



MINUTES

Golden Hills School Division No. 75

Regular Meeting of The Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, November 27, 2018

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

a) Chair

- Laurie Huntley

b) Vice Chair

- Jennifer Mertz

c) Trustee

- Jim Northcott
- Justin Bolin
- Rob Pirie

d) Superintendent

- Bevan Daverne

g) Secretary - Treasurer

- Tahra Sabir

h) Recording Secretary

- Kristy Polet

Absent:

c) Trustee

- Barry Kletke

e) Associate Superintendent

- Wes Miskiman

f) Deputy Superintendent

- Dr. Kandace Jordan

Call to Order

Chair Huntley called the meeting to order at 9:30 a.m.

Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

In Camera

Resolution #BD20181127.1001

MOVED by Trustee Bolin that the Board of Trustees go *In Camera* at 9:31 a.m. to discuss legal matters.

Resolution #BD20181127.1002

MOVED by Trustee Pirie that the Board of Trustees rise from *In Camera* at 12:15 p.m.

Carried

BREAK

Recessed at 12:16 p.m.

Reconvene at 12:48 p.m.

Approval Of Agenda

Resolution #BD20181127.1003

MOVED by Trustee Pirie to approve the agenda as amended with the addition of action item;

- 9.1.5 Division Office Capital Planning

Carried

Presentation of Minutes

Resolution #BD20181127.1004

MOVED by Trustee Bolin that the Board of Trustees approve regular minutes of October 23, 2018 as presented.

Carried

Chair's Report
(REPORTS)

Chair Huntley reported on the following meetings attended:

- Alberta School Boards Association (ASBA) Zone 5 meeting held Friday, November 2, 2018. They will be hosting a Christmas Luncheon on Friday, December 7, 2018, open to all Zone 5 members.
- Town of Strathmore, Wheatland County, Golden Hills School Division and Pollyco (Strathmore) Land Corporation were presented with the Minister's Award for Excellence - 2018 Partnership, Honourable Mention Award for the Strathmore Regional Recreation Facility and K-9 Public School. The award will be displayed at the George Freeman School.
- Discussion on the Class Size Survey that was sent out by ASBA in November - suggestion was made by Lorrie Jess, President of ASBA, to have Rural school divisions send in feed back.

Board Committees
(REPORTS)

Trustee Mertz presented information on Alberta School Boards Association (ASBA) Zone 5 meeting held Friday, November 2, 2018.

- ASBA will be hosting a Winter Leadership Conference January 21-22, 2019 in Edmonton. More information to follow.
- Alberta Education Representative discussed:
 - the use of seatbelts in buses;
 - and playground announcements.

Trustee Northcott presented information on Public School Boards' Association of Alberta (PSBAA) Council Meeting on November 15-16, 2018.

- Discussed Graham Thompson, guest speaker and former reporter for the Edmonton Journal.

Board Representatives to External Organizations
(REPORTS)

No information to report on at this time.

**Administration
Reports**
(REPORTS)

Secretary Treasurer Sabir presented information on the following:

- Discussed how the weather has helped with the construction and landscape work at the George Freeman School.

Superintendent Daverne presented information on behalf of Associate Superintendent Miskiman and Deputy Superintendent Jordan.

- HR Update - received a draft combined Teachers Employer Bargaining Association (TEBA) Agreement.
- College of Alberta School Superintendents (CASS) preparing an application for exemption on new OH & S on site requirement.
- Will be rolling out GHSD Powerful Learning Facebook site.
- December 18, 2018 Board meeting will include a Christmas Luncheon with Division Office and Maintenance Staff.

**Audited Financial
Statements for the
year ending August
31, 2018**
(Action Items)

Michelle Lutz, CPA, CA (Avail CPA - Chartered Accountant) was in attendance to present the Audited Financial Statement and answer Trustee questions regarding the audit process and Audited Financial Statements.

Michael Kuystermans, Manager of Financial Services was also in attendance.

Resolution #BD20181127.1005

MOVED by Trustee Northcott that the Board of Trustees approves the 2017-18 amounts on the Audited Financial Statements for the year ending August 31, 2018 to be transferred to restricted reserves as follows.

Capital Reserves - transfer of \$1,007,37

Carried

Resolution #BD20181127.1006

MOVED by Trustee Mertz that the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2018 for submission to Alberta Education by November 30, 2018 subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2018.

Carried

**Final Budget
Submission
2018-2019**
(Action Items)

Secretary Treasurer Sabir presented information on the Fall update to the 2018-2019 Budget.

Resolution #BD20181127.1007

MOVED by Trustee Northcott that the Board of Trustees approves the Budget 2018-2019 for submission to Alberta Education by November 30, 2018 as required subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2018.

Carried

**Final Three Year
Education Plan
2018-2021 and
Annual Education
Results Report
2017-2018**
(Action Items)

Superintendent Daverne presented information on the Final Three Year Education Plan and Annual Education Results Report.

Resolution #BD20181127.1008

MOVED by Trustee Mertz that the Board of Trustees approves the Three Year Education Plan 2018-2019 and Annual Education Results Report 2017-2018 for submission to Alberta Education November 30, 2018.

Carried

Policies Review
(Action Items)

Resolution #BD20181127.1009

MOVED by Trustee Pirie that the Board of Trustees table action item 9.1.4 Policies Review until the December 18, 2018 Board Meeting.

Carried

**Division Office
Capital Planning**
(Action Items)

Resolution #BD20181127.1010

MOVED by Trustee Northcott to pursue renovation of division office space to remediate meeting spaces and current code deficiencies. This renovation to be funded by lease revenue of division properties and is contingent on the renewal of current lease agreements.

Carried

**Monthly Enrolment
Monitoring Report
(October 2018)**
(Information Items)

Secretary Treasurer Sabir presented information on the Monthly Enrolment in our schools for the month of October 31, 2018.

**Trinity Christian
Academy (W. Funk,
S. Dykema)**
(School Monitoring
Reports)

Superintendent Daverne welcomed W. Funk, Principal and S. Dykema, Associate Principal (Trinity Christian Academy), whom presented the Schools' Education Plan, results achieved and school involvement with the community. Superintendent Daverne and Chair Huntley thanked them for their presentation.

**Strathmore High
School (K. Larson,
K. Mertz, A.
Barwacz-Riou)**
(School Monitoring
Reports)

Superintendent Daverne welcomed K. Larson, Principal, K. Mertz, Associate Principal and A. Barwacz-Riou, Associated Principal (Strathmore High School), whom presented the Schools' Education Plan, results achieved and schools involvement with the community. Superintendent Daverne and Chair Huntley thanked them for their presentation.

ADJOURNMENT

Resolution #BD20181127.1011

MOVED by Trustee Pirie that the Board of Trustees adjourn at 3:47 p.m.

Carried

Chair

Secretary Treasurer