



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, November 24, 2020 (9:30 AM)**

#### 1.0 Attendance

##### Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Jennifer Mertz

c) Trustees

- Barry Kletke
- Rob Pirie
- Justin Bolin
- Jim Northcott

d) Superintendent

- Bevan Daverne

e) Secretary Treasurer

- Tahra Sabir

f) Associate Superintendent

- Jeff Grimsdale

h) Recording Secretary

- Kristy Polet

##### Absent:

g) Deputy Superintendent

- Wes Miskiman (due to prior engagement)

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:28 a.m.

#### 3.0 Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

## 4.0 In Camera

### 4.1 In Camera

**Recommendation:** #BD20201124.1001

**MOVED by Trustee Bolin** that the Board of Trustees go In Camera at 9:28 a.m.

### 4.2 Out of In Camera

**Recommendation:** #BD20201124.1002

**MOVED by Trustee Pirie** that the Board of Trustees rise from In Camera at 10:31 a.m.

Break

Recessed at 10:35 a.m.

Reconvened at 10:50 a.m.

## 5.0 Approval of Agenda

### 5.1 Approval of Agenda

**Recommendation:** #BD20201124.1003

**MOVED by Trustee Northcott** that the Board of Trustees approve the November 24, 2020 agenda.

## 6.0 Welcome Public, Vision and Mission Statements

## 7.0 Presentation of Minutes

### 7.1 Presentation of Minutes

**Recommendation:** #BD20201124.1004

**MOVED by Trustee Pirie** that the Board of Trustees approve the October 27, 2020 Regular Minutes.

## 8.0 REPORTS

### A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed the Alberta School Boards Association (ASBA) Fall General Meeting which took place via zoom on November 16 and 17, 2020.
  - Guest speakers included; Peter Mansbridge (Welcome address), John Dinner (Governance) and Andy Hargreaves (Changes in the educational landscape).
- Discussed upcoming PSBAA Professional Development Sessions:
  - November 19, 2020 - Political Landscape/Advocacy with Catherine Keill
  - November 26, 2020 - Inclusion/Diversity/Unconscious Bias with Joni Avram.
  - November 30, 2020 - 5 Brave Moves with Dr. Jody Carrington.
- Discussed Council of Council meeting.
- Alberta School Councils Association (ASCA) - funding has been reduced by 75%.
- ASBIE Advisory Board is looking for a Trustee to fill the position of Director.
- Audit Committee met via zoom on Friday, November 20, 2020 to review the Audited Financial Statements year ending August 31, 2020.

## B) Board Committees

Trustee Pirie presented information on the following topics:

- Vice Chair Mertz is the new Chair of the Alberta School Board Association (ASBA) Zone 5.
- Trustee Pirie is the new Alternative Director of the ASBA Zone 5.

Trustee Kletke had no new information to report on at this time from the Public School Boards Association (PSBAA).

## C) Board Representatives to External Organizations

Nothing to report on at this time.

## D) Administration Reports

Associate Superintendent Grimsdale presented information on the following topics:

- 80 students have returned back to regular school from Learning at Home.
- Next Professional Development Day is scheduled for January 29, 2020.
- In conversation with Siksika Council regarding transportation.

Secretary Treasurer Sabir presented information on the following topics:

- Transportation - shortfall of Bus Drivers and long routes.
- No relief drivers.

Superintendent Daverne presented information on the following topics:

- Discussed Colony schools hosting events and how it impacts the staff.
- PUF audit was challenging this year.
- Discussed COVID within Golden Hills School Division.

Lunch

Recessed at 12:04 p.m.

Reconvened at 12:44 p.m.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Audited Financial Statements for the year ending August 31, 2020 (T. Sabir) Recommendation: #BD20201124.1005

**MOVED by Trustee Kletke** that the Board of Trustees approves the 2019-20 amounts on the Audited Financial Statements for the year ending August 31, 2020 to be transferred to unrestricted as follows:

- Transfer from Unrestricted Net Assets to Capital Reserves in the amount of \$1,600,000;
- Transfer from Unrestricted Net Assets to the Operating Reserves in the amount of \$1,000,000.
- Both of these transfers are for the purpose<sup>3</sup> of funding Board capital asset additions.

**#BD20201124.1006**

**MOVED by Trustee Pirie** that the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2020 for submission to Alberta Education by November 30, 2020 subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2020.

**9.2 2020-2023 Three Year Education Plan and AERR (B. Daverne)**

**Recommendation: #BD20201124.1007**

**MOVED by Trustee Northcott** that the Board of Trustees approves the Three Year Education Plan 2020-2023 and Annual Education Results Report 2019-2020 for submission to Alberta Education November 30, 2020.

**9.3 International and Interprovincial Field Study Trips (B. Daverne)**

**Recommendation: #BD20201124.1008**

**MOVED by Trustee Mertz** that the Board of Trustees cancel student International and Inter-provincial travel that is scheduled for the 2020/2021 school year.

**9.4 Board Policies (B. Daverne)**

**Recommendation: #BD20201124.1009**

**MOVED by Trustee Pirie** that the Board of Trustees approves the recommended amendments to Policy 7: Board Operations.

**#BD20201124.1010**

**MOVED by Trustee Bolin** that the Board of Trustees approve the recommended changes to Policy 15: Program Reduction and School Closure.

**9.5 Location Bylaw 002/2020 - Elections (T. Sabir)**

**Recommendation: #BD20201124.1011**

**MOVED by Trustee Kletke** that the Board of Trustees give first reading to Bylaw 002/2020. Unanimously

**#BD20201124.1012**

**MOVED by Trustee Pirie** that the Board of Trustees give second reading to Bylaw 002/2020. Unanimously

**#BD20201124.1013**

**MOVED by Trustee Northcott** that the Board of Trustees give unanimous consent for third and final reading of Bylaw 002/2020.

**#BD20201124.1014**

**MOVED by Trustee Mertz** that the Board of Trustees approve the current Bylaw 002/2020 to establish additional locations to Golden Hills School Division Office to where nomination papers may be received.

**#BD20201124.1015**

**MOVED by Trustee Bolin** that the Board of Trustees rescind Bylaw 002/2013 and adopt Bylaw 002/2020.

**9.6 Reserves Information (T. Sabir)**  
**Recommendation: #BD20201124.1015**

The Board of Trustees tabled the Reserves Information motion until further notice.

**9.7 Rural School Board Caucus (RSBC) (B. Daverne)**  
**Recommendation: #BD20201124.1016**

**MOVED by Trustee Kletke** that the Board of Trustees approve with the request of extending the current Rural School Board Caucus Executive committees term for another year due to COVID-19.

**B) Information Items**

**9.8 Monthly Enrolment Monitoring Report - October (T. Sabir)**  
**Recommendation:**

Secretary Treasurer Sabir presented the Monthly Enrolment Monitoring Report to the Board of Trustees for information.

**9.9 Regional Collaborative Service Delivery (RCSD) Report 2019-20 (J. Grimsdale)**  
**Recommendation:**

Associate Superintendent Grimsdale presented the Regional Collaborative Service Delivery (RCSD) information, which completed its sixth and final operational year. This program was a provincially led approach by Alberta Education with Alberta Health Services, Alberta Children's Services and Alberta Ministry of Children's Services whose purpose was to enable collaboration at local and regional levels.

**10.0 Guest**

**10.1 Avail LLP Chartered Professional Accountants (C. Deaust) via zoom at 11:00 a.m.**

**Recommendation:**

On Friday, November 20, 2020, the Audit Committee convened, as per the requirements of the Education Act to review the financial statements. On Tuesday, November 24, 2020, Chandra Deaust, CPA, CA (Avail CPA - Chartered Accountant) was in attendance via zoom to present the Audited Financial Statements for the year ending August 31, 2020 and answered Trustee questions regarding the audit process and Audited Financial Statements.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation: #BD20201124.1017**

**MOVED by Trustee Pirie** that the Board of Trustees adjourn at 2:18 p.m.

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Chair

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Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_