



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, October 22, 2019 (9:30 AM)**

#### 1.0 Attendance

##### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Jennifer Mertz
- c) Trustees
  - Barry Kletke
  - Justin Bolin
- d) Superintendent
  - Bevan Daverne
- e) Secretary Treasurer
  - Tahra Sabir
- f) Associated Superintendent
  - Wes Miskiman
- h) Recording Secretary
  - Kristy Polet

##### Absent:

- c) Trustee
  - Jim Northcott
  - Rob Pirie
- g) Deputy Superintendent
  - Dr. Kandace Jordan

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:35 a.m.

#### 3.0 Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

#### 4.0 In Camera

##### 4.1 In Camera

**Recommendation:** BD#20191022.1001

**MOVED by Trustee Bolin** that the Board of Trustees go In Camera at 9:40 a.m.

##### 4.2 Out of In Camera

**Recommendation:** BD#20191022.1002

**MOVED by Trustee Kletke** that the Board of Trustees rise from In Camera at 11:30 a.m.

#### 5.0 Approval of Agenda

##### 5.1 Approval

**Recommendation:** BD#20191022.1003

**MOVED by Trustee Kletke** that the Board of Trustees approve the agenda as amended with the addition under Action Item: 9.6 Audit Committee

#### 6.0 Welcome Public, Vision and Mission Statements

#### 7.0 Presentation of Minutes

##### 7.1 Regular Minutes of September 24, 2019

**Recommendation:** BD#20191022.1004

**MOVED by Trustee Mertz** that the Board of Trustees approve the Regular Minutes of September 24, 2019.

#### 8.0 REPORTS

##### A) Chair's Report

Chair Huntley presented information on the following topics:

- October 1, 2019, discussed conference call/meeting with Public School Boards' Associations President, Cathy Hogg and Executive Director, Brian Callaghan.
- October 1, 2019 completed the Alberta School Board Association (ASBA) Survey.
- October 2, 2019, discussed phone conversation held with Public School Boards' Association (PSBAA) President, Cathy Hogg and Executive Director, Brian Callaghan around PSBAA FGM and Governance.
- Discussed conversation with Dr. Vivian Aboud, Executive Director for ASBA, in regards to Alberta School Boards Insurance Exchange (ASBIE) and communication.
- Discussed correspondence received.

##### B) Board Committees

Vice Chair Mertz presented information on Alberta School Boards Association (ASBA) Zone 5 meeting held Friday, October 4, 2019.

- Discussed the cancellation of the October 4, 2019 Zone 5 Member of Legislative Assembly (MLA) Representatives meeting.

Trustee Kletke had no new information at this time to report on from the Public School Boards Association of Alberta (PSBAA).

##### C) Board Representatives to External Organizations

Nothing to report on at this time.

## D) Administration Reports

Associate Superintendent Miskiman presented information on the following topics:

- HR Update:
  - Teacher Recruitment - the last year was challenging to recruit as there was less teachers in the pool to draw from.
    - This year, the pool of candidates have grown, no longer a shortage of teachers.
  - Teacher Orientation - Two sessions, first one was held September 17, 2019, second one will be held on October 29, 2019.
  - Alberta Teachers Association (ATA) Local Bargaining - scheduled meeting dates are November 4, 2019 and November 5, 2019.
  - School visits - great start to school year with staff and community.

Secretary Treasurer Sabir presented information on the following topics:

- Access Copyright
  - Represent publishers of books, they are in a court battle with School Divisions.
- Transportation
  - Mandatory Entry Level Training (MELT) discussed new regulations, which continue to evolve.

Superintendent Daverne presented information on the following topics:

- Discussed Education Act amendments.
- Policy Committee will review Administrative Procedure 350 - Safe and Caring Environments Student Conduct and Discipline.
- School Council Chairs - would like to meet with them to review Advocacy points, tentative date Tuesday, November 12, 2019.
- Alberta Government will be announcing the 2019-2020 Budget on Thursday, October 24, 2019.

Lunch

Recessed at 12:14 p.m.

Reconvened at 12:24 p.m.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Annual Modular Request Submission (T. Sabir)

**Recommendation:** BD#20191022.1005

**MOVED by Trustee Kletke** that the Board of Trustees approve the recommended modular requests for the 2020/2021 school year.

#### 9.2 Advocacy Planning (B. Daverne)

**Recommendation:** BD#20191022.1006

Tabled until November 26, 2019 Board Meeting.

#### 9.3 Field Trip Studies - Prairie Christian Academy - Bogota Colombia (B. Daverne)

**Recommendation:** BD#20191022.1007

**MOVED by Trustee Kletke** that the Board of Trustees approves the proposed high school field trip studies/excursion for Prairie Christian Academy to Bogota, South America from February 7 to February 18, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) along with a review of local

Colombia conditions, such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.4 Field Studies - Three Hills School - New York, USA (B. Daverne)**

**Recommendation:** BD#20191022.1008

**MOVED by Trustee Kletke** that the Board of Trustees approves the proposed high school field studies/excursion for Three Hills School to New York City, New York, USA from April 24 to April 30, 2020 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng-asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng-asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.5 Locally Developed/Acquired Courses (W. Miskiman)**

**Recommendation:** BD#20191022.1009

**MOVED by Trustee Mertz** that the Board of Trustees authorizes the use of the acquired locally developed courses and any learning resources detailed in the course outline for use in Golden Hills School Division.

Social Literacy 25 (3 credits)	Acquired from The Calgary School Division	October 8, 2019 until August 31, 2020
Social Literacy 35 (3 credits)	Acquired from The Calgary School Division	October 8, 2019 until August 31, 2020

**9.6 Audit Committee (B. Daverne)**

**Recommendation:** BD#20191022.1010

**MOVED by Trustee Mertz** that the Board of Trustees establish a Board Audit Committee that consists of three (3) Board Members and two (2) Community Members.

Board Audit Committee	Members
3 Board Members	Chair Huntley Vice Chair Mertz Trustee Pirie
2 Community Members	TBD

**B) Information Items**

**9.7 Enrolment Monitoring Report (September 2019) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir reviewed the Enrolment Monitoring Report for September 2019.

**9.8 Human Resources Monitoring Report (T. Sabir)**

**Recommendation:**

Associate Superintendent Miskiman presented the Human Resources Monitoring Report to the Board of Trustees, which illustrates information on staffing demographics, levels and costs to assist the Board in fulfilling its governance role.

**9.9 Diploma and Provincial Exam Results (W. Miskiman)**

**Recommendation:**

Superintendent Daverne reviewed the 2018-2019 provincial Testing Results for Diploma Exams and Provincial Achievement Tests that were released on August 23, 2019.

**9.10 Three year Education 2019-2022 Plan and Annual Education Results Report 2018-2019 (B. Daverne)**

**Recommendation:**

Superintendent Daverne reviewed the draft Three Year Education 2019-2020 Plan and Annual Education Results Report 2018-2019 with the Board of Trustees.

**10.0 School Monitoring Reports**

**10.1 Three Hills School (T. Hoover, Principal and G. Lendvay, Associate Principal) 1:30 p.m.**

**Recommendation:**

Superintendent Daverne welcomed Principal, T. Hoover (Three Hills School), who presented his schools current education plan, new programs and school involvement with the community. Superintendent Daverne and Chair Huntley thanked T. Hoover for his informative presentation.

**10.2 Carseland School (L. Bartlett, Principal) 1:45 p.m.**

**Recommendation:**

Superintendent Daverne welcomed Principal, L. Bartlett (Carseland School), who presented her schools current education plan, new programs and school involvement with the community. Superintendent Daverne and Chair Huntley thanked L. Bartlett for her informative presentation.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation:** BD#20191022.1011

**MOVED by Trustee Bolin** that the Board of Trustees adjourn at 2:25 p.m.

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Chair

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Secretary Treasurer