



# AGENDA

## Golden Hills School Division No. 75

**Vision:** *Inspiring confident, connected, caring citizens of the world*

**Mission:** *Intentionally maximizing learning for all*

### Regular Meeting of The Board of Trustees

Tuesday, May 23, 2017

Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

### AGENDA

1. **Attendance**
2. **Call to Order**
3. **In Camera**
4. **Approval Of Agenda**
5. **Welcome Public, Vision and Mission Statements**
6. **Presentation of Minutes**
  - 6.1 **Regular Meeting of The Board of Trustees (2017/04/25)**
  - 6.2 **Special Meeting of The Board of Trustees (2017/05/11)**
7. **REPORTS**
  - 7.1. **Chair's Report**
  - 7.2. **Board Committees**
  - 7.3. **Board Representatives to External Organizations**
  - 7.4. **Administration Reports**
8. **NEW BUSINESS**
  - 8.1. **Action Items**
    - 8.1.1. **2018-2019 School Calendar**
    - 8.1.2. **Field Trip Studies - Drumheller Valley Secondary School**

B. Daverne

B. Daverne

8.1.3. **Field Trip Studies - Three Hills School** B. Daverne

8.1.4. **Policy 18 - Student Transportation Services** B. Daverne

8.2. **Information Items**

8.2.1. **Bill 1 - Resource Fees Schedule & Policy Review** T. Sabir

8.2.2. **Monthly Enrolment Monitoring Report (April 2017)** T. Sabir

8.2.3. **Budget Update 2017-2018** T. Sabir

8.2.4. **PCA Society Update Presentation** F. Cotton

9. **School Monitoring Reports**

9.1. **Wheatland Crossing (K. Smith/S. Latta) - Board Attending School**

9.2. **Brentwood School (C. Hoover/E. Friesen)**

9.3. **Prairie Christian Academy (D. Hern/D. Lockhart)**

10. **ADJOURNMENT**



# MINUTES

## Golden Hills School Division No. 75

### Regular Meeting of The Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, April 25, 2017

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustee**

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

**d) Superintendent**

- Bevan Daverne

**e) Associate Superintendent**

- Wes Miskiman

**f) Deputy Superintendent**

- Dr. Kandace Jordan

**g) Secretary - Treasurer**

- Tahra Sabir

**h) Recording Secretary**

- Kristy Polet

#### Call to Order

Chair Price called the meeting to order at 9:40 a.m.

#### In Camera

**Resolution #BD20170425.1001**

**MOVED by Trustee Bazant** that the Board of Trustees go *In Camera* at 9:40 a.m. to discuss legal matters.

**Carried**

**Resolution #BD20170425.1002**

**MOVED by Trustee Nielsen** that the Board of Trustees rise from *In Camera* at 10:13 a.m.

**Carried**

**Approval Of Agenda**      **Resolution #BD20170425.1003**  
**MOVED by Trustee Tucker** that The Board of Trustees approve the agenda as presented with the addition:

- 8.1.4 Transportation under Information Items

**Carried**

**Presentation of Minutes**      **Resolution #BD20170425.1004**  
**MOVED by Trustee Larsen** that the Board of Trustees approve minutes of March 28, 2017 Regular as presented.

**Carried**

**Resolution #BD20170425.1005**  
**MOVED by Trustee Bazant** that the Board of Trustees approve minutes of March 31, 2017 Special as presented.

**Carried**

**Chair's Report**  
(REPORTS)      Chair Price reported on the following items:

- Karen Smith, Principal at Wheatland Crossing school will be hosting an Open House (TBD).

**Board Committees**  
(REPORTS)      Nothing to present at this time.

**Board Representatives to External Organizations**  
(REPORTS)      Trustee Nielsen presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting held on April 7, 2017.

- Amber Stewart will not be running for trustee next term and will be stepping down from ASBA Zone 5.
- Bev Barca announced she is leaving Alberta Education and going to Northland School Division.
- Networking Event - July 6, 2017 being held at the Southern Alberta Pioneers Building.
- Edwin Parr is being held at the Calgary Italian Cultural Centre on May 24, 2017.
- ASBA Spring General Meeting (SGM) will be held June 4 - 6, 2017 at the Sheraton Red Deer, AB.
- Janet Brown - Media presentation.
- Next Meeting Date: Friday, May 5, 2017

Trustee Kletke presented information on the Public School Boards' Association (PSBAA) Council Meeting on April 6 - 8, 2017.

- Women Politics Panel - encouraging women to become more involved in politics.
- Discussion around Red Deer Public School Division withdrawing from PSBAA.
- PSBAA - discussed evaluations.

**Administration Reports**  
(REPORTS)      Associate Superintendent Miskiman presented information on the following:

- Long Service Awards (LSA) Banquet update - being held at the Travelodge on Thursday, May 25, 2017.
  - Theme: "Night with the Stars"
  - Trustees were updated on protocol/procedure for the LSA banquet.
- Chair Price will be presenting Edwin Parr Award to Justin Sylva, local nominee.

Deputy Superintendent Dr. Jordan presented information on the following:

- Discussed Education Team from Golden Hills heading to India to introduce the Alberta Curriculum in one of their schools. Golden Hills is the Consultant in this partnership and is the first school division to be part of this new project.

Secretary Treasurer Sabir presented information on the following:

- Facility progress report on Trochu Fitness Centre and Wheatland Crossing with a powerpoint presentation.
  - Wheatland Crossing - playground goes in May 9, 2017.

Superintendent Daverne presented information on the following:

- Christina Hoover - New Director of Learning for 2017-2018 school year.
- Discussed the Council of Council meeting presentation with Trustees.
- Superintendent Daverne has been asked to do a presentation on Wheatland Crossing (processes) at the Public School Boards' Association of Alberta (PSBAA) SGM being held June 2-4, 2017.
- Currently evaluating Principals and Associate Principals.
- Sign up sheet is being circulated to Trustees for 2017 GHSD Graduations to be attended.
- Reminder - PSBAA SGM being held June 2-4, 2017 and ASBA SGM being held June 4-6, 2017 both in Red Deer, AB

## **BREAK**

**Recessed at 11:05 a.m.**

**Reconvene at 11:15 a.m.**

### **Monthly Enrolment Monitoring Report (March 2017)**

(Information Items)

Secretary Treasurer Sabir presented information on the Monthly Enrolment for March 31, 2017.

### **Budget Planning Update 2017/2018**

(Information Items)

Secretary Treasurer Sabir and Superintendent Daverne presented information on the Budgeting process and announcement for 2017-2018 school year.

### **Bill 1 - School Resource Fees**

(Information Items)

Secretary Treasurer Sabir presented information on Bill 1 that was announced by Honorable Minister David Eggen on March 16, 2017.

### **Transportation**

(Information Items)

Secretary Treasurer Sabir and Superintendent Daverne presented information on transportation.

### **Prairie Christian Academy (D. Hern/D. Lockhart)**

(School Monitoring  
Reports)

D. Hern, Principal and D. Lockhart, Associate Principal (Prairie Christian Academy) weren't able to present at this time.

### **Trochu Valley School (L. Howard/C. Van Otterloo)**

(School Monitoring

Superintendent Daverne welcomed L. Howard, Principal and C. Van Otterloo, Associate Principal (Trochu Valley), who presented the Schools' Education Plan, results achieved and school involvement with the community. Superintendent Daverne and Chair Price thanked them for their presentation.

Reports)

**ADJOURNMENT**

**Resolution #BD20170425.1006**

**MOVED by Trustee Tucker** that the meeting adjourn at 1:25 p.m.

**Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer

Draft



# MINUTES

## Golden Hills School Division No. 75

### Special Meeting of The Board of Trustees

Meeting Type : SPECIAL BOARD MEETING

Date : Thursday, May 11, 2017

Start time : 1:00 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustees**

- Joyce Bazant
- Barry Kletke
- Alan Larsen
- Sherri Nielsen (via conference call)

**d) Superintendent**

- Bevan Daverne

**g) Secretary - Treasurer**

- Tahra Sabir

Absent:

**e) Associate Superintendent**

- Wes Miskiman

**f) Deputy Superintendent**

- Dr. Kandace Jordan

**h) Recording Secretary**

- Kristy Polet

#### Call to Order

Chair Price called the meeting to order at 1:10 p.m.

**In Camera**

**Resolution #SM20170511.1001**

**MOVED by Trustee Larsen** that the Board of Trustees go *In Camera* at 1:10 p.m. to discuss legal matters.

**Carried**

**Resolution #SM20170511.1002**

**MOVED by Trustee Tucker** that the Board of Trustees rise from In Camera at 2:15 p.m.

**Carried**

**Resolution #SM20170511.1003**

**MOVED by Trustee Bazant** that the Board of Trustees approve submission of conditional offer for the acquisition of 116 3 Ave.

**Carried**

**Resolution #SM20170511.1004**

**MOVED by Trustee Tucker** that the Board of Trustees request Ministerial Approval for the purchase of 116 3 Ave Strathmore, AB.

**Carried**

**ADJOURNMENT**

**Resolution #SM20170511.1005**

**MOVED by Trustee Kletke** that the meeting adjourn at 2:30 p.m.

**Carried**

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary-Treasurer

Draft





## CALENDAR 2018/2019

*"Inspiring confident, connected, caring citizens of the world"*

May 23, 2017

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### **Background:**

In accordance with Administrative Procedure 130, *School Year and School Day*, the Board shall approve all school year calendars. The criteria for the development of this calendar is established through this same Administrative Procedure.

Over the past number of years parents have suggested changes to the school year calendar. As a district we have also experienced increased pressure to provide more collaborative time for staff in order to facilitate work towards our Educational Plan goals. After a series of consultations with school administration, staff and school councils, a pilot calendar for the 2018/2019 school year has been developed for the Board's consideration.

The school year calendar was taken to the February, 2017 board meeting with the understanding that minor adjustments may occur based on feedback received. These adjustments of the calendar did not change the number of instructional days for students which remain at 177. There were adjustments only to the days indicated as collaborative days and organizational professional days in August as per feedback for administration and staff. Student start days and student holidays were not affected.

### **Context for parents for this proposed change:**

- We have had parent feedback over the past few years about specific concerns on our current calendar:
  - Parents are uncomfortable with an August school start for their children
  - Parents do not like having to come back to school for two days during Family day week
  - We get mixed feedback in regard to an Easter holiday vs spring break

### **Context for teachers for this proposed change:**

- We have some challenges with our existing calendar for teachers:
  - Teachers do not work the same way as they did 20 years ago. Then, they planned alone, taught alone and their classroom was separate from every other classroom. Today, they plan together, they develop common assessments and share best practices between classrooms – they need to be much more connected to be effective.
  - We need more collaborative time for teachers to be able to accomplish this. The option of substitute teachers for release time is not the preferred solution from the perspectives of the school, the teachers or the parents.
  - Our recent C2 committee survey results indicated in addition to instructional coach support, teachers would appreciate more time to collaborate on district and school initiatives with their peers.

We have considered a calendar that would work for us in this new educational reality and also be appreciated by parents and responsive to feedback we have received from all stakeholders.

**Proposed criteria for developing these pilot calendars:**

- This is a continued pilot calendar for the 2018/2019 school year
- No reduction in annual instructional hours for students
- Students do not start school before September 1
- Same Christmas vacation
- Family day week is now a week off for students
- Easter holiday is still scheduled but may be under consideration to look at a spring break in future years based on additional feedback
- Continue a maximum of 177 Instructional Days and have 4 collaborative days (all still work days for staff)
- We will continue to add about 8-10 minutes on to the instructional day.

**Provincial context**

- Over the last few years, more than half of school districts in the province have made calendar adjustments in order to accommodate collaborative days to support staff capacity building and the success of district goals.
- To date, districts that have made this adjustment have reported positive feedback.

**Additional considerations**

- The attached proposed pilot calendar is exceptional in regard to our existing calendar criteria.
  - Our current AP 130 indicates that a calendar shall be submitted for Board approval at least 6 months in advance
  - Our current AP 130 indicates that a calendar shall include 181 instructional days
- There has been significant school administration and staff consultation as well as sharing and feedback from parents. More significant staff feedback regarding the Collaborative days is available.

**Recommendation:**

That the Board of Trustees approves the edited School Year Calendar for 2018/2019 as a pilot for that school year.



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Bevan Daverne  
Superintendent of Schools

**AUGUST 2018**

**SEPTEMBER 2018**

**OCTOBER 2018**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4→	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21+	22	21	22	23	24	25	26♥	27
26	27	28▲	29♥	30▲	31■		23/30	24	25	26	27	28	29	28	29	30	31			

**NOVEMBER 2018**

**DECEMBER 2018**

**JANUARY 2019**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2T	3							1			1	2	3	4	5
4	5T	6T	7T	8T	9T	10	2	3	4	5	6	7■	8	6	7	8	9	10	11	12
11	12)	13	14	15	16	17	9	10	11	12	13	14	15	13	14T	15T	16T	17	18	19
18	19	20	21	22	23■	24	16	17	18	19	20	21	22	20	21	22	23T	24T	25T	26
25	26	27	28	29	30		23/30	24/31	25	26	27	28	29	27	28T	29T	30T	31+		

**FEBRUARY 2019**

**MARCH 2019**

**APRIL 2019**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1■	2						1	2		1T	2T	3T	4T	5T	6
3	4→	5	6	7	8	9	3	4	5	6	7	8)	9	7	8T	9T	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19■	20♥	21◆	22◆	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24/31	25	26	27	28	29♥	30	28	29	30				

**MAY 2019**

**JUNE 2019**

**JULY 2019**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10+	11	2	3	4	5	6	7■	8	7	8	9	10	11	12	13
12	13	14	15	16	17■	18	9	10	11	12	13T	14T	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17T	18	19T	20T	21T	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23/30	24T	25T	26T	27T	28▲	29	28	29	30	31			

**Student Instructional Days**

Aug.	0	Feb.	14
Sept.	18	March	19
Oct.	20	April	16
Nov.	20	May	20
Dec.	14	June	18
Jan.	18		

**Total 90 Total 87**

**Instructional Days 177**

Christmas Break – 2 weeks Family Break – 1 week Easter Break – 1 week  
The Regular Board of Trustees meetings are normally held on the second Tuesday of each month except for July and August.

**\*\*Recommended Parent/Teacher Interview Day – Alternate day may be designated**

**School Instructional Time:**

Elementary – Minimum - 960 hours  
(Provincial Requirement – 950 hours)  
Junior High – Minimum – 1010 hours  
(Provincial Requirement – 950 hours)  
Senior High – Minimum – 1010 hours  
(Provincial Requirement – 1000 hours)

Day in lieu of Parent/Teacher Interview

Organizational Professional

Teachers' Convention

Professional Development

School Closure

Collaborative day

Diploma Exam Days

First Day of Semester

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**Student Start Date September 4, 2018**

Students start classes

Semester break

Draft exam dates –S/B updated by Ab Ed in Nov 2017



**FIELD TRIP STUDIES/STUDENT EXCURSION  
Drumheller Valley Secondary School**

*"Inspiring confident, connected, caring citizens of the world"*

**May 23, 2017**

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**Background:**

Drumheller Valley Secondary School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to Cuba from November 26, 2018 to December 3, 2018. The trip will involve approximately 15 students from the Senior High Girls Basketball Team.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

**Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Drumheller Valley Secondary School to Cuba from November 26, 2018 to December 3, 2018 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

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Bevan Daverne  
Superintendent of Schools



## CANADA-CUBA SPORTS & CULTURAL FESTIVALS

January 13, 2017

Jeff Messom, Athletic Director  
Drumheller Valley Secondary School  
71 Hunts Crescent  
Drumheller, AB T0J 0Y5

Dear Mr. Messom:

**RE: BASKETBALL TOUR TO CUBA, NOVEMBER 26 – DECEMBER 03, 2018.**

Thank you for considering a trip to Cuba with your team. Enclosed are pricing information and our understanding of the itinerary for your trip. Should any discrepancies appear please contact us immediately, so we can make the appropriate corrections.

**PRICE:** The price of **\$1,395.00 + \$390** Canadian transportation taxes per person includes the services described in the itinerary with departure from Calgary, and coaches get a **\$500** discount. Accommodation is air conditioned with satellite TV and en-suite bathroom based on 2 per room.

**SUNDRIES:** Participants should budget for sundry expenses at approximately \$150 CAD per person for the week to cover tips and personal expenses. Please note that a valid passport is required for entry into Cuba.

**TRAVEL INSURANCE:** Optional Deluxe cancellation/medical/baggage insurance is offered at an extra cost of \$103 per person (ages 0 – 17), or \$109 per person (ages 18 – 65). A minimum of 10 students is required to qualify for these student group rates (one chaperone for every 5 students also qualifies for this rate). Please see attached information.

**PAYMENT DATES:** To allow us to schedule your visit and begin to make the necessary arrangements with the various Cuban institutions involved, and reserve the air plane seats and hotel rooms, a deposit of \$300 per person is required by **March 01, 2018** (without deposits no air seats or hotel rooms are being held and we can only guarantee the quoted price until that date). A second deposit of \$500 per person will be due on June 15, 2018. Final payment is due 60 days prior to departure.

Our following correspondence will include information to assist participants with planning. If you have any questions, please give me a call at 1-800-818-8840.

Yours truly,

*Karina Hull*

Karina Hull  
Manager

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**CCS&CF IS DEDICATED TO; LINK PEOPLE SHARING COMMON INTERESTS ~ PROJECT AN HONEST IMAGE OF  
EACH COUNTRY=S REALITY ~ ENCOURAGE CO-OPERATION BETWEEN INSTITUTIONS AND INDIVIDUALS**

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**FIELD TRIP STUDIES/STUDENT EXCURSION**  
**Three Hills School**  
*"Inspiring confident, connected, caring citizens of the world"*

**May 23, 2017**

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**Background:**

Three Hills School requests permission, in accordance with Administrators Procedure 260 and Board Policy 2, for an international high school field trip to Indianapolis, IN, USA departing July 16, 2017 and returning July 20, 2017. The trip will involve 3 Grade 10 student's and 3 Grade 11 students.

The administration has undertaken trip planning as required by Administration Procedure 260 – *Field Studies/Student Excursion*. That process will ensure that all the requirements of Procedure 260 are met before departure.

**Statement of Educational Purpose:**

The purpose of this trip is to expand the leadership capacity of students and teachers of Three Hills School by attending the 2017 NFHS National Student Leadership Summit.

**Risk Assessment:**

Three Hills School is aware that there are risks associated with travel. Risks have been mitigated as much as possible with careful planning, and attention to transportation and accommodation.

**Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Three Hills School for Indianapolis IN. USA departing July 16, 2017 and returning July 20, 2017 subject to advisory notices from Foreign Affairs and International Trade Canada website

[http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

A handwritten signature in blue ink, appearing to read "Bevan Daverne", is written over a horizontal line.

Bevan Daverne  
Superintendent of Schools

## NSLS - Indianapolis, July 16-20, 2017

### Schedule

#### July 16, 2017

Flight Out      1:40 pm fly to Chicago land at 5:58 pm  
                      9:48 pm fly to Indy land at 11:45 pm  
                      After we land, shuttle to hotel to check in

#### Flight #

WS 1578  
 WS 5608

#### July 17, 2017

Free time      We have free time in the morning  
 Register      Conference Registration between 1-5 pm  
 5:00 PM - 6:00 pm      Opening Ceremony  
 6:05 pm - 7:05 pm      Dinner  
 7:15 pm - 8:30 pm      Student Session 1  
 8:35 pm - 9:05 pm      State Meeting 1

#### July 18, 2017

7:00 am - 8:00 am      Breakfast  
 8:15 am - 9:30 am      Student Session 2  
 9:40 am - 10:55 am      Student Session 3  
 11:05 am - 12:20 pm      Student Session 4  
 12:30 pm - 1:30 pm      Lunch & Announcements  
 1:40 pm - 2:10 pm      State Meeting 2  
 2:35 PM - 2:55 PM      Load Buses  
 2:55 pm - 3:30 pm      Travel to Unified Sports Event  
 3:30 pm - 5:00 pm      Unified Sports Event  
 5:00 pm - 6:15 pm      Pizza Supper  
 6:15 pm - 6:30 pm      Load Buses  
     6:30 - 7:00 pm      Return to Hotel  
 8:15 pm - 11:30 pm      Dance

#### July 19, 2017

6:30 am - 8:00 am      Breakfast  
 8:10 am - 9:00 am      State Meeting 3  
 9:15 am - 9:45 am      Closing General Session  
     10:00 AM      Free Time rest of the day

#### July 20, 2017

Free Time till shuttle to airport  
 Flight Out      3:35 pm fly to Chicago land at 3:45 pm  
                      6:50 pm fly to Calgary land at 9:35 pm

#### Flight #

WS 5669  
 WS 1579



## POLICY 18 – STUDENT TRANSPORTATION SERVICES

*“Inspiring confident, connected, caring citizens of the world”*

**May 23, 2017**

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### **Background:**

Administrative procedures are reviewed on an ongoing basis. As part of this regular review process the Administrative Association Review Committee has identified an inconsistency between proposed practice and policy while reviewing a number of Administrative Procedures.

The committee suggests the amendment to the following policy section:

#### 3.2 Exceptional Special Needs

Students with exceptional special needs may be directed to a school when services or programs are unavailable in the designated school. Students are eligible for transportation services and support for parent transportation to the directed school. (Subject to approval from the Superintendent or designate).

The committee suggests the additional policy section as per Administrative Procedure 305 – School Attendance Areas:

#### 3.3 Out of School Areas

Direction to attend an out-of-area school shall continue from year to year provided that the condition under which the direction was granted continues to exist.

### **Recommendation:**

That the Board of Trustees approves the amendment and addition, as presented, or provides input for further consideration by the Administrative Procedure Review Committee.

A handwritten signature in blue ink, appearing to read "Bevan Daverne", is written over a horizontal line.

Bevan Daverne  
Superintendent of Schools



## Policy 18

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### STUDENT TRANSPORTATION SERVICES

The Board of Trustees believes student safety is of paramount importance in the operating of the transportation system.

Boards are required to provide transportation for students who reside more than 2.4 km from their designated schools. However, the Board permits other students to access available space at existing stops on existing routes.

Transportation routes support the school attendance boundaries.

The Board may set fees for transportation services as per the current AB ED Funding Manual.

The Board may enter into transportation agreements with other boards.

#### Specifically

1. The Superintendent or designate shall be responsible for designing safe, efficient, effective transportation services and may adjust, eliminate, establish or alter routes at any time during the year.

#### 2. Registration and Application Process

All riders are category A or B. Students who are eligible for transportation and/or those requesting courtesy service must apply. See Request for Transportation Services Form (see Form 18-1). The Superintendent, or designate, approves the applications and in a timely manner notifies the applicant. Applications are approved according to the following order of priority.

#### 3. Order of Priority for Service

A. <i>Essential Service - Distance 2.4+ km to designated school or exceptional special needs * (special needs as defined by Alberta Education Coding Criteria)</i>
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##### 3.1 Distance

Students residing more than 2.4 km from their designated school are eligible for transportation services to that school. Registration and approval is considered continuous unless the student moves or changes school.

### 3.2 a) Exceptional Special Needs

Students with exceptional special needs may be directed to a school when services or programs are unavailable in the designated school. Students are eligible for transportation services or support for parent transportation to the directed school. (Subject to approval from the Superintendent or designate). ~~Registration and approval is considered continuous unless the student moves or changes school.~~

### 3.3 b) Out of School Areas

Direction to attend an out-of-area school shall continue from year to year provided that the condition under which the direction was granted continues to exist.

## B. Courtesy Service - (listed by priority)

*Courtesy service is subject to availability and expires at the end of the school year in which it is offered. Parents must apply annually for courtesy service.*

### 3.4~~3~~ Safety Consideration

Students residing within the 2.4 km distance may access transportation if the walk to their designated school poses significant safety hazards (e.g. crossing a highway, outside town boundaries) subject to available space on existing routes.

### 3.5~~4~~ Elementary Students

Students K-6 residing further than 0.75 km from their designated school may access transportation to that school.

### 3.6~~5~~ Junior/ Senior High Students

Students in 7-12 residing within 2.4 km of their designated school may access transportation to that school, subject to availability on existing routes, at existing stops.

### 3.7~~6~~ Program of Choice (i.e., a school other than the designated school)

Subject to annual renewal students attending a program of choice may access transportation to the program of choice, subject to available space, at an existing stop, on an existing route. Parents are responsible for making appropriate arrangements for supervision of their child at the stop. Appropriate arrangements include written consent and agreement to provide supervision from the residents at the existing stop. Parents must contact the Transportation Supervisor for information regarding the supervision requirements.

| 3.87 Children Drop Off/Pickup

A parent may request, with sufficient notice, that his/her child be picked up / dropped off at a *regular* caregiver's location rather than the child's place of residence. If these arrangements require the student to be transported on a different bus from his/her regular route, approval is subject to availability of a seat on the other bus. Requests will be approved by the Superintendent, or designate, only if the caregiver's location is on an established bus route.

**4. Other Considerations:**

Materials required for a student's program at school may be transported on the school bus provided the size, weight, or nature of the materials do not compromise the safety of students. A driver may refuse to transport items that he/she deems to be a danger to the safety of the students.

Legal Reference: *School Act s.51 Transportation, s.52 Transport by parent, s.53 Maintenance allowance, s.60 Powers of boards, s.61 Delegation of power, s.62 Agreements*  
*Traffic Safety Act*  
*Alberta Education Funding Manual (most current edition)*



## BILL 1 UPDATE BACKGROUNDER

*"Inspiring confident, connected, caring citizens of the world"*

**May 23, 2017**

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### **Background:**

On May 5, 2017, Minister Eggen announced that:

- **Bill 1:** An Act to Reduce School Fees has been passed in the legislature and has received royal assent. The Bill will be in effect for the beginning of the 2017/2018 school year.

With Bill 1 passing, Minister Eggen has authorized, by ministerial order, an extension to the deadline for school boards to submit their 2017/2018 school year budget to Education. This allows school boards as much time as possible for implementation.

- Extended deadline - June 30, 2017.
  - The new deadline also aligns with boards to submit, for review and approval, their updated School Fee Policy and Fee Schedule to align with Bill 1.
    - Currently Golden Hills is reviewing our school fee policy and schedule.

In 2012/2013 Golden Hills reduced Resource Fees by 50%.

### **What fees are being eliminated for the 2017/2018 school year?**

- Textbook fees;
- Workbook fees;
- Printing and photocopying fees;
- Paper fees;
- Common fees, specifically related to instructional supplies and materials, charged to an entire student body or grade cohort; and
- Fees for the transportation of students attending their designated school and living 2.4km or more from that school.
  - Golden Hills School Division eliminated transportation fees beginning 2012/2013 school year, Board motion #20120424.1006.

### **How is this reduction being funded?**

- Budget 2017 is providing \$54 million in funding, in 2017/18 school year, to reduce school fees.
  - This funding will help offset the revenue loss projected as a result of Bill 1, and will help ensure that boards can maintain current educational programming without increasing other still-permitted school fees.

Attached Bill 1 – Frequently asked Questions (FAQ) provided by Alberta Education.  
Also attached is the draft School and Transportation fee template provided by Alberta Education.

**Recommendation:**

That the Board of Trustees receives Bill 1 as information.



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Bevan Daverne  
Superintendent



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Tahra Sabir  
Secretary Treasurer

## **Bill 1 – An Act to Reduce School Fees: Key Messages for Stakeholders**

- Through the proclamation of Bill 1, An Act to Reduce School Fees, the government is making life better and more affordable for Alberta families.
- All students deserve access to a quality education in an Alberta school, regardless of their individual circumstances or their ability to pay school fees.
- Through Bill 1, the government is eliminating fees for specific instructional supplies and materials, as well as transportation fees for students who live 2.4 kilometres or more away from their designated school.
- Together, these fees represent more than \$50 million, or approximately 25 per cent of the fees collected by school boards on an annual basis.
- Alberta Education is working with various education stakeholders—including school boards and school councils—to implement these reductions for the 2017/18 school year.
- This is the first step in reducing the burden of school fees on Alberta’s families. The government will continue to engage education stakeholders, including school boards and parents, in achieving additional reductions in future years.

### **Instructional supplies and materials:**

- Through the new School Fees Regulation, parents will no longer be charged fees for: textbooks; workbooks; photocopying and printing; or paper.
- In addition, common fees specifically related to instructional supplies and materials, which were previously charged to an entire student body or grade cohort will be eliminated. School boards have previously referred to such fees as—among other titles—instructional fees, instructional materials, or basic fees.
- The removal of these fees will benefit the parents of nearly 600,000 students provincewide.

### **Transportation fees for eligible students:**

- Through the *School Act* and the *Student Transportation Regulation*, boards are required to provide transportation to and from a student’s designated school—for regular or special education programming—if the student resides 2.4 kilometres or more from that school.
- Through Bill 1, and the resulting amendments to the *Student Transportation Regulation*, fees will no longer be issued for the transportation of these eligible students.
- The removal of these busing fees will benefit the parents of approximately 145,000 students.
- In some circumstances—for example, if parents choose to enrol their child in a school other than their designated school, or a student resides less than 2.4 kilometres from their designated school—fees may still be incurred.

### **Funding:**

- Budget 2017 provides \$54 million in funding, in the 2017/18 school year, to reduce school fees.
- This funding will help offset the revenue loss projected as a result of Bill 1, and will help ensure that boards can maintain current educational programming without increasing other still-permitted school fees.
- Funding allocation to boards will be based on fee revenues as reported by boards in the Basic Instruction Fee category of their 2015/16 financial statements.
- The allocation uses 2015/16 data due to several boards having suspended fees in this category for the 2016/17 school year.
- While the decision on the allocation method for 2017/18 has been determined, it will be revisited for the 2018/19 school year.

Other school fees (i.e. lunch supervision, technology fees, etc.):

- In the long term, the amendments included in Bill 1 provide the Minister with increased authority over all school board fee types related to publicly funded education programming.
- The current focus is on eliminating fees, as of the 2017/18 school year, for specific instructional supplies and materials, and for the transportation of eligible students.
- Beyond 2017/18, we will continue to evaluate the effectiveness of the new school fees regulation, and will consider amendments to address other fees for future school years and as such we will continue to work with various stakeholders, including school boards and parents, throughout the process.

## **Bill 1 – An Act to Reduce School Fees: Frequently Asked Questions**

### **General:**

#### **1. When will the new School Fees regulation be complete?**

- We anticipate that the regulation will be in force in June.
- The department will continue to work with school boards, and other relevant stakeholders, to ensure implementation for September 2017.

#### **2. When will school fee reductions be implemented?**

- The reductions will be implemented for the 2017/18 school year.

#### **3. How much can parents expect to save?**

- The amount parents will save as a result of Bill 1 will vary, based on several factors.
- To date, the fees charged to parents have varied between school boards—and, from school to school.
- For parents whose children attend schools that did not previously charge the fees being eliminated through Bill 1, the savings may not be as apparent when compared to schools who did previously charge for these fees.
- For example, Bill 1 is eliminating fees for the transportation of students who attend their designated school, for regular or special education programs, and live 2.4 kilometres or more away from that school. Not all schools/school boards charged fees in this instance, so not all parents will be impacted by this specific reduction.

#### **4. Will parents still be charged for fees such as lunch-hour supervision fees, technology fees, and field trips?**

- Yes, for at least the 2017/18 school year, these fees are not being restricted. Therefore, school boards will be able to continue charging these fees, if they so choose.
- For the 2017/18 school year, the following fees are being eliminated:
  - textbook fees;
  - workbook fees;
  - printing and photocopying fees;
  - paper fees;
  - common fees, specifically related to instructional supplies and materials, charged to an entire student body or grade cohort; and
  - fees for the transportation of students attending their designated school and living 2.4 kilometres or more from that school.
- For the time being, school boards' ability to charge other fees is not being changed.
- However, the new School Fees Regulation will provide Minister with the authority to regulate these additional fees in the future.

#### **5. How is this reduction being funded?**

- Budget 2017 provides \$54 million in funding, in the 2017/18 school year, to reduce school fees.
- This funding will help offset the revenue loss projected as a result of Bill 1, and will help ensure that boards can maintain current educational programming without increasing other still-permitted school fees.



- Funding allocation to boards will be based on fee revenues as reported by boards in the Basic Instruction Fee category of their 2015/16 financial statements.
- The allocation uses 2015/16 data due to several boards having suspended fees in this category for the 2016/17 school year.
- While the decision on the allocation method for 2017/18 has been determined, it will be revisited for the 2018/19 school year.

**6. As a result of these reductions, should students/parents expect to see reductions to educational programs?**

- No. For the 2017/18 school year, school boards are being provided with funding to help offset revenue that will be lost as a result of Bill 1.
- This offsetting funding will help ensure that 2017/18 programming is, at minimum, maintained at previous levels.
- Decisions are forthcoming for school fee-related funding beyond 2017/18. That being said, the government is committed to working with school boards to ensure programming is maintained on a go-forward basis.

**7. As a result of these reductions, should we expect to see other fees increase?**

- The Minister, and the department, will be working with school boards across the province to minimize any potential increases.
- School boards are being provided with funding to help offset revenue that will be lost as a result of Bill 1.
- This offsetting funding will help ensure that school boards do not need to increase other fees to offset this specific lost revenue.
- Furthermore, as per the School Fees Regulation, school boards will require Ministerial approval of their 2017/18 fee schedules
- Should a board propose school or transportation fee increase, the Minister must be provided with a rigorous analysis and justification of such increases prior to consideration.

**8. Are charter school authorities impacted by this legislation? Why or why not?**

- No. Only public school boards, separate school boards, and Francophone school boards are impacted.
- Fees charged by charter schools may be considered in future versions of the School Fees Regulation.

**9. Are private school authorities impacted by this legislation? Why or why not?**

- No. Only public school boards, separate school boards, and Francophone school boards are impacted.
- Private schools are considered schools of choice, with parents and students opting to send their children to these schools for specialized programming.

**10. How will the department—and the public—know that these reductions are actually being realized?**

- The School Fees Regulation will include several accountability measures, including the establishment and submission of fee policies—including a fee waiver policy—and fee schedules.
- The department will monitor the school fees collected by school boards across the province to ensure that the anticipated reductions are being realized.
- Should concerns arise, they may be addressed through future amended versions of the School Fees Regulation.

Instructional Supplies and Materials:

**11. What is included in this list of restricted fees?**

- The following fees are being eliminated:
  - Textbook fees;
  - Workbook fees;
  - Photocopying and printing fees;
  - Paper fees; and
  - Common fees specifically related to instructional supplies and materials, which are charged to an entire student body or grade cohort.

**12. How do you define a “common fee”?**

- For the purposes of the School Fees Regulation, a common fee is a fee charged to an entire student body or grade cohort, and is specifically related to instructional supplies and materials.
- They are often non-descript in nature, and school boards have previously referred to such fees as—among other titles—instructional fees, instructional materials, or basic fees.

**13. How much will parents save as a result of these specific restrictions?**

- The amount parents will save as a result of Bill 1 will vary, based on several factors.
- To date, the fees charged to parents have varied greatly between school boards—and often even from school to school.
- For parents whose children attend schools that did not previously charge the fees being eliminated through Bill 1, the savings may not be as drastic compared to schools who did previously charge for these fees.
- School boards will continue to have the ability to set fees on a school-by-school basis, as local factors may have a direct impact on the level of fees that a school board charges.
- In the case parents do not see significant reductions, it may be because their school board did not charge—or charge significantly—for these fees in previous years.
- The removal of these fees will benefit the parents of nearly 600,000 students provincially.

**14. How is the purchase of bulk school supplies by school on behalf of parents impacted by Bill 1?**

- The purchase of general school supplies remains the responsibility of parents and is not impacted by Bill 1.
- If boards are performing this bulk purchasing service for parents and charging a fee, they may continue to do so on a cost-recovery basis and must clearly communicate with parents what they are receiving for this service.

## Transportation:

### **15. Which transportation fees are being eliminated?**

- Transportation fees can no longer be charged to students who attend their designated school and reside 2.4 kilometres or more from that school.
- The removal of these busing fees will benefit the parents of approximately 145,000 students.

### **16. Why is the eligibility criteria set at 2.4 kilometres?**

- This distance criteria has been long-established in the *School Act* and the *Student Transportation Regulation*.
- This criteria is used to determine whether a board is responsible for providing transportation for the student or whether it is the parents' responsibility. For students who are less than 2.4 kilometres, it is the parents' choice on how to get their child(ren) to school.
- We recognize that this criteria is the subject of much public debate.
- Moving forward, we will engage stakeholders—including parents—in discussions regarding the suitability of this distance criteria.

### **17. Which transportation fees can still be charged? Why?**

- The only transportation fee being eliminated is for students who attend their designated school and reside 2.4 kilometres or more from that school.
- This means that school boards may charge fees in other instances, including:
  - The transportation of students to a non-designated school (also referred to as a school of choice), or
  - The transportation of students who live less than 2.4 kilometres from their designated school.
- As per the *School Act*, school boards are not obligated to provide transportation to students attending a school of choice, nor students who reside less than 2.4 kilometres from their designated school.
- As school boards are not obligated to provide this service, they will retain the ability to charge transportation fees in such situations.

### **18. What is a designated school?**

- All students have a designated school that is determined by the attendance area set by the resident school board.
- Designated Schools offer regular programming and are not schools of choice.
- Designated schools are usually, but not always, the closest school that offers regular programming to the residence of the student.

### **19. What is classified as a “school of choice”?**

- Schools of choice are schools that are chosen because of a particular program being offered. Some examples include, language or cultural immersion programs, sports or club academies, faith based schools (offered by a non-Catholic jurisdiction), art or science schools, traditional learning centres, international baccalaureate programs and alternative programs.

**20. Why are language immersion schools classified as schools of choice? Isn't this different than previous practice?**

- All students have a designated school; parents have the choice to enrol their child in a language immersion program.
- This is not different from previous practice. Language immersion programs are a school of choice.

<b>DRAFT</b>			School Jurisdiction Code:	
			School Jurisdiction Name:	

**TRANSPORTATION FEE REVENUE SCHEDULE**

for the Year Ending August 31, 2018

	<b>Proposed Per Student Fee 2017/18</b>	<b>Total Budgeted Proposed Fees 2017/18</b>	<b>Actual Per Student Fee 2016/17</b>	<b>Total Forecasted Actual Fees 2016/17</b>	<b>Per Student % Change</b>
<b>Transportation</b>					
Eligible students: > 2.4 km from designated school	\$ -	\$ -	\$ -	\$ -	0%
Ineligible students: < 2.4 km to designated school	-	-	-	-	0%
Ineligible students: to school of choice	-	-	-	-	0%
Metro/Urban Transit Pass Differential	-	-	-	-	0%
ECS Noon Hour Transportation Service	-	-	-	-	0%
Non-provincial students > 2.4 km to prov. school	-	-	-	-	0%
Fee for Transport to Secondary Address	-	-	-	-	0%
Fee for Yard Service in Rural Area	-	-	-	-	0%
Other Fee (please describe)	-	-	-	-	0%
<b>Total Transportation Fees</b>		\$ -		\$ -	
<b>Approved By:</b>					
<b>Superintendent of Schools</b>		<b>Secretary-Treasurer</b>			

<b>DRAFT</b>				School Jurisdiction Code:	
				School Code	
			School Jurisdiction Name:		
			School Name:		

**SCHOOL FEE REVENUE SCHEDULE**

for the Year Ending August 31, 2018

		<b>Proposed Per Student Fee 2017/18</b>	<b>Total Budgeted Proposed Fees 2017/18</b>	<b>Actual Per Student Fee 2016/17</b>	<b>Total Forecasted Actual Fees 2016/17</b>	<b>Per Student % Change</b>
<b>Basic Instruction Supplies</b>						
Textbooks, workbooks, photocopying, paper	\$	-	\$ -	\$ -	\$ -	0%
Resources incidental to instruction						
- Common/General fee for grade ECS		-	-	-	-	0%
- Common/General fee for grades 1-6		-	-	-	-	0%
- Common/General fee for grades 7-9		-	-	-	-	0%
- Common/General for grades 10-12		-	-	-	-	0%
- Common/General fee for grade (x)		-	-	-	-	0%
- Bulk supply purchase fee for parents		-	-	-	-	0%
- Other <b>Specified</b> fee (please describe)		-	-	-	-	0%
- Other <b>Specified</b> fee (please describe)		-	-	-	-	0%
<b>Total Basic Instruction Supplies</b>			\$ -		\$ -	
<b>Technology User Fees</b>						
Other (please describe)	\$	-	\$ -	\$ -	\$ -	0%
Other (please describe)		-	-	-	-	0%
<b>Total Technology User Fees</b>			\$ -		\$ -	
<b>Alternative Program Fees</b>						
Other (please describe)	\$	-	\$ -	\$ -	\$ -	0%
Other (please describe)		-	-	-	-	0%
<b>Total Alternative Program Fees</b>			\$ -		\$ -	
<b>Fees for Optional Courses</b>						
Art	\$	-	\$ -	\$ -	\$ -	0%
Band		-	-	-	-	0%
CTS (please describe)		-	-	-	-	0%
CTS (please describe)		-	-	-	-	0%
CTS (please describe)		-	-	-	-	0%
CTS (please describe)		-	-	-	-	0%
Drama/Theatre		-	-	-	-	0%
Food Studies		-	-	-	-	0%
Fine Arts		-	-	-	-	0%
Music		-	-	-	-	0%
Physical Education		-	-	-	-	0%
Second Languages		-	-	-	-	0%
Sports Performance		-	-	-	-	0%
Other (please describe)		-	-	-	-	0%
Other (please describe)		-	-	-	-	0%
<b>Total Fees for Optional Courses</b>			\$ -		\$ -	
<b>Non-Curricular Travel</b>						
Other (please describe)	\$	-	\$ -	\$ -	\$ -	0%
Other (please describe)		-	-	-	-	0%
<b>Total Non-Curricular Travel</b>			\$ -		\$ -	

		Proposed Per Student Fee 2017/18	Total Budgeted Proposed Fees 2017/18	Actual Per Student Fee 2016/17	Total Forecasted Actual Fees 2016/17	Per Student % Change
<b>Early Childhood Services</b>						
	Enhanced (Full Day) ECS	\$ -	\$ -	\$ -	\$ -	0%
	Other (please describe)	-	-	-	-	0%
	<b>Total Early Childhood Services</b>		\$ -		\$ -	
<b>Extracurricular Fees</b>						
	Sports Teams	\$ -	\$ -	\$ -	\$ -	0%
	Sports Teams	-	-	-	-	0%
	Sports Teams	-	-	-	-	0%
	Cultural	-	-	-	-	0%
	Other (please describe)	-	-	-	-	0%
	Other (please describe)	-	-	-	-	0%
	<b>Total Extracurricular Fees</b>		\$ -		\$ -	
<b>Activity Fees</b>						
	Field Trips	-	-	-	-	0%
	Other (please describe)	-	-	-	-	0%
	<b>Total Activity Fees</b>		\$ -		\$ -	
<b>Lunch Supervision And Noon Hour Activity Fees</b>						
	Annual/Monthly	\$ -	\$ -	\$ -	\$ -	0%
	Drop-In	-	-	-	-	0%
	<b>Total Lunch Supervision &amp; Noon Hour Activity Fees</b>		\$ -		\$ -	
<b>Non-Curricular Goods and Services</b>						
	Agenda Books	\$ -	\$ -	\$ -	\$ -	0%
	Caution Fees/Refundable Deposits/Damage Fees	-	-	-	-	0%
	Fitness Centre	-	-	-	-	0%
	Library	-	-	-	-	0%
	Locker Rental	-	-	-	-	0%
	Locks	-	-	-	-	0%
	Student Council	-	-	-	-	0%
	Student ID	-	-	-	-	0%
	Uniforms	-	-	-	-	0%
	Other (please describe)	-	-	-	-	0%
	Other (please describe)	-	-	-	-	0%
	<b>Total Non-Curricular Supplies and Materials</b>		\$ -		\$ -	
<b>Other Fees to Enhance Education</b>						
	Please describe	\$ -	-	\$ -	\$ -	0%
	Please describe	-	-	-	-	0%
	<b>Total Other Fees to Enhance Education</b>		\$ -		\$ -	
<b>Other Fees</b>						
	Please describe	\$ -	\$ -	\$ -	\$ -	0%
	Please describe	-	-	-	-	0%
	<b>Total Other Fees</b>		\$ -		\$ -	
	<b>TOTAL FEES</b>		\$ -		\$ -	
	<b>School Jurisdiction Enrollment</b>					
<b>Reviewed By:</b>						
	<b>Superintendent of Schools</b>		<b>Secretary-Treasurer</b>			

## FEE REVENUE TEMPLATE

**DRAFT**

School Jurisdictions are expected to provide detailed explanations for all variances greater than 3%. These are highlighted in red in the Fee Revenue Template for your identification.

Fee Description	Explanation of Fees with Per Student % Change > 3%				
<u>Transportation</u>					
<u>Basic Instruction Supplies</u>					
<u>Technology User Fees</u>					
<u>Alternative Program Fees</u>					
<u>Fees for Optional Courses</u>					
<u>Non-Curricular Travel</u>					
<u>Early Childhood Services</u>					
<u>Extracurricular Fees</u>					
<u>Field Trips</u>					
<u>Activity Fees</u>					
<u>Lunch Supervision And Noon Hour Activity Fees</u>					
<u>Non-Curricular Goods and Services</u>					
<u>Other Fees to Enhance Education</u>					
<u>Other Fees</u>					





## ENROLMENT BACKGROUNDER

*"Inspiring confident, connected, caring citizens of the world"*

**May 23, 2017**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2016 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2016. High school funding is based on the Credit Enrolment Units earned per student.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer

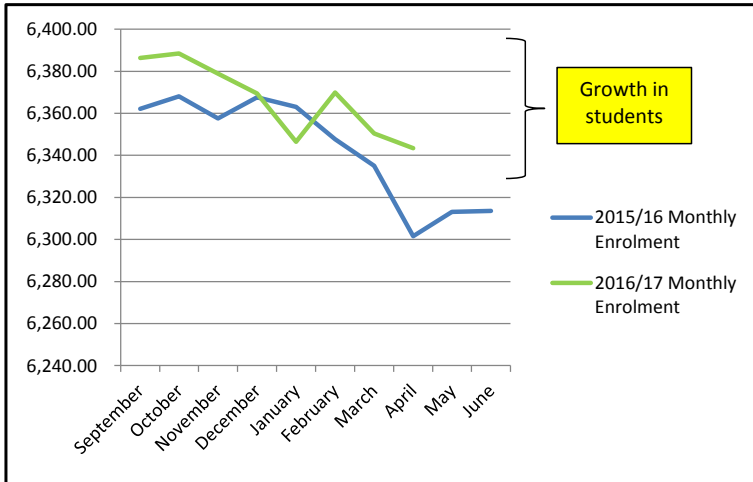
# Golden Hills School Division No. 75 Enrolment

## Summary of Totals - Year to Year Comparison

March 31, 2017 & April 30, 2017

Funded Total Enrolment	30-Apr-17 Enrolment	31-Mar-17 Enrolment	Difference	% Change
Provincially Funded Students	6,013.75	6,020.75	-7.00	-0.12%
Siksika Students	155.00	155.00	0.00	0.0%
International Students	174.65	174.65	0.00	0.0%
<b>Total</b>	<b>6,343.40</b>	<b>6,350.40</b>	<b>-7.00</b>	<b>-0.1%</b>

## Last Year Monthly Enrolment & Comparison to September 2016



## Grade Figure Analysis Comparison of Sept 2016 and Sept 2015

Provincially Funded	30-Sep-15	30-Sep-16	Difference	% Change
Kindergarten	215.50	203.50	-12.00	-5.9%
Grades 1-3	1,414.00	1,435.00	21.00	1.5%
Grades 4-6	1,445.00	1,431.00	-14.00	-1.0%
Grades 7-9	1,453.00	1,448.00	-5.00	-0.3%
Grades 10-12	1,503.00	1,539.25	36.25	2.4%
<b>Total</b>	<b>6,030.50</b>	<b>6,056.75</b>	<b>26.25</b>	<b>0.4%</b>

## Schools - Year to Year Comparison

Configuration	SCHOOL	April 30, 2017 Provincially Funded	March 31, 2017 Provincially Funded	Difference	% Change
K-6, 10-12	Acme School	200.00	197.00	3.00	1.5%
K-6	Brentwood Elementary School	346.00	348.50	-2.50	-0.7%
K-9	Carbon School	98.00	99.00	-1.00	-1.0%
K-6	Carseland School	66.50	66.50	0.00	0.0%
7-9	Crowther Memorial Jr. High School	569.00	566.00	3.00	0.5%
K-9	Dr. Elliott Community School	171.50	171.50	0.00	0.0%
7-12	Drumheller Valley Secondary School	393.00	391.00	2.00	0.5%
K-6	Greentree School	383.50	384.00	-0.50	-0.1%
K-12	Prairie Christian Academy School	270.00	272.00	-2.00	-0.7%
10-12	Strathmore High School	590.00	602.00	-12.00	-2.0%
K-12	Three Hills School	447.00	446.00	1.00	0.2%
K-9	Trinity Christian Academy	174.00	171.00	3.00	1.8%
K-12	Trochu Valley School	274.00	274.00	0.00	0.0%
K-6	Westmount School	445.50	443.50	2.00	0.5%
K-6	Wheatland Elementary School	355.00	359.00	-4.00	-1.1%
K-12	Wheatland Crossing	336.50	335.50	1.00	0.3%
<b>Totals</b>		<b>5,119.50</b>	<b>5,126.50</b>	<b>-7.00</b>	<b>-0.1%</b>
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
7-9	Anchors II Outreach	14.00	14.00	0.00	0.0%
7-12	Drumheller Outreach	18.00	18.00	0.00	0.0%
1-12	Golden Hills Learning Academy	122.50	122.50	0.00	0.0%
1-12	NorthStar Academy	377.25	377.25	0.00	0.0%
7-12	Strathmore StoreFront	34.00	34.00	0.00	0.0%
<b>Totals</b>		<b>565.75</b>	<b>565.75</b>	<b>0.00</b>	<b>0.0%</b>
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change
K-9	Colonies	328.50	328.50	0.00	0.0%



**Background:**

On March 16, 2017, Honorable Minister of Education, David Eggen announced 2017/2018 Budget.

A quick summary of the announcement is provided as follows:

- No changes in all the base grant rates.
- Small School By Necessity decrease (part due to consolidation of East Wheatland)
- Plant Operations and Maintenance Increase \$65,000
- Infrastructure Maintenance and Renewal (IMR) Increase \$286,000
- Carbon Levy \$150,000
- Regional Collaborative Service Delivery (RCSD) decrease \$79,000
- Credit Enrolment Unit (CEU) cap reduced from 60-45 per student - still working out, but between \$600,000 – 800,000
- Bill 1 – Resource fees Eliminated to Parents – funding now received from Alberta Education \$415,000

**Priorities**

1. Align with Golden Hills Mission and Vision;
2. Program Continuity; and
3. System Improvements

**Where are we in the Process?**

- Board established Budgeting Principles February 21, 2017.
- Budget Development Stage – Principals and Managers have projected enrolment and adjusted staffing levels and expenditures and have finalized budgets.

**Enrolment Projection for Provincial Students**

- Currently projected to be down 101 students:

<b>Grades</b>	<b>Projection for 2017/2018</b>	<b>Enrolment 2016/2017</b>	<b>Enrolment Students</b>	<b>Difference Percentage</b>
<b>Kindergarten</b>	345	407.0	-62	-15%
• (K@1/2)	172.5	203.5		
<b>Grades 1-3</b>	1,423.0	1,435.0	-12	1%
<b>Grades 4-6</b>	1,398.0	1,431.0	-33	-2%
<b>Grades 7-9</b>	1,441.0	1,448.0	-7	0%
<b>Grades 10-12</b>	1,462.0	1,480.0	-18	-1%
<b>Total (k@1/2)</b>	<b>5,896.5</b>	<b>5,997.5</b>	<b>-101</b>	<b>-1.7%</b>

Enrolment for International (185 FTE students) and Siksika (155 students) are projected to be the same as last year.

### **Next Steps**

Continue to:

- Monitor enrolment projections
- Work on Plant Operations and Maintenance and Transportation budget to reduce deficit
- Work on Instructional budgets to keep resources in the classroom in the midst of:
  1. Declining enrolment
  2. Rising costs
  3. CEU cap implications
  4. Reserve management

Obtain Board approval and submit budget to Alberta Education before June 30, 2017 (deadline extended from May 30, 2017)

### **Recommendation:**

That the Board of Trustees receives the Budget Update 2017-2018 for information and for the record.



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Bevan Daverne  
Superintendent



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Tahra Sabir  
Secretary-Treasurer