In Camera at 9:31 a.m.

4.2 Out of In Camera

Recommendation: BD#20200129.1002

MOVED by Trustee Pirie that the Board of Trustees rise from In Camera at 10:57 a.m.
Break Recessed at 10:57 a.m Reconvened at 11:20 a.m

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20200129.1003

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as presented.

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of December 17, 2019

Recommendation: BD#20200129.1004

MOVED by Trustee Bolin that the Board of Trustees approve the Regular Minutes of December 17, 2019.

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- Attended the Alberta School Boards Association (ASBA) Zone 5 meeting held January 10, 2020
 - Guest speaker, Trustee Trina Boymook from Elk Island Public Schools.
- Participated in the ASBA Board Chairs Meeting held January 24, 2020.
 - Listened to the message from Minister of Education, Adriana LaGrange.
 - Presentations by Maurice Fritz (Aligning ASBA Advocacy) and Trina Boymook (ASBA Strategic Advocacy Plan).
- Discussed key issues in Education:
 - Choice in education, budget 2020 and assurance/funding framework.
- Media Training - guest speaker, Carrie Doll.
- Chief of Staff, Office of Minister of Education, Nicole Williams joined in the Teachers Employer Bargaining Association (TEBA) meeting.
- Upcoming MLA Meetings: Thursday, January 30 in Strathmore, AB with Leelah Aheer and Wednesday, February 19 in Hanna with Nate Horner.

B) Board Committees

Trustee Pirie presented information on Alberta School Boards Association (ASBA) Zone 5 meeting that was held January 10, 2020.

- Discussion on Alberta Education Curriculum, Choice Education, Advocacy and Parent/School Council.

Trustee Kletke had no new information at this time to report on from the Public School Boards' Association of Alberta (PSBAA).

- Next Meeting: February 6-7, 2020.

C) Board Representatives to External Organizations

Nothing to report on at this time.

D) Administration Reports

Secretary Treasurer Sabir presented information on the following:

- Discussed demolition progress on the three schools, 81% completed overall.
- Trinity Christian Academy - tender submitted for addition to be built.

Superintendent Daverne presented information on the following:

- Discussion on the COVID-19 virus, how this will reflect on recruiting.
- Associate Superintendent Miskiman has been attending Career/Recruiting Fairs all across Canada.

9.0 NEW BUSINESS

A) Action Items

9.1 Field Trip Studies - Acme School - Europe (B. Daverne)

Recommendation: BD#20200129.1005

MOVED by Trustee Northcott that the Board of Trustees approves the proposed high school field studies/excursion for Acme School to Europe (Berlin, Prague, Krakow, Auschwitz and Budapest) from April 8-18, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website

http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

9.2 Field Trip Studies - Prairie Christian Academy - Europe (B. Daverne)

Recommendation: BD#20200129.1006

MOVED by Trustee Kletke that the Board of Trustees approves the proposed high school field studies/excursion for Prairie Christian Academy to Europe (Italy and Greece) from April 9-19, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

9.3 Field Trip Studies - Strathmore High School - Victory in Europe (B. Daverne)

Recommendation: BD#20200129.1007

MOVED by Trustee Pirie that the Board of Trustees approves the proposed high school field studies/excursion for Strathmore High School to Europe (England, France, Belgium and the Netherlands) April 30 to May 9, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website

http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

9.4 Advocacy Planning (B. Daverne)

Recommendation: BD#20200129.1008

MOVED by Trustee Kletke that the Board of Trustees review and adopt the Advocacy Points for the 2019/20 school year with amendments discussed.

9.5 Calendar 2020-2021 (B. Daverne)

Recommendation: BD#20200129.1009

MOVED by Trustee Pirie that the Board of Trustees approves the proposed 2020/21 School Year Calendar as a pilot for the school year.

Break:

Recessed at 12:10 p.m.

Reconvened at 1:05 p.m.

B) Information Items

9.6 First Quarter Financial Report (Sept/Oct/Nov) (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented and reviewed the First Quarterly Financial Report to the Board of Trustees as information and for the record.

9.7 Monthly Enrolment Monitoring Report (Dec) (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented information on the December Monthly Enrolment Monitoring Report to the Board of Trustees.

9.8 School Summaries Monitoring Report (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented the School Summaries Report, which provides information to assist the Board of Trustees in decisions related to the annual budget and capital planning. The information presented summarizes key information for each school.

10.0 School Monitoring Reports

10.1 Acme/Carbon/Dr. Elliott Schools (K. Ratzlaff, M. Steen)

Recommendation:

Superintendent Daverne welcomed K. Ratzlaff, Principal (Acme, Carbon, Dr. Elliott Schools) and M. Steen, Associate Principal (Carbon School), whom presented their schools' programs and involvement with the community and future plans. Superintendent Daverne and Chair Huntley thanked K. Ratzlaff and M. Steen for their presentations.

11.0 ADJOURNMENT

11.1 Adjournment

Recommendation: BD#20200129.1010

MOVED by Trustee Bolin that the Board of Trustees adjourn at 2:13 p.m.

Draft

Chair

Secretary Treasurer



MINUTES

Golden Hills School Division No. 75

Special Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Tuesday, February 11, 2020 (9:30 AM)

1.0 Attendance

a) Chair

- Laurie Huntley (via email)

b) Vice Chair

- Jennifer Mertz (via email)

c) Trustees

- Barry Kletke (via email)
- Rob Pirie (via email)
- Justin Bolin (via email)
- Jim Northcott (via email)

2.0 NEW BUSINESS

A) Action Items

2.1 Board Meeting Date Change

Recommendation: BD#20200211.1001

MOVED by Chair Huntley that the Board of Trustees approve the rescheduling of the Tuesday, February 25th Board Meeting to Friday, February 28th, 2020 due to invitation to attend Throne Speech

Chair

Secretary Treasurer



MINUTES

Golden Hills School Division No. 75

Special Meeting of the Board of Trustees
Location: Boardroom of the Golden Hills School Division
Tuesday, February 18, 2020 (10:30 AM)

1.0 Attendance

a) Chair

- Laurie Huntley (via email)

b) Vice Chair

- Jennifer Mertz (via email)

c) Trustees

- Barry Kletke (via email)
- Rob Pirie (via email)
- Justin Bolin (via email)
- Jim Northcott (via email)

2.0 NEW BUSINESS

A) Action Items

2.1 Board Meeting Date Change

Recommendation: BD#20200218.1001

MOVED by Chair Huntley that the Board of Trustees approve the date change as a result of the budget announcement on our Board Meeting day. The February Board Meeting will be postponed and consolidated with our March 24th, 2020 Board Meeting.

Chair

Secretary Treasurer



MINUTES

Golden Hills School Division No. 75

Special Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 2:00 PM

Monday, March 13, 2020 (2:00 PM)

1.0 Attendance

a) Chair

- Laurie Huntley (via phone conference)

b) Vice Chair

- Jennifer Mertz (in attendance)

c) Trustees

- Barry Kletke (via phone conference)
- Rob Pirie (via phone conference)
- Justin Bolin (via phone conference)
- Jim Northcott (via phone conference)

d) Superintendent

- Bevan Daverne (in attendance)

2.0 Call to Order

Chair Huntley called the Special meeting to order at 2:10 p.m.

3.0 Approval of Agenda

3.1 Approval of Agenda

Recommendation: BD#20200313.1001

MOVED by Trustee Kletke that the Board of Trustees approve the Special agenda as presented.

4.0 NEW BUSINESS

A) Action Items

4.1 Student Travel (B. Daverne)

Recommendation: BD#20200313.1002

MOVED by Trustee Pirie that the Board of Trustees cancel all student International and Inter-provincial travel that is scheduled for the remainder of the school year.

5.0 ADJOURNMENT

5.1 Adjournment

Recommendation: BD#20200313.1003

MOVED by Trustee Mertz that the Board of trustees adjourn at 2:34 p.m.

Draft

Chair

Secretary Treasurer



BUDGET ANNOUNCEMENT REPORTING

“Inspiring confident, caring citizens of the world”

March 24, 2020

Background:

On February 27th the Honorable Minister LaGrange, Minister of Education, provided school boards with a Budget for 2020. With this budget came a new funding and assurance model.

• 36 to 15 grants

Base Instruction	Services & Supports	School	Community	Jurisdiction
<ul style="list-style-type: none"> • ECS • Grades 1-9 • High School • Rural Small Schools 	<ul style="list-style-type: none"> • Specialized Learning Support • PUF (pre-K) • ESL • Refugee • FNMI 	<ul style="list-style-type: none"> • Operations & Maintenance • Transportation 	<ul style="list-style-type: none"> • Socioeconomic Status • Geographic • Nutrition 	<ul style="list-style-type: none"> • System Administration

The new model encourages the following:

- More dollars in the classroom
- Increased flexibility in the model
- Allow school authorities to deliver best outcomes for students
- Reduce red tape and administrative costs
- Consolidated 36 grants into 15

Some key highlights are:

- **Student Funding** – Per student funding moved to a Weighted Moving Average (WMA)
 - (3) Three years’ worth of enrolment
 - 2018/19 – 20%
 - 2019/20 – 30%
 - 2020/21 projected – 50%
- **High School Funding** – uses the Weighted Moving Average (WMA) model and replaces Credit Enrolment Unit (CEU) and 10% higher than base rate.
- **Rural Small Grants** – Eligible for schools with an enrolment threshold between 35 & 155 students
- **Specialized Learning Supports** – for K-12 to meet the learning needs of students within an inclusive learning environment.
- **PUF Funding**
 - funding for K students 1-12 funding
 - Pre-K PUF separate

- **Transportation** – Same with an increase of 5%, new model to be developed.
- **Operations and maintenance (targeted)**
 - New formula using WMA
 - No dollars can be transferred out
- **Board Administration** – targeted grant established for Board Governance and Administration, no transfers into this envelope.
- **Community Grants**
 - Socioeconomic Status (SES) – uses Statistics Canada 2016 factors
 - Mother’s education, lone parent households, home ownership, average income and parents’ post-secondary education.
 - Geographic – looks at sparsity and distance
 - Nutrition – SES index and WMA

Budgeting Development Principles and Process

- Please see attached for the Budgeting Principles and timeline for the 2020-21 fiscal year.

Recommendation:

That the Board of Trustees adopts the Budgeting Principles and timeline for the 2020-21 fiscal year along with the budgeting announcement for information and for the record.



Bevan Daverne
Superintendent



Tahra Sabir
Secretary-Treasurer

Budgeting Principles

Current budget principles are as follows:

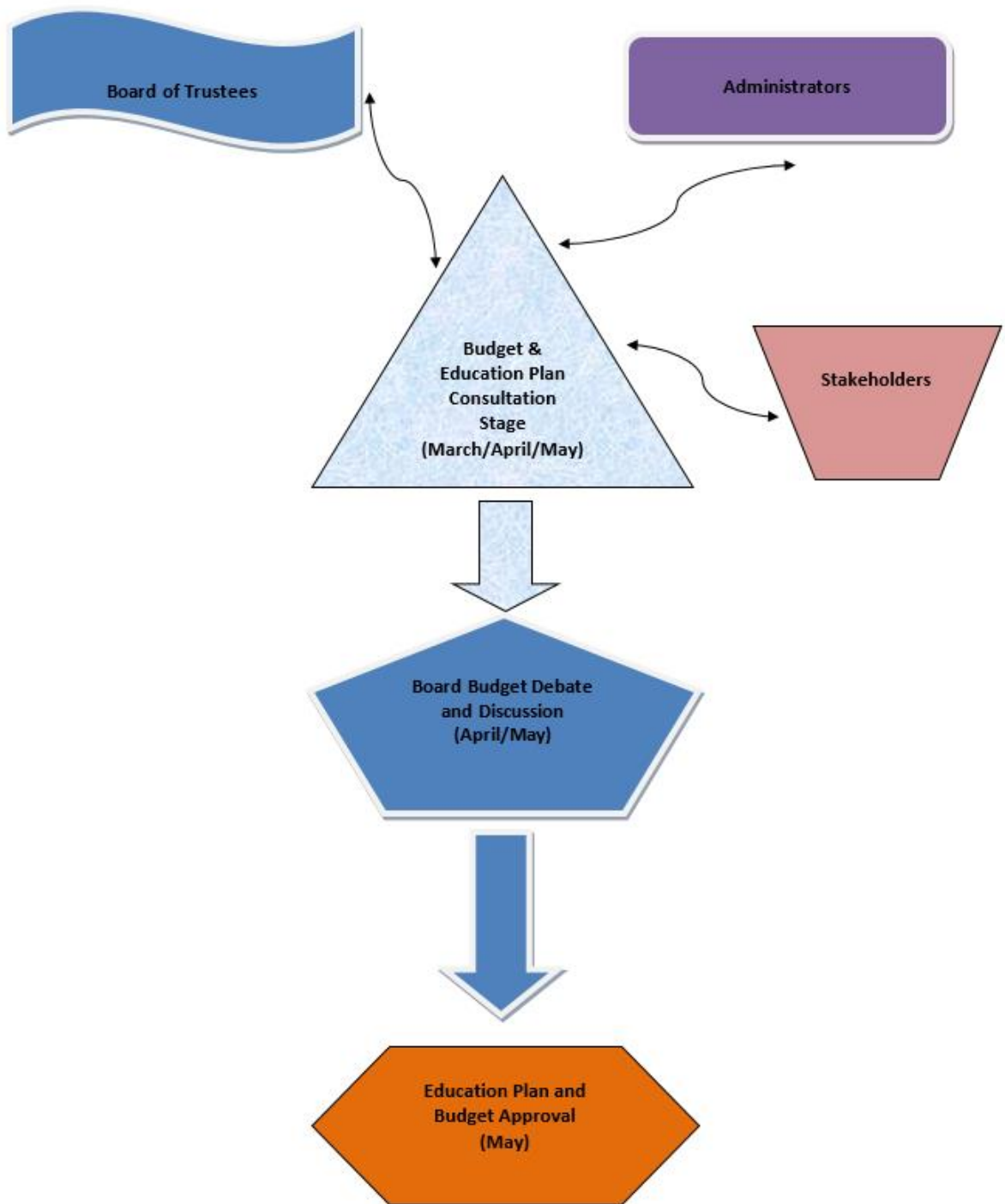
1. The budget will be a balanced budget (may include restricted reserves).
2. Enveloped revenues will balance expenditures within the envelope.
3. The budget process is open and involves stakeholders.
4. The budget will address the goals identified in the Education Plan and the Priorities of Alberta education.
5. Resources will be allocated to provide equitable and fair opportunity for each student to receive a quality education program.
6. The budget is guided by principles of transparency and public accountability for the use of resources and the results achieved.
7. The budget will reflect appropriate reserves that ensure financial health and meet encumbrances.

The above principles have resulted in fiscal success in recent years as the Division has ended the five most recent fiscal years with reserves, thereby significantly improving the Divisions' financial health. Continuing with these principles will help the Division to maintain financial health in the future. As a result, to ensure sustainable initiatives, Golden Hills may choose to access accumulated operating reserves. Accessing these reserves will offset an operational deficit for the current budget year.

Proposed Planning Dates	Action	Responsible
February	Approve Process, Budget Principles, Priorities & Assumptions	Board
March	Budget Announcement Late March	Minister of Education, Honorable Adrianna LaGrange
March - April	Budget Review and Gather Information about: <ul style="list-style-type: none"> • Global Challenges • Budget Challenges by Envelope • Analysis of Demographics -enrolment estimates • Provincial Grants • Expenditure Estimates -salary and cost benefits 	Executive Team
March-May	Budget Development Stage <ul style="list-style-type: none"> • Budget Allocations • Expenditure Decisions 	Administrators and Managers
February -May	Budget Consultation <ul style="list-style-type: none"> - Where are we Now? - Where are we Going? - Where do we want to Go? 	Board Executive Team Administrators Stakeholders
April	Draft to Board	Executive Team
May	Education Plan and Budget Approval	Board

Budget Development Process







CAPITAL PLANNING

"Inspiring confident, connected, caring citizens of the world"

March 24, 2020

Background:

Alberta Education and Alberta Infrastructure require boards to submit annual capital planning priorities by April 1, 2020.

Capital planning considers the following needs: leases, modular classrooms, modernizations, new schools and replacement (new) schools. Alberta Education evaluates all requests according to factors such as utilization rates, facility condition, and enrolment patterns in order to establish the provincial priorities, which may receive funding approval.

The Board previously approved the following modular requests at the October 22, 2019 meeting:

School	Request
Strathmore High School	One New Modular classroom
Trinity Christian Academy (Strathmore)	Four New Modular classrooms
Prairie Christian Academy (Three Hills)	One New Modular classroom

Alberta Education recently notified Golden Hills that none of our requests were approved.

There are continuing challenges with the aging schools in South Kneehill County, with Greentree School in Drumheller and with Westmount School in Strathmore. These schools will require modernizing so they will be able to facilitate 21st Century learning opportunities.

Recommendation:

That the Board of Trustees approves the request for continued support for the following:

1. Conversion of existing Acme elementary sized gym to flex space and Career Technology Studies Area with the addition of a newly constructed, appropriately sized gym, with opportunity for potential community partnerships.
2. Westmount School (\$ 4,927,572 deferred maintenance)
3. Greentree School (\$ 3,131,111 deferred maintenance)

Bevan Daverne
Superintendent

Tahra Sabir
Secretary Treasurer



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

March 24, 2020

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2019 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2019. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Bevan Daverne
Superintendent

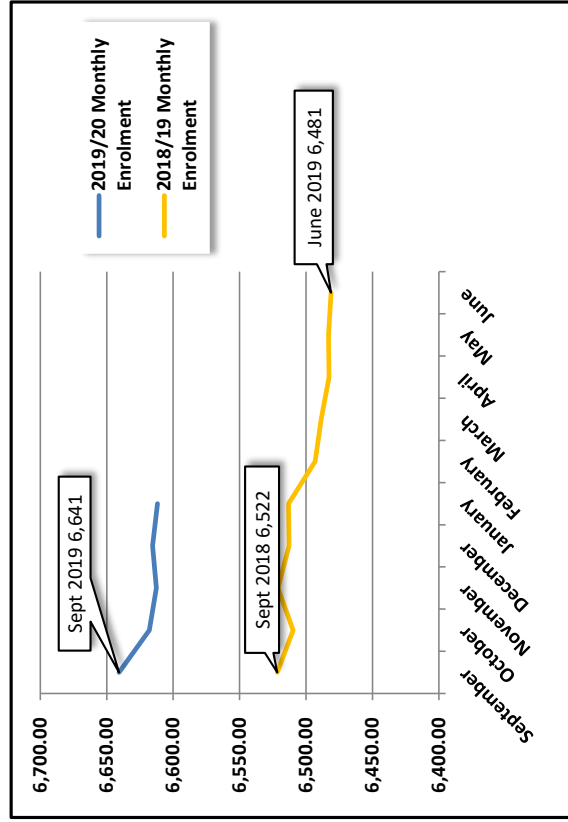
Tahra Sabir
Secretary Treasurer

Golden Hills School Division Enrolment

Summary of Totals - Monthly

Funded Total Enrolment	31-Jan-20 Enrolment	31-Dec-19 Enrolment	Difference
Provincially Funded Students	6,028.00	6,029.00	- 1.00
Siksika Students	155.00	155.00	0.00
International Students	267.25	270.00	- 2.75
Total	6,450.25	6,454.00	- 3.75

Last Year Monthly Enrolment & Comparison to September 2019



Schools - Month to Month Dec 31, 2019 to Jan 31, 2020

Configuration	January 31, 2020		December 31, 2019	
	Provincially Funded	Difference	Provincially Funded	Difference
K-6, 10-12	190.50	-1.50	192.00	-1.50
Acme School	66.00	-0.50	66.50	-0.50
Carbon School	54.50	-1.50	56.00	-1.50
Carseland School	501.00	2.00	499.00	2.00
Crowther Memorial Jr. High School	182.00	-5.00	187.00	-5.00
Dr. Elliott Community School	432.00	-4.00	436.00	-4.00
Drumheller Valley Secondary School	264.50	2.50	262.00	2.50
École Brentwood Elementary School	327.50	0.00	327.50	0.00
George Freeman	336.00	-1.00	337.00	-1.00
Greentree School	299.50	5.00	294.50	5.00
Prairie Christian Academy School	578.00	1.00	577.00	1.00
Strathmore High School	460.50	-6.50	467.00	-6.50
10-12	169.50	0.00	169.50	0.00
K-12	256.50	-1.00	257.50	-1.00
Three Hills School	373.00	8.50	364.50	8.50
Trinity Christian Academy	345.50	0.00	345.50	0.00
Trochu Valley School	335.00	2.00	333.00	2.00
Westmount School	5,171.50	0.00	5,171.50	0.00
Wheatland Crossing	13.00	0.00	13.00	0.00
Wheatland Elementary School	12.00	0.00	12.00	0.00
Totals	512.50	0.00	512.50	0.00
Configuration	Provincially Funded	Difference	Provincially Funded	Difference
7-9	13.00	0.00	13.00	0.00
7-12	12.00	0.00	12.00	0.00
1-12	159.00	0.00	159.00	0.00
1-12	288.50	0.00	288.50	0.00
7-12	40.00	0.00	40.00	0.00
Totals	512.50	0.00	512.50	0.00
Configuration	Provincially Funded	Difference	Provincially Funded	Difference
K-9	344.00	-1.00	345.00	-1.00

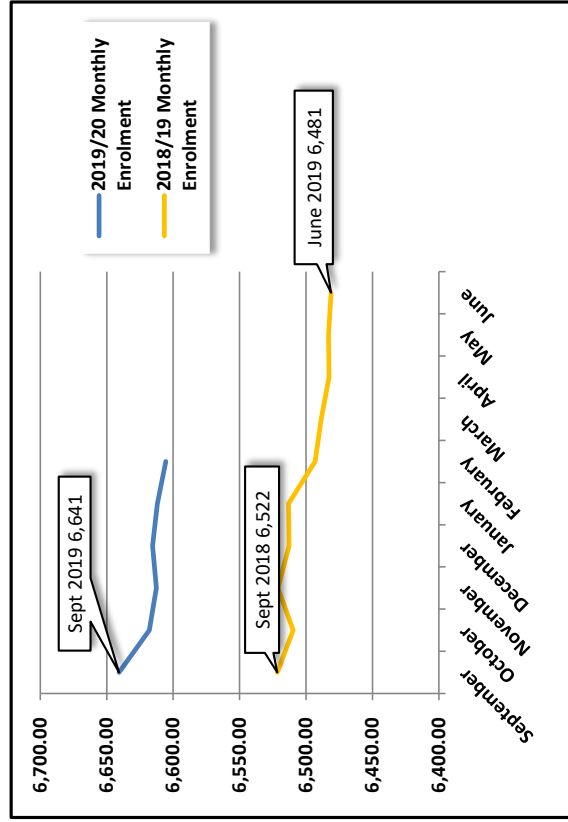
Configuration	31-Jan-20 Enrolment		31-Dec-19 Enrolment	
	Provincially Funded	Difference	Provincially Funded	Difference
Funded Total Enrolment	6,450.25	-3.75	6,454.00	-3.75
Provincially Funded Students	6,028.00	-1.00	6,029.00	-1.00
Siksika Students	155.00	0.00	155.00	0.00
International Students	267.25	-2.75	270.00	-2.75
Total	6,450.25	-3.75	6,454.00	-3.75

Golden Hills School Division Enrolment

Summary of Totals - Monthly

Funded Total Enrolment	29-Feb-20 Enrolment	31-Jan-20 Enrolment	Difference
Provincially Funded Students	6,024.50	6,028.00	- 3.50
Siksika Students	155.00	155.00	0.00
International Students	267.25	270.00	- 2.75
Total	6,446.75	6,453.00	- 6.25

Last Year Monthly Enrolment & Comparison to September 2019



Schools - Month to Month Jan 31, 2020 to Feb 29, 2020

Configuration	February 29, 2020		January 31, 2020		Difference
	Provincially Funded		Provincially Funded		
K-6, 10-12	191.50		190.50		1.00
Acme School					
K-9	67.00		66.00		1.00
Carbon School					
K-6	53.50		54.50		-1.00
Carsland School					
7-9	502.00		501.00		1.00
Crowther Memorial Jr. High School					
K-9	182.00		182.00		0.00
Dr. Elliott Community School					
7-12	433.00		432.00		1.00
Drumheller Valley Secondary School					
K-6	265.50		264.50		1.00
École Brentwood Elementary School					
K-12	325.50		327.50		-2.00
George Freeman					
K-6	335.50		336.00		-0.50
Greentree School					
K-12	296.50		299.50		-3.00
Prairie Christian Academy School					
10-12	575.00		578.00		-3.00
Strathmore High School					
K-12	460.50		460.50		0.00
Three Hills School					
K-9	171.50		169.50		2.00
Trinity Christian Academy					
K-12	259.50		256.50		3.00
Trochu Valley School					
K-6	372.50		373.00		-0.50
Westmount School					
K-12	343.00		345.50		-2.50
Wheatland Crossing					
K-6	335.00		335.00		0.00
Wheatland Elementary School					
Totals	5,169.00		5,171.50		-2.50
SCHOOL	Provincially Funded		Provincially Funded		Difference
7-9	13.00		13.00		0.00
Anchors II Outreach					
7-12	12.00		12.00		0.00
Drumheller Outreach					
1-12	159.00		159.00		0.00
Golden Hills Learning Academy					
1-12	288.50		288.50		0.00
NorthStar Academy					
7-12	40.00		40.00		0.00
Strathmore StoreFront					
Totals	512.50		512.50		0.00
COLONY SCHOOLS	Provincially Funded		Provincially Funded		Difference
K-9	343.00		344.00		-1.00
Colonies					

	29-Feb-20 Enrolment	31-Jan-20 Enrolment	Difference
Funded Total Enrolment			
Provincially Funded Students	6,024.50	6,028.00	-3.50
Siksika Students	155.00	155.00	0.00
International Students	267.25	270.00	-2.75
Total	6,446.75	6,453.00	-6.25



TRANSPORTATION MONITORING REPORT

"Inspiring confident, connected, caring citizens of the world"

March 24, 2020

Background:

Alberta Education provides funding to school boards to operate or contract transportation systems for K to Grade 12 students.

Annually, administration provides a Transportation Services Monitoring Report (attached) for information.

This report provides opportunity to consider the impact of Policy 18, Transportation Services on the Education of students in the jurisdiction.

Recommendation:

That the Board of Trustees receives the Transportation Monitoring Report for September 1, 2018 – August 31, 2019 and September 1, 2019 to current, for information and the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary Treasurer