



MINUTES

Golden Hills School Division No. 75

Organizational Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Wednesday, August 27, 2019 (9:30 AM)

1.0 Attendance

Present:

- a) Chair
 - Laurie Huntley
- b) Vice Chair
 - Jennifer Mertz
- c) Trustees
 - Barry Kletke
 - Rob Pirie
 - Jim Northcott
 - Justin Bolin
- d) Superintendent
 - Bevan Daverne
- e) Secretary Treasurer
 - Tahra Sabir
- f) Associate Superintendent
 - Wes Miskiman
- h) Recording Secretary
 - Kristy Polet

Absent:

- g) Deputy Superintendent
 - Dr. Kandace Jordan

2.0 Call to Order

Chair Huntley called the meeting to order at 10:04 a.m.

3.0 Welcome Public, Vision and Mission Statements

4.0 NEW BUSINESS

A) Information Items

4.1 Pecuniary Interest Forms

Recommendation:

The Pecuniary Forms for Trustees were distributed with a request to advise of any changes and initial.

B) Action Items

4.2 Election of Chair

Recommendation: Resolution #BD20190827.2001

Secretary Treasurer Sabir opened nominations for the position of Chair for the Golden Hills School Division for 2019-2020 Term.

Trustee Kletke nominated Trustee Huntley.

Trustee Huntley accepted the nomination for Chair.

Secretary Treasurer Sabir called for nominations for the role of Chair a second time.

Secretary Treasurer Sabir called for nominations for the role of Chair a third time.

Secretary Treasurer Sabir declared nominations closed.

MOVED by Trustee Northcott that the Board of Trustees declare Trustee Huntley acclaimed as the Chair of Golden Hills School Division for the 2019-2020 Term.

4.3 Election of Vice Chair

Recommendation: Resolution #BD20190827.2002

Chair Huntley opened nominations for the position of Vice Chair for the Golden Hills School Division for the 2019-2020 Term.

Trustee Bolin nominated Trustee Mertz.

Trustee Mertz accepted the nomination for Vice Chair.

Chair Huntley called for nominations for the role of Vice Chair a second time.

Chair Huntley called for nominations for the role of Vice Chair a third time.

Chair Huntley declared nominations closed.

MOVED by Trustee Bolin that the Board of Trustees declare Trustee Mertz acclaimed as the Vice Chair of Golden Hills School Division for the 2019-2020 Term.

4.4 Signing Authority

Recommendation: Resolution #BD20190827.2003

MOVED by Trustee Bolin that the representatives for the Signing Authorities are as follows for the 2019-2020 Term:

- Chair Laurie Huntley
- Vice Chair Jennifer Mertz
- Trustee Robert Pirie
- Manager of Finance, Michael Kuystermans; or
- Superintendent Bevan Daverne; or
- Secretary Treasurer Tahra Sabir

4.5 Meeting Dates and Times

Recommendation: Resolution #BD20190827.2004

MOVED by Trustee Mertz that the Board of Trustees regular Meeting Dates be as follows, with a start time of 9:30 a.m.

August 27, 2019	December 17, 2019	April 28, 2020
September 24, 2019	January 28, 2020	May 26, 2020
October 22, 2019	February 25, 2020	June 23, 2020
November 26, 2019	March 24, 2020	

4.6 Trustee Expenses/Per Diems/Mileage Rate/Benefit Rate/Other Expenses

Recommendation: Resolution #BD20190827.2005

Secretary Treasurer Sabir reviewed the existing principles outlined in Policy 7, Appendix A - Trustee Compensation.

MOVED by Trustee Pirie that the Board of Trustees direct Administration to collect data on Meal and Technology allowances and report back with recommendations at the next Board Meeting, September 24, 2019.

4.7 Conference Attendance and Provincial Alberta School Boards Association Meetings and Conferences

Recommendation: resolution (no motion required)

Superintendent Daverne reviewed conference attendance and self-directed Trustee development for the Board of Trustees.

4.8 Nomination/Election of External and Standing Committee Members

Recommendation: Resolution #BD20190827.2006

MOVED by Trustee Mertz that the Board of Trustees Representatives for the External and Standing Committees are as follows:

External Committees	Representation Required	Representation 2019-2020
ASBA Zone 5 (Alberta School Boards Association) - Meetings as called by ASBA approximately ten per year	Two Trustees plus one Alternate	Trustee Pirie Trustee Mertz Trustee Northcott (Alternate)
PSBAA (Public School Boards Association of Alberta) - Meetings as called by PSBAA approximately two per year	One Trustee plus one Alternate (One designated to vote if required)	Trustee Kletke Trustee Northcott (Alternate)
PSBAA Executive Council Meetings (All can attend) - Meetings as called by PSBAA approximately four per year	One Trustee plus one Alternate	Trustee Kletke Trustee Northcott (Alternate)

Standing Committees	Representation Required	Representation 2019 - 2020
Audit Committee	TBA	TBA
Capital Planning	Full Board	Full Board
Strategic Planning	Full Board	Full Board
Policy	Two Trustees One Alternate Superintendent/Designate	Trustee Bolin Trustee Mertz Trustee Pirie (Alternate) Superintendent/Designate

Committees	Representation Required	Representation 2019-2020
Bargaining	Administration	Full Board
Advocacy	Full Board	Full Board
TEBA (Teachers Employee Bargaining Association)	One Trustee	Trustee Pirie
RSBC (Rural School Board Caucus)	One Trustee One Alternate	Trustee Huntley Trustee Northcott (Alternate)

5.0 ADJOURNMENT

5.1 Adjournment

Recommendation: Resolution #BD20190827.2007

MOVED by Trustee Pirie that the Board of Trustees adjourn at 10:37 a.m.

Break

Recessed at 10:37 a.m.

Reconvened at 10:46 a.m.

Chair

Secretary Treasurer