



# GOLDEN HILLS SCHOOL DIVISION

## AGENDA

**TYPE:** Regular Board Meeting

**DATE:** 12/17/2019

**TIME:** 9:30 AM

**CODE:**

**LOCATION:** Boardroom of the Golden Hills School Division No. 75

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world Mission: Intentionally maximizing learning for all

### 1.0 Attendance

### 2.0 Call to Order

### 3.0 Acknowledgment

### 4.0 In Camera

4.1 In Camera

Action

4.2 Out of In Camera

Action

### 5.0 Approval of Agenda

5.1 Approval of Agenda

Action

### 6.0 Welcome Public, Vision and Mission Statements

### 7.0 Presentation of Minutes

7.1 Regular Minutes of November 26, 2019

Action

### 8.0 REPORTS

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

### 9.0 NEW BUSINESS

A) Action Items

9.1 Field Studies Excursion - Eastern Europe - Strathmore High School  
(B. Daverne)

Action

9.2 Field Studies Excursion - Europe Trip - Strathmore High School  
(B. Daverne)

Action

9.3 Field Studies Excursion - Ecuador - Wheatland Crossing (B. Daverne)

Action

B) Information Items

9.4 Enrolment Monitoring Report (November 2019) (T. Sabir)

Info

9.5 Technology Services Report (K. Jordan)

Info

9.6 Alberta School Boards Insurance Exchange (ASBIE) (B. Daverne)

Info

### 10.0 ADJOURNMENT

10.1 Adjournment

Action



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, November 26, 2019 (9:30 AM)**

### 1.0 Attendance

#### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Jennifer Mertz
- c) Trustees
  - Rob Pirie
  - Justin Bolin
  - Jim Northcott
- d) Superintendent
  - Bevan Daverne
- e) Secretary Treasurer
  - Tahra Sabir
- g) Deputy Superintendent
  - Dr. Kandace Jordan
- h) Recording Secretary
  - Kristy Polet

#### Absent:

- c) Trustees
  - Barry Kletke
- f) Associate Superintendent
  - Wes Miskiman

### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:35 a.m.

### 3.0 Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

## 4.0 In Camera

### 4.1 In Camera

**Recommendation: #BD20191126.1001**

**MOVED by Trustee Northcott** that the Board of Trustees go In Camera at 9:36 a.m.

### 4.2 Out of In Camera

**Recommendation: #BD20191126.1002**

**MOVED by Trustee Pirie** that the Board of Trustees rise from In Camera at 9:53 a.m.

## 5.0 Approval of Agenda

### 5.1 Approval of Agenda

**Recommendation: #BD20191126.1003**

**MOVED by Trustee Northcott** that the Board of Trustees approve the agenda as amended with the addition under Action Item: 9.4 Alberta School Boards' Insurance Exchange (ASBIE)

## 6.0 Welcome Public, Vision and Mission Statements

## 7.0 Presentation of Minutes

### 7.1 Regular Minutes of October 22, 2019

**Recommendation: #BD20191126.1004**

**MOVED by Trustee Northcott** that the Board of Trustees approve the Regular Minutes of October 22, 2019.

### 7.2 Special Minutes of November 14, 2019

**Recommendation: #BD20191126.1005**

**MOVED by Trustee Northcott** that the Board of Trustees approve the Special Minutes of November 14, 2019.

## 8.0 REPORTS

### A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed Public School Boards' Association of Alberta (PSBAA) Fall Event held November 15-16, 2019 and the Alberta School Boards Association (ASBA) FGM, held November 17- 19, 2019, which all Trustees attended.

### B) Board Committees

Vice Chair Mertz, presented information on Alberta School Boards Association (ASBA) Zone 5 meeting that was held November 1, 2019.

- Chair Mertz mentioned, because she has a seat on the Zone 5 Board, GHSD is permitted to have two other members attend the meetings. Trustee Northcott will attend the December 6, 2019 meeting.

Trustee Kletke had no new information at this time to report on from the Public School Boards' Association of Alberta (PSBAA).

## **C) Board Representatives to External Organizations**

Nothing to Report on at this time.

## **D) Administration Reports**

Deputy Superintendent Jordan presented information on the following topics:

- Discussed Powering Possibilities podcasts that are posted on the Powerful Learning website. Link: <http://powerfullearning.ca/>
- Administration Appointment - Golden Hills School Division appointed Stephen Marsh to the position of Acting Associate Principal of Trochu Valley School commencing January 6, 2020 - January 30, 2021.
- Division Office Administration will begin visiting schools week of December 2, 2019.

Secretary Treasurer Sabir presented information on the following topics:

- Discussed the demolition of three Golden Hills schools:
  - Standard School – demolition and abatement 90% complete.
  - Hussar School - demolition and abatement 51% complete, approximately four-six weeks until completion.
  - Central Bow Valley – demolition and abatement 25% complete, approximately two-three months until completion.
- Discussed Lead issues as scene in the media, Golden Hills will be testing our schools.
- Choice in Education - discussion group that Secretary Treasurer Sabir is a member, would like to strengthen parent voice.

Superintendent Daverne presented information on the following topics:

- Discussed School Council Meeting that took place on November 12, 2019 at Division Office, thank you to the following parent councils that attended:
  - Greentree, Drumheller Valley Secondary School, Prairie Christian Academy, Carbon School, Acme School, George Freeman, Wheatland Crossing, Carseland School and Trochu Valley School.
- Acting Administration Appointment - Stephen Marsh to the position of Acting Associate Principal of Trochu Valley School.
- Carseland School - Lunch Program began October 28, 2019.
- Carseland Busy Bee Preschool Association was the recipient of the Community Initiative Program grant from the Government of Alberta for \$53,415.00. The program is looking forward to a start date of Monday, December 2, 2019.
- December 17, 2019 Board meeting will include a Christmas Luncheon with Division Office and Maintenance Staff.

Lunch

Recessed at 12:00 p.m.

Reconvened at 12:36 p.m.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Audited Financial Statements Year Ending August 31, 2019 (T. Sabir)

##### Recommendation: #BD20191126.1006

**MOVED by Trustee Pirie** that the Board of Trustees approves the 2018-19 amounts on the Audited Financial Statements for the year ending August 31, 2019 to be transferred to unrestricted as follows:

- Transfer from Capital Reserves to unrestricted surplus in the amount of \$1,014,000;
- Transfer from Operating Reserves to unrestricted surplus in the amount of \$400,000.
- Both of these transfers are for the purpose of funding Board capital asset additions.

##### Recommendation: #BD20191126.1007

**MOVED by Trustee Northcott** that the Board of Trustees approve the Audited Financial Statements for the year ending August 31, 2019 for submission to Alberta Education by November 30, 2019 subject to the Board being advised of any minor adjustments, which may be necessary before the budget is submitted to Alberta Education November 30, 2019.

#### 9.2 Budget Submission 2019-2020 (T. Sabir)

##### Recommendation: #BD20191126.1008

**MOVED by Trustee Mertz** that the Board of Trustees approve Budget 2019-20 for submission to Alberta Education by November 30, 2019 as required subject to the Board being advised of any minor adjustments, which may be necessary before the budget is submitted to Alberta Education November 30, 2019.

#### 9.3 2018-21 Three Year Education Plan and AERR (B. Daverne)

##### Recommendation: #BD20191126.1009

**MOVED by Trustee Bolin** that the Board of Trustees approve the Three Year Education Plan 2019-2022 and Annual Education Results Report for submission to Alberta Education November 29, 2019.

#### 9.4 Alberta School Boards' Insurance Exchange (ASBIE) (B. Daverne)

##### Recommendation: #BD20191126.1010

**MOVED by Trustee Pirie** that as a result of overall insurance premiums tripling, the Board of Trustees are directing our administration to enter into a dialogue with the Alberta School Boards Insurance Exchange (ASBIE) and explore all our options.

### B) Information Items

#### 9.5 Monthly Enrolment Monitoring Report (October 2019) (T. Sabir)

##### Recommendation:

Secretary Treasurer Sabir presented information on the Monthly Enrolment Report for October 2019.

## **9.6 Regional Collaborative Service Delivery (RCSD) Report (K. Jordan)**

### **Recommendation:**

Deputy Superintendent Jordan presented Regional Collaborative Service Delivery (RCSD) information, which is a coordination of health and support services, provided to students and their families with special needs within their own communities.

## **9.7 International Program Report (K. Jordan)**

### **Recommendation:**

Deputy Superintendent Jordan presented information on Golden Hills International Program, which provides opportunity for our resident students to experience global competencies by interacting with students from around the world.

## **9.8 Special/Inclusive Education Report (K. Jordan)**

### **Recommendation:**

Deputy Superintendent Jordan presented information on Special/Inclusive Education that provides support and services to ensure that our students with diverse learning needs receives a quality education and ensuring them the opportunity to best achieve their potential.

## **10.0 School Monitoring Reports**

### **10.1 Crowther Memorial Jr. High (L. Tucker/C. Lenox/R. Hunter) 1:00 pm**

#### **Recommendation:**

Superintendent Daverne welcomed Principal, L. Tucker, Associate Principal, C. Lenox and Associate Principal, R. Hunter, who presented their schools current education plan, new programs being introduced and school involvement within the community. Superintendent Daverne and Chair Huntley thanked them for their informative presentation.

### **10.2 George Freeman School (W. Funk/J. MacDonald) 1:15 pm**

#### **Recommendation:**

Superintendent Daverne welcomed Principal, W. Funk and Associate Principal, J. MacDonald, who presented their schools current education plan, new programs being introduced and school involvement within the community. Superintendent Daverne and Chair Huntley thanked them for their informative presentation.

### **10.3 Strathmore High School) (K. Larson/K. Mertz/A. Barwacz-Riou) 1:30 pm**

#### **Recommendation:**

Superintendent Daverne welcomed Principal, K. Larson and Associate Principal, A. Barwacz - Riou, who presented their schools current education plan, new programs being introduced and school involvement with the community. Superintendent Daverne and Chair Huntley thanked them for their informative presentation.

## 11.0 Guest

### 11.1 Avail LLP Chartered Professional Accountants (C. Deaust) 10:00 am Recommendation:

The New Audit Committee convened on Monday, November 25, 2019. As per the requirements of the Education Act, the Audit Committee includes (2) two members of the public, (3) three trustees and (2) administration and (1) one auditor  
Chandra Deaust, CPA, CA (Avail CPA - Chartered Accountant) was in attendance to present the Audited Financial Statements for year ending August 31, 2019 and answer Trustee questions regarding the audit process and Audited Financial Statements.

## 12.0 ADJOURNMENT

### 12.1 Adjournment

**Recommendation: #BD20191126.1010**

**MOVED by Trustee Pirie** that the Board of Trustees adjourn at 2:21 p.m.

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Chair

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Secretary Treasurer



## FIELD TRIP STUDIES/STUDENT EXCURSION Strathmore High School

*"Inspiring confident, connected, caring citizens of the world"*

**December 17, 2019**

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### **Background:**

Strathmore High School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to Eastern Europe (Berlin, Prague, Krakow and Budapest) from April 8, 2020 to April 19, 2020.

### **Field Excursion Summary:**

- The purpose of the 2020 Europe trip to Eastern Europe is to immerse students in other cultures and to foster a sense of tolerance toward others.
- 91 students (3 grade 10, 28 grade 11, 56 grade 12, 4 other)
- The trip will be 12 days.
- Two days of instructional time will be missed.
- 1 parent for every 1.28 students. 162 people total (91 students/71 adults)
- Trip Itinerary attached.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

Please find attached, for your reference, the Itinerary for the Field Trip/Student Excursion.

### **Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Strathmore High School to Eastern Europe (Berlin, Prague, Krakow and Budapest) from April 8, 2020 to April 19, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

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Bevan Daverne  
Superintendent of Schools





# Educational Tours

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-  **Full-time Tour Director**
-  **Sightseeing:** 5 sightseeing tours led by expert, licensed local guides (6 with extension); 1 sightseeing tour led by your Tour Director; 3 walking tours (4 with extension)
-  **Entrances:** Topography of Terror Museum; St. Vitus Cathedral; Golden Lane; Auschwitz and Birkenau; Wawel Cathedral; St. Mary's Church; Matthias Church; with extension: Schönbrunn Palace
-  **weShare**, our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motor coach; 8 overnight stays in hotels with private bathrooms (10 with extension); European breakfast and dinner daily
-  





Anyone can see the world.

# YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your **Tour Director** in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travellers on Facebook, Twitter or Instagram, or delving deeper into your destinations with our online learning platform, **weShare**, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels and meals while also providing their own insight into the local history and culture. **Expert local guides** will lead your group on sightseeing tours, providing detailed views of history, art, architecture or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

*@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday*

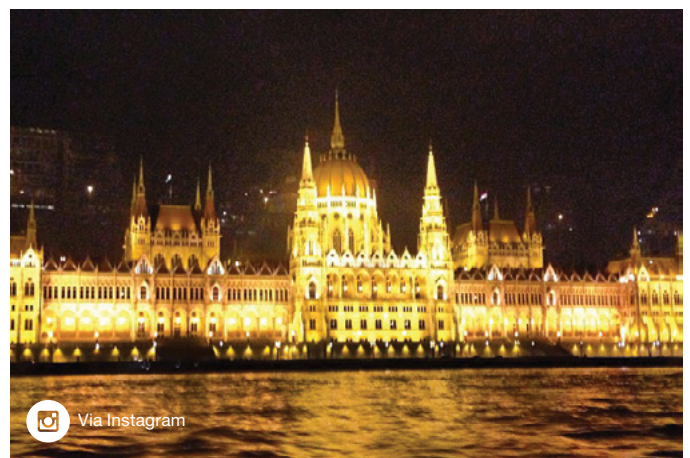
– MELISSA, TRAVELLER



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## What you'll experience on your tour

### Day 1: Fly overnight to Germany

#### Day 2: Berlin

- Meet your Tour Director at the airport in Berlin. Poised at the cutting edge of European culture, this German capital has been transformed since the Berlin Wall fell in 1989. During your stay you'll see Checkpoint Charlie, named after the checkpoint station that once guarded the border between East and West Germany. At the Topography of Terror Museum, on the site of the old SS and Gestapo headquarters, you'll touch the largest piece of the Berlin Wall still standing in its original spot. Stroll past cafes, restaurants and embassies along Unter den Linden, Berlin's most elegant boulevard. Continue to the imposing Reichstag building, the historical seat of Germany's parliament.
- Take a walking tour of Berlin.

#### Day 3: Berlin

- Take an expertly guided tour of Berlin: Brandenburg Gate.
- Photo stop at Checkpoint Charlie.
- Visit the Topography of Terror Museum.
- Time to see more of Berlin or [visit Potsdam](#).

#### Day 4: Dresden | Prague

- Travel to Dresden.
- Take a tour of Dresden.
- Continue on to Prague and encounter the legendary beauty of the former capital of the Holy Roman Empire. Located on the Vltava River, Prague gracefully balances the classical features of old Europe with a lively, Bohemian spirit. During your stay you'll pass the concert hall where Mozart conducted the premiere of Don Giovanni. Walk the quaint, cobbled streets of the Mala Strana and visit the 13th-century Stare Mesto (Old Town) and Market Square. Here you'll see the famous 15th-century astronomical clock. From St. Vitus Cathedral to the Baroque statues of the Charles Bridge, you'll explore the celebrated art and architecture of the City of One Hundred Spires.

#### Day 5: Prague

- Take an expertly guided tour of Prague: Charles Bridge.
- Visit St. Vitus Cathedral.
- Visit the Golden Lane.
- Take a walking tour of Prague.

#### Day 6: Krakow

- Travel to Krakow, the only major Polish city to escape devastation during World War II, leaving the beautiful architecture of its Old Town intact. As you explore the former capital you'll see Wawel Cathedral, where Polish kings were crowned and Pope John Paul II once served as archbishop. Stroll through Główny Square, passing beautiful Sukiennice Cloth Hall and the Jagiellonian University. You'll also take a somber visit to the concentration camps at Auschwitz and Birkenau. Now the site of a memorial museum, you can view a film about the horror of Auschwitz and Hitler's Third Reich here. Before you leave, observe a moment of remembrance for the six million victims of the Holocaust.
- Visit Auschwitz and Birkenau.

#### Day 7: Krakow

- Take an expertly guided tour of Krakow: Wawel Hill; Główny Square.
- Visit Wawel Cathedral.
- Visit St. Mary's Church.
- Enjoy free time in Krakow.

#### Day 8: Budapest

- Travel via Slovakia and the Tatra Mountains to Budapest.
- Take a walking tour of Budapest: Fisherman's Bastion; Parliament.

#### Day 9: Budapest

- Take an expertly guided tour of Budapest.
- Visit Matthias Church.
- Time to see more of Budapest or [visit the Budapest Baths](#).

#### DAY 10: Depart for home

#### 2-DAY TOUR EXTENSION

##### Day 10: Vienna

- Travel to Vienna.
- Take a walking tour of Vienna: Opera House; Kärntnerstrasse.
- Enjoy an authentic wiener schnitzel dinner.

##### Day 11: Vienna

- Take an expertly guided tour of Vienna: Ringstrasse; Rathaus.
- Visit Schönbrunn Palace.

##### Day 12: Depart for home



*In Berlin, Germany #berlin #germany #ef #eftours #neverstopexploring*

– NICK, TRAVELLER



Via Instagram

*This trip was amazing!! Not many people get to go to Eastern Europe, and it was such a great experience. We loved our tour guide and I really felt like i bonded with my classmates. Would recommend this trip to everyone!*

– MARY, STUDENT



Via Facebook

### TOP THREE THINGS I WILL SEE, DO, TRY OR EXPLORE

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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*My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan and knowledgeable tour guides.*

—CHARLOTTE, DAUGHTER TRAVELLED JUNE 2014

“ Tour review

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Education First

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**FIELD TRIP STUDIES/STUDENT EXCURSION**  
Strathmore High School

*"Inspiring confident, connected, caring citizens of the world"*

**Date** December 17, 2019

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**Background:**

Strathmore High School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to Europe (England, France, Belgium and the Netherlands) from April 30, 2020 to May 9, 2020.

**Field Excursion Summary:**

- The trip will commemorate the 75<sup>th</sup> anniversary of the end of World War II, the trip is geared to provide students with a renewed sense of pride in Canada and the involvements in liberating countries during the World Wars.
- 4 students (1 grade 10, 1 grade 11, 2 grade 12)
- The trip will be 10 days.
- Students must be in good academic standing and will be away six instructional days.
- 1 parent for every 0.36 students. 15 people total (4 students/11 adults)
- Trip itinerary attached.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

Please find attached, for your reference, the Itinerary for the Field Trip/Student Excursion.

**Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Strathmore High School to Europe (England, France, Belgium and the Netherlands) April 30, 2020 to May 9, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

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Bevan Daverne  
Superintendent of Schools





The 75<sup>th</sup> Anniversary

# VICTORY IN EUROPE



## VE Day 75: London, Paris & Amsterdam

April 30, 2020 – May 8, 2020 (May 10 with extension)

What was it like to be a civilian living in a European capital city during the Second World War? To protect your house with sandbags and blackout curtains during the London Blitz, or struggle through daily life watching as your country and countrymen fall to Nazi rule in occupied Holland and France. As you travel through these resilient capitals, explore the different perspectives and difficult decisions of those who faced this reality—living with clothing and food rations, bolstering community morale, and fighting in the resistance against a powerful enemy.

# Victory in Europe

May 5, 1945—Nazi forces finally surrender, and Canadian and Allied troops liberate the Netherlands after months of battling to push out the Nazis.

More than seven decades later, the connection forged between Canadians and the Dutch has stayed strong. In May 2020, students and cadets can experience firsthand present-day Dutch culture, and discover for themselves how the unique histories and contributions of the Allied forces continue to influence modern European life and our world today.



## What to expect on a Historic Event Tour

### ACTIVE PARTICIPATION

Students and cadets become part of history and carry on the legacy of past generations during once-in-a-lifetime commemoration ceremonies and exclusive EF-led events with thousands of fellow Canadians.

### CONNECTIONS

Whether it's researching the life of a local soldier, honouring a hometown Regiment, or connecting with international students before tour, travellers engage with the community at home and abroad.

### REFLECTION

Participate in group reflection through activities designed to engage travellers and reflect on the experience. Every itinerary is customizable to create a personalized and profound experience for your group.

### BUILDING PERSPECTIVE

By exploring significant sites, visiting the graves of Canadian soldiers, or taking part in special ceremonies, travellers develop a richer understanding of historic events and how they impact the present.




# What you'll experience on your tour

April 30, 2020 – May 8, 2020 (May 10 with extension)

## Day 1: Fly to London

Board your overnight flight to London.

## Day 2: Arrive in London

Touch down in the capital city of England and the United Kingdom, and meet your Tour Director at the airport. Then, enjoy a walking tour of London and take in the sights and sounds of the city. Afterwards, spend some free time in Borough Market—a market that has existed, in one form or another, for about 1,000 years. In the evening, you have the option to  ride the London Eye or enjoy a Thames River Cruise.

## Day 3: London

In the morning, enjoy an expertly guided tour of London with a licensed, local guide. [Then, visit Bletchley Park, the central location for British codebreakers during the Second World War. Participate in EF-enhanced programming and learn more about the role communication played in the world of secrets and spies, and how it affected the outcome of the war.](#) In the Cabinet War Rooms, get a glimpse of the life and legacy of Winston Churchill.

## Day 4: Amsterdam

Take an early morning train to Amsterdam, a city where 1,200 bridges crisscross 160 canals to make it one of Europe's most charming capitals. Enjoy a walking tour of the city where you'll see the *Westerkerk* (West Church), where Rembrandt is buried. You'll also visit Dam Square, which is home to *Koninklijk Paleis* (the Royal Palace), before seeing the Flower Market and Jewish Quarter. Then, visit the Dutch Resistance Museum, which tells the story of the Netherlands while it was occupied by Nazi Germany, and the choices, dilemmas, and resistance of the Dutch people.

## Day 5: Amsterdam

Every May 4, the people of the Netherlands participate in a two-minute moment of silence for Remembrance Day. [At the VE Day remembrance ceremony at the Groesbeek Canadian War Cemetery, join fellow Canadians and the local community in memorializing those who fell during the Second World War.](#)

## Day 6: Wageningen | Amsterdam

Travel to Wageningen, a historic town along the Rhine river. Here, you'll commemorate Liberation Day—when the Dutch celebrate the end of Nazi occupation and honour freedom, democracy, and human rights. [While you're here, you'll be participating in EF-enhanced events surrounding the celebrations.](#)


## Day 7: The Hague | Amsterdam

From Amsterdam, travel to The Hague. Get acquainted with The Hague and learn why it's the "City of International Peace and Justice." Explore the Humanity House, a museum established by the Red Cross to increase awareness of humanitarian issues. There you'll learn about the consequences of conflict, and have an opportunity to reflect on your own personal freedoms. [Then, take part in a series of interactive workshops that focus on peace and conflict in the 21st century, created with local experts and the community.](#)

## Day 8: Brussels | Paris

Transfer to Brussels, a prominent center of international politics and home to the European Union and NATO headquarters. During your visit, you'll pass by the buildings of the European Union, encircled by a row of colourful flags representing the member countries. Continue into the heart of medieval Brussels to see why Victor Hugo dubbed the *Grand-Place* "the most beautiful square in the world." Walk by the ornate façades of the eclectic Guild Houses, a row of tiered buildings that stand shoulder-to-shoulder. Travel from Brussels to Paris.

## Day 9: Paris

Paris was taken by German soldiers in 1940, and its people lived under the Nazi regime until the French uprising and liberation in 1944. Today, Paris is known as the City of Light—a fashion, art, and culinary capital of the world. Get to know Parisian history, from the Louvre to the *École Militaire*, during an expertly guided sightseeing tour. Enjoy more self-guided exploration of Paris, or  visit Versailles.

## Day 10: Depart for home

Say goodbye to your Tour Director at the airport and depart for home.

## ONE-DAY EXTENSION

## Day 10: Normandy

[At the Juno Beach Centre, take part in immersive activities and unique experiences exclusive to EF travellers.](#) Programming will encourage exploration of Juno Park and give travellers a more in-depth understanding of the site's history. Then, visit the Beny-sur-Mer War Cemetery which honours Canadian soldiers who fell during the initial attack on Normandy Beach.

## Day 11: Depart for home

Say goodbye to your Tour director at the airport and depart for home.

*Itinerary is subject to change. Accommodations and flight details to be announced approximately 14 days prior to departure.*

## EVERYTHING YOU GET



**Full-time Tour Director**



**Sightseeing:** 3 sightseeing tours led by expert, licensed, local guides; 2 sightseeing tours led by your Tour Director; 3 walking tours



**Entrances:** Cabinet War Rooms; Bletchley Park; Dutch Resistance Museum; Humanity House (*Juno Beach Centre with extension*)



**weShare:** Our personalized learning experience engages travellers before, during, and after tour, with the option to create a final, reflective project.



**EF-enhanced programming:** Our expert Educational Programming team has designed enhanced programming opportunities at [Bletchley Park, Groesbeek Canadian War Cemetery, Wageningen, and The Hague \(with extension: Juno Beach Centre\).](#)



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## FIELD TRIP STUDIES/STUDENT EXCURSION Wheatland Crossing School

*"Inspiring confident, connected, caring citizens of the world"*

December 17, 2019

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### **Background:**

Wheatland Crossing School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to Ecuador (Quito, Otovalo, the Amazon Rainforest and Banos) from April 1, 2021 to April 11, 2021.

### **Field Excursion Summary:**

- To work with the award-winning charity WE Charity to better understand the needs of each community and then focus projects on those issues. Including:
  - Education, health, clean water and sanitation, alternative income and livelihood, agriculture and food security
- 22 students attending
- The trip will be 10 days
- Students will miss one instructional day
- Student to parent ratio is 3 to 1
- Trip itinerary attached

Wheatland Crossing School students and chaperones will be traveling to Quito, Otovalo, the Amazon rainforest and Banos on our trip to Ecuador. All of these areas are in central Ecuador and not close to any of the extreme high risk areas along the border with Colombia, the northern provinces or along the Peru border.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

Please find attached, for your reference, the Itinerary for the Field Trip/Student Excursion.

### **Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion Wheatland Crossing to to Ecuador (Quito, Otovalo, the Amazon Rainforest and Banos) April 1, 2021 to April 11, 2021 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

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Bevan Daverne  
Superintendent of Schools

## Full itinerary for the Wheatland Crossings Ecuador trip

### SERVICE PROJECT THEMES

We work with the award-winning charity WE Charity to better understand the needs of each community and then focus projects on those issues. Themes include:

Education

Health

Clean water and sanitation

Alternative income and livelihood

Agriculture and food security

Day 1: Arrive in Quito

Meet your Field Director at the airport.

Day 2: Quito

Visit Yunguilla, a sustainable development community in the cloud forest.

Tour the Intiñan Solar Museum and witness the natural forces at work near the equator.

Day 3: Transfer to the Amazon Basin

Take a scenic drive through the Amazon Basin and canoe up the Napo River to the Minga Lodge. Settle in for community orientation.

Days 4-5: Service Project — Amazon Basin

As communities evolve so do their needs. That's why we work closely with WE Charity to understand each community's challenges. Since projects are determined closer to your actual tour date, here's a glimpse at what a typical day might look like.

Each morning, you'll begin your service project in a nearby village, focusing on education, clean water and agriculture.

Afternoons are spent immersed in cultural activities.

Evenings are a chance to reflect, discuss events as a group, and draw connections between the day's work and relevant global issues.

Day 6: Service Project — Transfer to Baños de Agua Santa

Bid farewell to the Minga Lodge and travel by boat and bus to Baños de Agua Santa, a city known as the Gateway to the Amazon.

Day 7: Baños

Visit one of the 60 waterfalls that make Baños such a popular world attraction.

Explore the beautiful Pastaza river canyon and then return to Quito.

Day 8: Otavalo

Browse the local markets for local crafts and regional foods.

Learn the art of making ponchos at a workshop taught by a local family.

Visit Mercado de los Ponchos, a famous market where indigenous Otavaleños sell woven textiles like blankets and tablecloths.

Day 9: Depart for home

\*Please note, some flights will depart late in the evening which will result in the group arriving back in Canada on the following day.



## ENROLMENT BACKGROUNDER

*"Inspiring confident, connected, caring citizens of the world"*

**December 17, 2019**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2019 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2019. High school funding is based on the Credit Enrolment Units earned per student.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

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Bevan Daverne  
Superintendent

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Tahra Sabir  
Secretary Treasurer

# Golden Hills School Division Enrolment

**AMENDED**

## Summary of Totals - Monthly

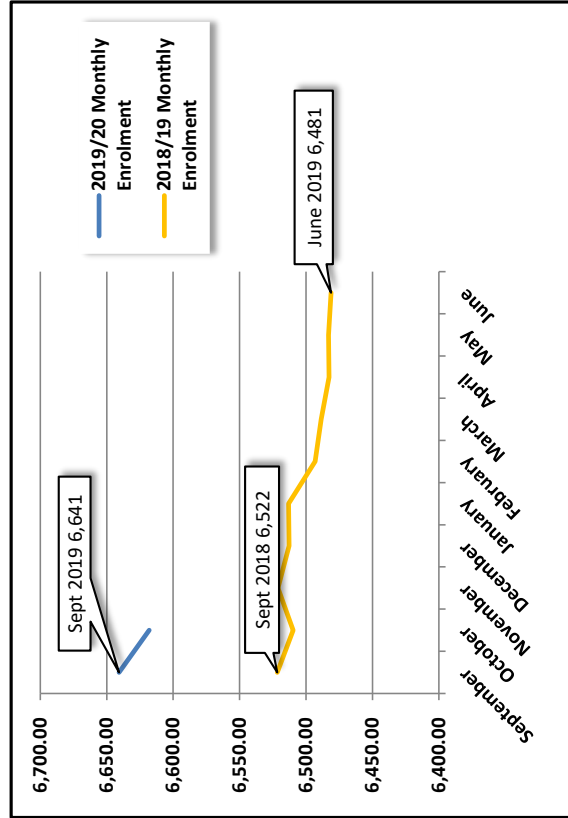
Funded Total Enrolment	30-Nov-19 Enrolment	31-Oct-19 Enrolment	Difference
Provincially Funded Students	6,030.00	6,038.50	- 8.50
Siksika Students	155.00	155.00	0.00
International Students	269.00	266.00	3.00
<b>Total</b>	<b>6,454.00</b>	<b>6,459.50</b>	<b>- 5.50</b>

## Schools - Month to Month Oct 31, 2019 to Sept 30, 2019

Configuration	November 30, 2019		October 31, 2019		Difference
	Provincially Funded	Difference	Provincially Funded	Difference	
K-6, 10-12	Acme School	189.00	190.00	-1.00	
K-9	Carbon School	67.50	66.50	1.00	
K-6	Carseland School	56.00	54.50	1.50	
7-9	Crowther Memorial Jr. High School	500.00	501.00	-1.00	
K-9	Dr. Elliott Community School	187.00	186.00	1.00	
7-12	Drumheller Valley Secondary School	437.00	435.00	2.00	
K-6	École Brentwood Elementary School	262.00	261.00	1.00	
K-12	George Freeman	326.00	327.00	-1.00	
K-6	Greentree School	336.50	336.50	0.00	
K-12	Prairie Christian Academy School	291.50	291.50	0.00	
10-12	Strathmore High School	582.00	583.00	-1.00	
K-12	Three Hills School	467.00	467.00	0.00	
K-9	Trinity Christian Academy	166.50	167.50	-1.00	
K-12	Trochu Valley School	257.00	255.00	2.00	
K-6	Westmount School	365.50	367.00	-1.50	
K-12	Wheatland Crossing	346.00	355.00	-9.00	
K-6	Wheatland Elementary School	335.00	332.50	2.50	
<b>Totals</b>		<b>5,171.50</b>	<b>5,176.00</b>	<b>-4.50</b>	
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	
7-9	Anchors II Outreach	13.00	13.00	0.00	
7-12	Drumheller Outreach	12.00	12.00	0.00	
1-12	Golden Hills Learning Academy	159.00	159.00	0.00	
1-12	NorthStar Academy	288.50	288.50	0.00	
7-12	Strathmore StoreFront	40.00	40.00	0.00	
<b>Totals</b>		<b>512.50</b>	<b>512.50</b>	<b>0.00</b>	
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	
K-9	Colonies	346.00	350.00	-4.00	

Funded Total Enrolment	31-Oct-19 Enrolment	Difference
Provincially Funded Students	6,038.50	-8.50
Siksika Students	155.00	0.00
International Students	266.00	3.00
<b>Total</b>	<b>6,459.50</b>	<b>-5.50</b>

## Last Year Monthly Enrolment & Comparison to September 2019





## Technology Services

*"Inspiring confident, connected, caring citizens of the world"*

**December 17, 2019**

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### **Background:**

Utilizing technology as a learning tool has been a GHSD priority for a number of years and as a result Golden Hills' students have access to many technology enhanced learning opportunities. Teachers and students are provided with the necessary infrastructure to meet Information Communication Technology outcomes and engage students in rich real-world learning experiences. In addition, noteworthy efficiencies have been achieved in terms of system administration.

### **Recommendation:**

That the Board of Trustees receives the Technology Services Report for information and for the record.

A blue ink signature of Bevan Daverne, written in a cursive style.

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Bevan Daverne  
Superintendent

A black ink signature of Dr. Kandace Jordan, written in a cursive style.

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Dr. Kandace Jordan  
Associate Superintendent of Schools



## Technology Services

Presented to Board of Trustees by Dr. Kandace Jordan  
Deputy Superintendent of Schools

Resource Person: Todd Kennedy, Manager Technology Service

### REPORTING PERIOD: 2018-2019

#### OVERVIEW:

The primary role of Technology Services is to support the technologies used by teachers, staff, and students throughout GHSD, so they can engage in Powerful Learning through ensuring ActivBoards, internet, wireless networks and printing devices are all effective and functioning.

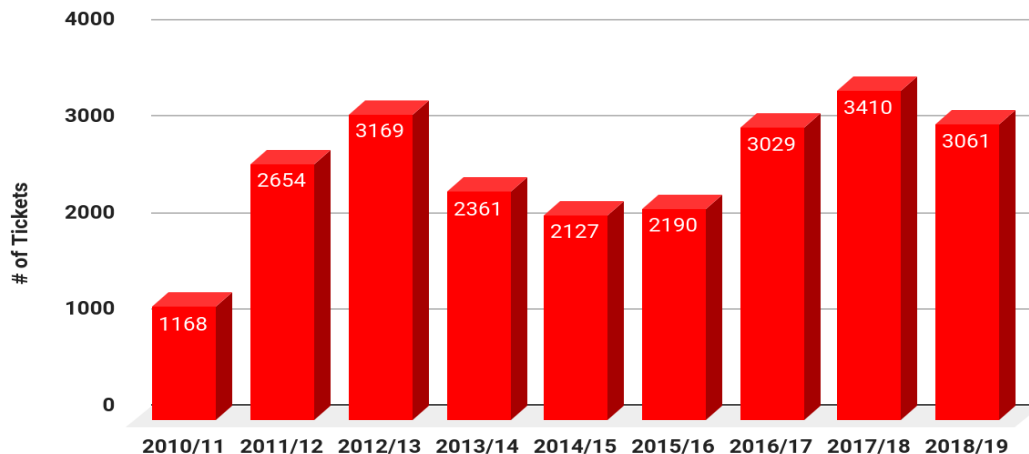
Technology Services continues to be involved in online exam writing. Historically a large emphasis was placed on High School end-of-semester exams, but in the 2018-2019 school year many Junior High and elementary exams were also computer based. Technology Services also maintains all computers, telephones, PA systems, HVAC and other operational technologies.

#### Support Requests

Technology Services continues to provide technical support to all schools in the division. Requests can be submitted in-person, by telephone, e-mail, remote support, and texting. Most of these support requests are captured through the online ticketing system.

Support requests dropped by 10% in the 2018-2019 school year, whereas in the previous year support requests increased by 13%. The decrease is mostly attributed to new replacement computers for teachers provided towards the end of June 2018.

**Technical Support Tickets**





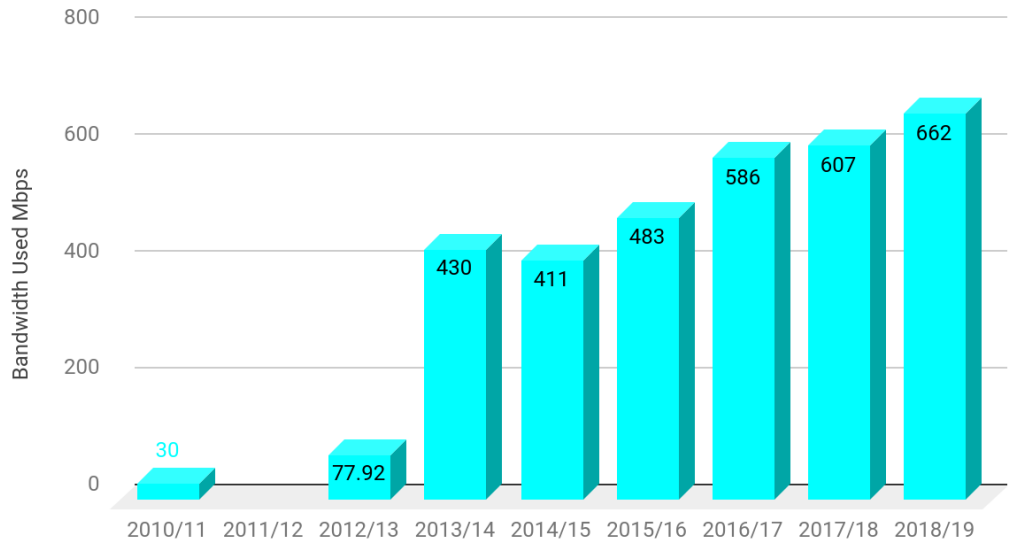
## Bandwidth Charts

Internet and Wi-Fi are now a necessity in school settings. Technology Services provides Wi-Fi access throughout all buildings and on all school buses, allowing staff and students to be connected. Colony schools are not included. Bandwidth (how much the Internet is used) continues to grow year over year. Internet on school buses is not presented in the chart below.

Internet usage continues to grow. In 2018-2019 year over year Internet growth was approximately 9%. Internet usage varies depending mostly on the size of the student population, with larger schools generally using more Internet capacity.

2018-2019 saw approximately 662 MBps of overall Internet use throughout the school day, across all Golden Hills schools.

Bandwidth Usage



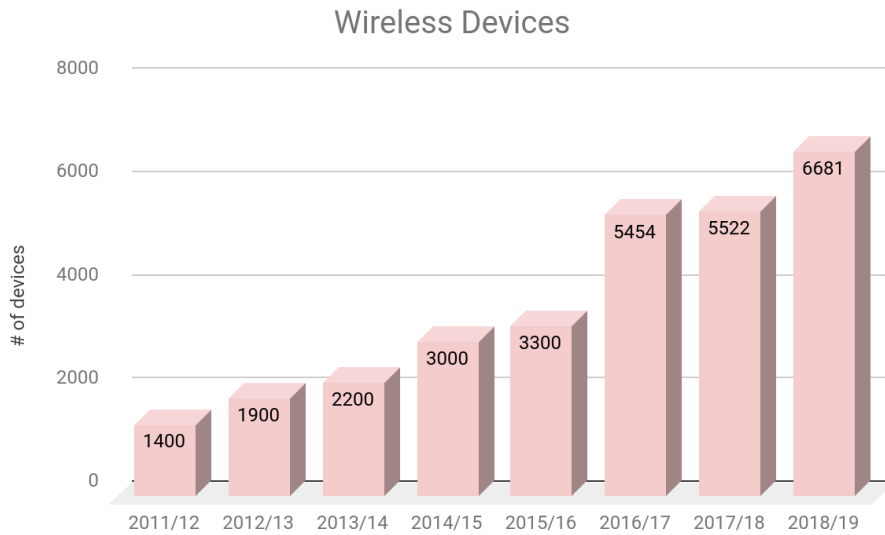
Golden Hills' infrastructure

was specifically designed in a way that is unique in Alberta. This allows GHSD to provide optimum services, with greater cost efficiency than other similarly sized school jurisdictions. Golden Hills continues to rely on the Alberta Supernet, a service that is unique to Alberta in its scale and capacity, and without it there would not be the access necessary in our schools.

## Wireless Network

Technology Services provides and maintains a Wi-Fi network across all traditional and online schools, as well as international student dormitories. Access is available 24 hours per day, 7 days per week.

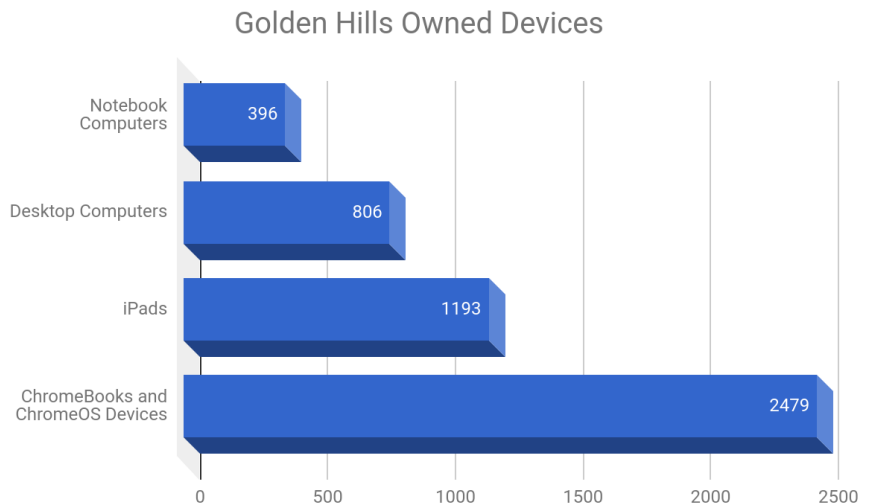
There was a significant increase in the number of wireless devices accessing the infrastructure in 2018-2019, with 21% more devices on the Wi-Fi network than there were a year ago. This is a result of additional devices purchased by the schools, as well as students and staff bringing their own devices from home. The Wi-Fi network is monitored and upgraded as needed in various locations to support this growth.



### Golden Hills Owned Devices

ChromeBooks and ChromeOS desktop computers make up more than half of the overall computing systems for staff and students with ChromeBooks being immensely popular at all grade levels. Many ChromeBooks will be retired in 2020 as they have reached the end of their useful life and will need to be replaced.

Technology Services continues to support Bring Your Own Device (BYOD) in GHSD schools and there are more devices on the Wi-Fi network than owned by GHSD. Extra devices contributing to this are owned by students and staff.



In May 2018, and May 2019 staff computers were replaced as part of the overall technology evergreen strategy. Although schools encourage BYOD, some specific technologies like online exams, are challenging to do in a BYOD environment - especially when many students use a SmartPhone as their device.

## **Aging ActivBoards**

94% of GHSD teachers use ActivBoards as an interactive device every day, compared to other jurisdictions where they are only used in the low 20<sup>th</sup> percentile. This high usage means that when there is a technical issue with an ActivBoard, it is one of the highest priorities for the Technology Services support team.

The first major challenge with aging equipment came in late August 2019. Microsoft released an update that effectively broke more than 25% of existing ActivBoards. Promethean has provided a temporary fix, but it will not be supported for any future updates and they are recommending that they be replaced. Approximately 153 ActivBoards will need to be replaced within the next 12 months and approximately another 150 ActivBoards will need to be replaced in the next two years.

An evaluation process to review what replacement technologies would be the best fit in GHSD classrooms is underway.

### **Notable:**

#### *Division Office Renovation / Temporary Re-location*

In March 2019 temporary Division Office work space needed to be set up at George Freeman School during renovations. This included setting up copiers and moving all phones and computers to the temporary space. Technology and Transportation shared a classroom, as did Finance/Payroll and Human Resources, in classrooms that were never intended to house that much technology, infrastructure and people. Once renovations of Division Office were complete in mid-August, everything was moved back and set up. Although this coincided with school startup which is one of the busiest times of the year for Technology Services, all tasks related to the move were completed smoothly. This did cause normal school year startup tasks to fall behind, and it was mid-November 2019 before these tasks began to be completed.

#### *Imagine Everything*

In 2018-2019 GHSD entered into a partnership with a company called Imagine Everything. This small group works directly with K-12 school jurisdictions to design software to meet specific needs. Currently GHSD uses their Student Audit product which has provided tremendous value. In early 2020 GHSD will pilot their CLASI product, which will be an extraordinary help in bringing digital files into Alberta Education's PASI repository.

#### *Aging ChromeBooks*

ChromeBooks are immensely popular and valuable within our schools, and there are mobile carts filled with ChromeBooks that are used in every classroom. ChromeBooks have a limited lifespan of 3-4 years but are significantly less expensive than a desktop computer. Because of their low-cost, schools have made more of these available for

students than ever before. For example, ten years ago a school of 400 students might have a single computer lab with 30 computers. Now the same school will likely have four to six or more carts of 30 ChromeBooks. Although there is more access than ever before, it is a significant increase of cost in both capital costs and technical support.

### *Increased Dependence on Technology*

Technology use is always increasing throughout GHSD. Communication with parents, access to student marks, providing a safe environment through security, access to learning in every space, telephones and PA systems are all primarily online. Teachers are incredibly creative and innovative and are continually pushing the envelope for the benefit of their students. It is only when these technologies fail that it's realized just how much they are depended on. Technology Services is aware of this challenge, and a priority focus is ensuring stability, backup, and that the technology will work even when problems occur.

An example is the GHSD Disaster Recovery site. Technology Services continues to work on technology so that when something happens to the main data center in Strathmore, many things automatically fall over to the disaster recovery site, with the expectation that teachers and students can continue to work uninterrupted.

### **SUMMARY & IMPLICATIONS:**

The use of varying technologies within Golden Hills continually evolves and expands. Technology Services will continue to look for ways to enhance the use of technology in schools, while being efficient and effective in how it is supported.

### **RECOMMENDATION:**

That the Board of Trustees receives the Technology Report for information and for the record.



**ALBERTA SCHOOL BOARDS INSURANCE EXCHANGE  
(ASBIE)**

*"Inspiring confident, connected, caring citizens of the world"*

**December 17, 2019**

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**Background:**

Alberta School Boards Insurance Exchange Program (ASBIE) was created on January 1, 2003. Golden Hills has been a member since inception.

Currently there are 48 school boards and 300 other school related organizations who are members as part of this reciprocal.

In May of 2019, we were advised that premiums for 19/20 were reduced and our group was receiving a total of \$1M in shared refunds.

In August of 2019, we were advised rates were increasing and in October, we were told rates were doubling, and then late October we were advised they were tripling.

Clearly, the extraordinary premium increases were unanticipated and has resulted in an additional cost to our Board of just under \$1M. We are continuing to explore all our current and future options.

We have given our notice to withdraw from ASBIE effective October 31, 2020.

**Recommendation:**

That the Board of Trustees receives this as information and for the record.

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Bevan Daverne  
Superintendent of Schools

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Tahra Sabir  
Secretary Treasurer