



# **GOLDEN HILLS SCHOOL DIVISION**

## *AGENDA*

**TYPE:** Regular Board Meeting

**DATE:** 12/14/2021      **TIME:** 9:30 AM

**LOCATION:** Boardroom of the Golden Hills School Division

**DETAILS:**

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

**1.0 Attendance**

**2.0 Call to Order**

**3.0 Acknowledgment**

**4.0 In Camera**

4.1 In Camera

Action

4.2 Out of In Camera

Action

**5.0 Approval of Agenda**

5.1 Approval of Agenda

Action

**6.0 Welcome Public, Vision and Mission Statements**

**7.0 Presentation of Minutes**

7.1 Regular Minutes of November 23, 2021

Action

**8.0 REPORTS**

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

**9.0 NEW BUSINESS**

A) Information Items

9.1 Monthly Enrolment Monitoring Report (November 2021) (T. Sabir)

Info

9.2 Technology Services Report (J. Grimsdale)

Info

9.3 International Program Report (B. Daverne)

Info

9.4 Administrative Procedure 260 - Form 260-2 International Travel Consent Form (B. Daverne)

Info

9.5 Wheatland Crossing - Fitness Facility Update (B. Daverne)

Info

**10.0 ADJOURNMENT**

10.1 Adjournment

Action



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, November 23, 2021 (9:30 AM)**

#### 1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Barry Kletke

c) Trustees

- Jennifer Mertz
- Jim Northcott
- Rob Pirie (via Zoom)
- Justin Bolin (via Zoom)

d) Superintendent

- Bevan Daverne (via Zoom)

g) Deputy Superintendent

- Wes Miskiman

Absent:

f) Associate Superintendent

- Jeff Grimsdale (prior commitment)

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:33 a.m.

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

#### **4.0 In Camera**

##### **4.1 In Camera**

**Recommendation: BD#20211123.1001**

**MOVED by Trustee Kletke** that the Board of Trustees go In Camera at 9:33 a.m.

##### **4.2 Out of In Camera**

**Recommendation: BD#20211123.1002**

**MOVED by Trustee Northcott** that the board of Trustees rise from In Camera at 9:54 a.m.

#### **5.0 Approval of Agenda**

##### **5.1 Approval of Agenda**

**Recommendation: BD#20211123.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the November 23, 2021 agenda as presented.

#### **6.0 Welcome Public, Vision and Mission Statements**

##### **7.0 Presentation of Minutes**

###### **7.1 Organizational Minutes of October 26, 2021**

**Recommendation: BD#20211123.1004**

**MOVED by Trustee Northcott** that the Board of Trustees approve the October 26, 2021 Organizational Minutes.

###### **7.2 Regular Minutes of October 26, 2021**

**Recommendation: BD#20211123.1005**

**MOVED by Trustee Mertz** that the Board of Trustees approve the October 26, 2021 Regular Minutes.

#### **8.0 REPORTS**

##### **A) Chair's Report**

Chair Huntley presented information on the following topics:

- Due to the ASBA FGM and the PSBAA Fall event there is not any correspondence to discuss.
- Rural School Board Caucus (RSBC) will be meeting on December 12, 2021.

##### **B) Board Committees**

Trustee Pirie presented information on the following topics from Alberta School Boards Association (ASBA) Zone 5:

- Discussed ASBA Zone 5 Organizational meeting held at Golden Hills Division Office on Friday, November 12, 2021.
  - Trustee Pirie is the ASBA Zone 5 Board as a Director, Trustees Huntley and Northcott are GHSD Representatives.
  - ASBA Zone 5 Chairs Orientation will be attended by Chair Huntley.

Trustee Pirie had no new information to report on for Teachers Employee Bargaining Association (TEBA) at this time.

Trustee Northcott presented information on the Public School Boards Association (PSBAA) Fall Event that was held November 17-19, 2021.

- Dennis MacNeil is the new President and is in his fourth term as a trustee for Aspen View Public Schools.
- Karen Becker is the new Vice President and is in her third term as a trustee for Wetaskiwin Regional Public Schools.

### **C) Board Representatives to External Organizations**

Nothing to report on at this time.

### **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

- Modularity:
  - Application for applying to Alberta Education for Modularity has been delayed.
- ARMIC:
  - the reciprocal group as a whole has seen a savings of 9% which equals \$3.5m. To date GHSD has seen a savings of approximately \$70k.
- Rural Education Symposium:
  - will be held March 6-8, 2022 in Edmonton.
- Discussion around current Bills being reviewed in Parliament.

Superintendent Daverne presented information on the following topics:

- COVID-19 cases are going down in the province, in schools anywhere from 10-12 weekly, constantly doing contact tracing, have used rapid testing.
- Trustee Christmas luncheon with Division Office staff has been cancelled due to the COVID-19 restrictions.
- Discussion on Curriculum.

## **9.0 NEW BUSINESS**

### **A) Action Items**

#### **9.1 Audited Financial Statements for the year ending August 31, 2021 (T. Sabir)**

##### **Recommendation: BD#20211123.1006**

**MOVED by Trustee Northcott** that the Board of Trustees approve the 2020-2021 amounts on the Audited Financial Statements for the year ending August 31, 2021 to be transferred to unrestricted as follows:

- Transfer Unrestricted Net Assets to Capital Reserves in the amount of \$3,700,000;
- Transfer from Unrestricted Net Assets to the Operating Reserves in the amount of \$1,800,000.
- Both of these transfers are for the purpose of funding Board capital asset additions.

##### **BD#20211123.1007**

**MOVED by Trustee Pirie** that the Board of Trustees approve the Audited Financial Statements for the year ending August 31, 2021 for submission to Alberta Education by November 30, 2021 subject to the

Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2021.

## **9.2 2020-2023 Three Year Education Plan and Assurance Framework - Final (B. Daverne)**

**Recommendation: BD#20211123.1008**

**MOVED by Trustee Kletke** that the Board of Trustees approve the Three Year Education Plan 2021-2024 and Assurance Framework 2020-2021 for submission to Alberta Education November 30, 2021.

Recessed at 11:32 a.m.

Reconvened at 12:20 p.m.

**BD#20211123.1009**

**In Camera MOVED by Trustee Kletke** that the Board of Trustees go In Camera at 12:53 p.m.

**BD#20211123.1010**

**Out of In Camera MOVED by Trustee Kletke** that the Board of Trustees rise from In Camera at 1:27 p.m.

## **9.3 Administrative Procedure 493 - COVID-19 Staff Vaccination and Rapid Testing Assurance (B. Daverne)**

**Recommendation: BD#20211123.1011**

**MOVED by Trustee Pirie** that the Board of Trustees, in response to the Minister's request, direct administration to develop a suitable administrative procedure with respect to mandatory vaccination or testing of employees.

## **9.4 Field Trip Studies/Excursion - Strathmore High School - Eastern Europe April 13-24, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1012**

**MOVED by Trustee Pirie** that the Board of Trustees approve the proposed high school field studies/excursion for Strathmore High School to Eastern Europe (Berlin, Prague, Krakow and Budapest) from April 13, 2022 to April 24, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

## **9.5 Field Trip Studies/Excursion - Prairie Christian Academy - Italy and Greece April 15-24, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1013**

**MOVED by Trustee Kletke** that the Board of Trustees approve the proposed high school field studies/excursion for Prairie Christian Academy to Italy/Greece from April 15, 2022 to April 24, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.6 Field Trip Studies/Excursion - Wheatland Crossing - Europe April 14-25, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1014**

**MOVED by Trustee Huntley** that the Board of Trustees approve the proposed high school field studies/excursion for Wheatland Crossing to Europe (Switzerland, Monaco, Italy and Spain) from April 14, 2022 to April 25, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.7 Field Trip Studies/Excursion - Wheatland Crossing - Peru June 30-July 11, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1015**

**MOVED by Trustee Huntley** that the Board of Trustees approve the proposed high school field studies/excursion for Wheatland Crossing to Peru from June 30, 2022 to July 11, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**B) Information Items**

**9.8 Monthly Enrolment Monitoring Report (October 2021) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented the October 31, 2021 enrolment to the Board of Trustees for information.

**10.0 Guest**

**10.1 Avail LLP Chartered Professional Accountants (C. Deaust) - 10:30 a.m. via Zoom**

On Monday, November 22, 2021, the Audit Committee convened, as per the requirements of the Education Act to review the financial statements. On Tuesday, November 23, 2021, Chandra Deaust, CPA, CA (Avail CPA - Chartered Accountant) was in attendance via Zoom to present the Audited Financial Statements for the year ending August 31, 2021 and answered Trustee questions regarding the audit process and Audited Financial Statements.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation: BD#20211123.1016**

The Board of Trustees adjourned at 2:00 p.m.

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Chair

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Secretary Treasurer



## MONTHLY ENROLMENT MONITORING REPORT

*"Inspiring confident, connected, caring citizens of the world"*

**December 14, 2021**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring, and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on the September 30, 2021 enrolment of provincially funded students, Siksika funded students and International funded students. Enrolment information has been adjusted for the New Funding Model.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

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Bevan Daverne  
Superintendent

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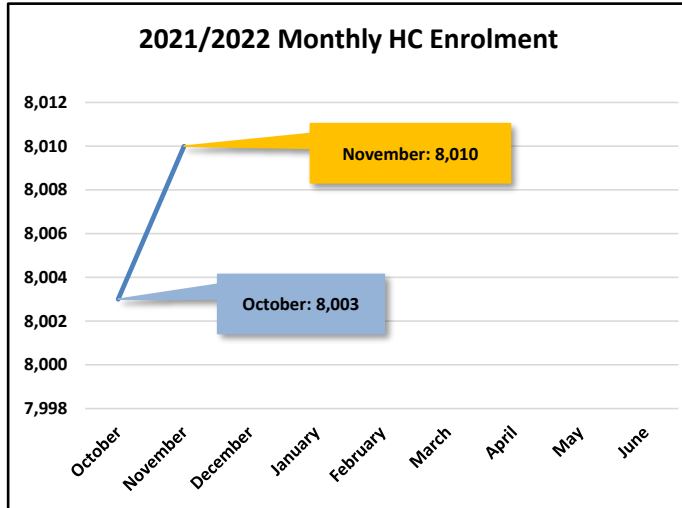
Tahra Sabir  
Secretary Treasurer

# Golden Hills School Division Enrolment

## Schools - Month to Month Comparison Oct 31 to Nov 30 2021

\* Enrolment information has been adjusted for the New Funding Model

\*Please note  
kindergarten adjusted  
to 1.0



Configuration	School	November 30, 2021	October 31, 2021	Difference
K-6, 10-12	Acme School	195.00	197.00	-2.00
K-9	Carbon School	60.00	61.00	-1.00
K-6	Carseland School	69.00	69.00	0.00
7-9	Crowther Memorial Jr. High School	469.00	469.00	0.00
K-9	Dr. Elliott Community School	193.00	192.00	1.00
7-12	Drumheller Valley Secondary School	395.00	393.00	2.00
K-6	École Brentwood Elementary School	219.00	219.00	0.00
K-12	George Freeman	436.00	432.00	4.00
K-6	Greentree School	350.00	351.00	-1.00
K-12	Prairie Christian Academy School	288.00	288.00	0.00
10-12	Strathmore High School	641.00	641.00	0.00
K-12	Three Hills School	472.00	476.00	-4.00
K-9	Trinity Christian Academy	200.00	203.00	-3.00
K-12	Trochu Valley School	251.00	249.00	2.00
K-6	Westmount School	370.00	371.00	-1.00
K-12	Wheatland Crossing	337.00	337.00	0.00
K-6	Wheatland Elementary School	318.00	317.00	1.00
	<b>Sub Total</b>	<b>5,263.00</b>	<b>5,265.00</b>	<b>-2.00</b>
7-9	Colonies	364.00	364.00	0.00
7-12	Drumheller Outreach	21.00	19.00	2.00
1-12	Golden Hills Learning Academy	253.00	237.00	16.00
1-12	NorthStar Academy	503.00	509.00	-6.00
7-12	Strathmore StoreFront	84.00	81.00	3.00
	<b>Sub Total</b>	<b>1,225.00</b>	<b>1,210.00</b>	<b>15.00</b>
	Homeschool	929.00	934.00	-5.00
	Shared Responsibility	241.00	242.00	-1.00
	<b>Sub Total</b>	<b>1,170.00</b>	<b>1,176.00</b>	<b>-6.00</b>
	<b>Provincial Total</b>	<b>7,658.00</b>	<b>7,651.00</b>	<b>7.00</b>
	Siksika	153.00	153.00	0.00
	International (Incl. Online)	199.00	199.00	0.00
	<b>Sub Total</b>	<b>352.00</b>	<b>352.00</b>	<b>0.00</b>
	<b>Total HEADCOUNT</b>	<b>8,010.00</b>	<b>8,003.00</b>	<b>7.00</b>





## Technology Services

*"Inspiring confident, connected, caring citizens of the world"*

**December 14, 2021**

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### **Background:**

Utilizing technology as a learning tool has been a GHSD priority for a number of years and as a result Golden Hills' students have access to many technology enhanced learning opportunities. Teachers and students are provided with the necessary infrastructure to meet Information Communication Technology outcomes and engage students in rich real-world learning experiences. In addition, noteworthy efficiencies have been achieved in terms of system administration.

### **Recommendation:**

That the Board of Trustees receives the Technology Services Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Jeff Grimsdale".

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Jeff Grimsdale  
Associate Superintendent



# TECHNOLOGY SERVICES REPORT

Presented to the Board of Trustees by Jeff Grimsdale  
Associate Superintendent of Schools

Resource Persons: Todd Kennedy, Manager Technology Services

**December 14, 2021**

## REPORTING PERIOD: 2020-2021

### OVERVIEW:

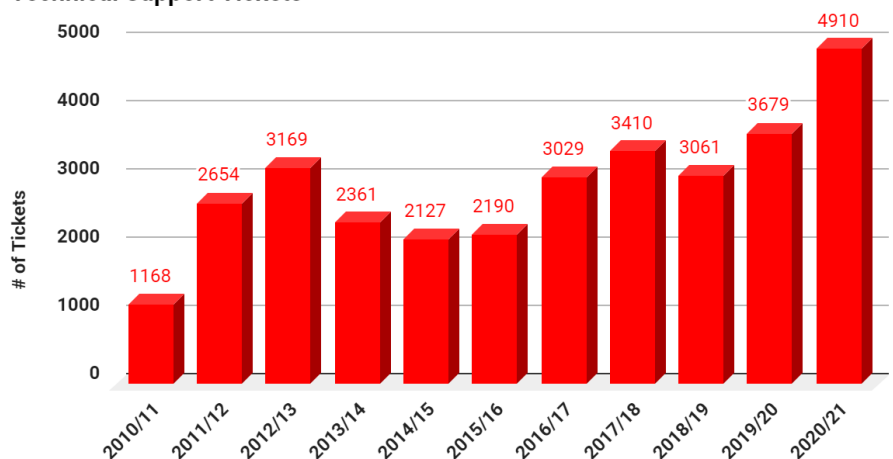
The primary role of Technology Services is to support the technologies used by teachers, staff, and students throughout GHSD, so they can engage in Powerful Learning through ensuring ActivBoards, internet, wireless networks and printing devices are all effective and functioning. All computers, telephones, PA systems, HVAC and other operational technologies are maintained by this department.

### Support Requests

Technical support requests are measured using an online WebHelpDesk tool. Staff are helped via telephone, e-mail, or in-person from the technology team. All requests are tracked by location, type of technology, type of support needed, and time spent to resolve the problem.

There was an increase of about 33% in total tickets submitted during this period. The majority of those are due to enhanced use of the ticketing system for Student Information System requests.

**Technical Support Tickets**



## Bandwidth Charts

Internet is a basic service that is expected in all of our schools with the exception of most Colony schools and is also available on all of our school buses (bus data is not presented in this chart).

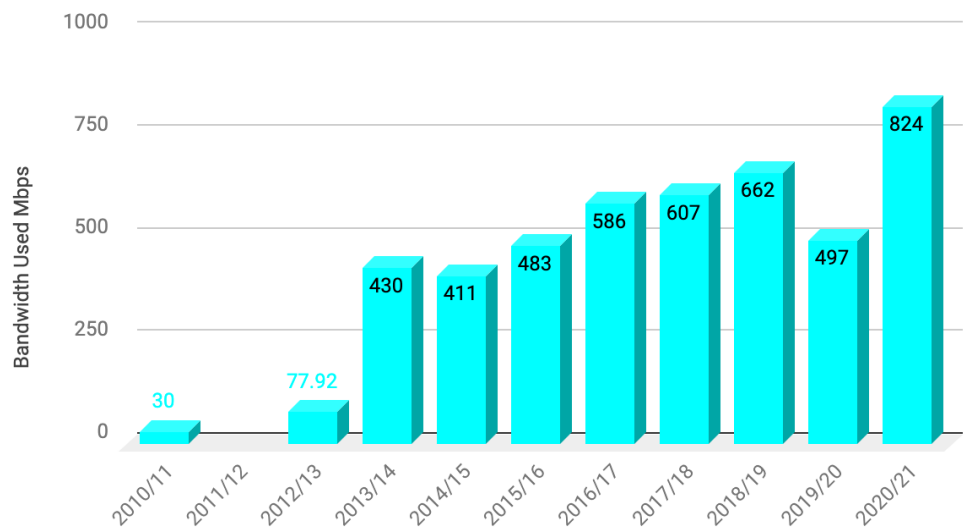
Although total bandwidth usage was down in 2019/20

(largely because of students/teachers working from home during the

Pandemic), use of the Internet and other online resources has

jumped by 25% over 2018/19. Staff and students continue to embrace cloud services both in the classroom and at home.

### Bandwidth Usage



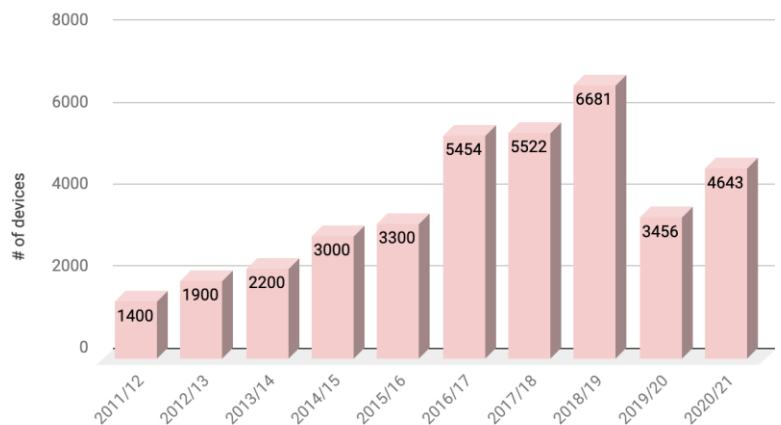
## Wireless Network

Technology Services provides and maintains a Wi-Fi network across all traditional and online schools, as well as international student dormitories. Access is available 24 hours per day, 7 days per week.

The overall average number of devices on our wireless network has increased from last year but is still not as high as in previous years.

As cell phone companies continue to improve their coverage, speed, and cost of bandwidth, some staff and students are choosing to use the Internet from their wireless carrier, and not connect to the provided wireless network.

### Wireless Devices



## **Interactive Display Project**

In April of 2021 we embarked on a project to replace the majority of our aging ActivBoard fleet. Most of our ActivBoards were 10-15 years old. A committee composed of teachers and administrators from our schools was tasked with looking for a replacement product. Through many virtual meetings, training sessions, conversations, research, and ultimately a publicly posted Request For Information (RFI), the ViewSonic ViewBoard was selected as the replacement product.

We were able to realize some substantial savings through the procurement process, and managed to get the order in before global container shipping rates tripled. Our team started the installation process in August and will complete all of the impacted classrooms before the Christmas break.

Through partnership with our Facilities department, as well as the support of our schools and Administration, we have been able to average 8-10 classroom installations per day. As installation has progressed, within minutes of completing individual classrooms, ViewBoards are being used by students and teachers.

## **Chromebooks**

There are approximately 3,000 Chromebooks in the hands of our students and teachers that are used daily. These devices have also aged, and we are replacing approximately half of them during the 2021/22 school year. This project will begin in January and will take a few months to complete.

During the Pandemic, the effect of the enhanced cleaning was very rough on our Chromebook fleet, and repairs skyrocketed. The new cleaning regime for Fall 2021 is helping reduce the wear and tear.

## **Notable:**

### *Cyber Security*

Unfortunately cyber-attacks have increased this year, and there have been significant intrusions in some Alberta school jurisdictions. As a result, we initiated a third party cyber risk assessment, and we have revisited our cyber security posture.

## **SUMMARY & IMPLICATIONS:**

Technology infrastructure is a key piece to supporting Powerful Learning whether in school or at home. Students and teachers received support from Technology Services to access the tools and other supports they needed and did so with a high degree of satisfaction and efficiency.

## **RECOMMENDATION:**

That the Board of Trustees receives the Technology Report for information and for the record.



## INTERNATIONAL PROGRAM

*"Inspiring confident, connected, caring citizens of the world"*

**December 14, 2021**

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### **Background:**

Golden Hills International Program provides an opportunity for our resident students to experience global competencies by interacting with students from around the world. Our International students have the opportunity to learn English and benefit from quality academic programming.

### **Recommendation:**

That the Board of Trustees receives the International Program Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Jeff Grimsdale".

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Jeff Grimsdale  
Associate Superintendent of Schools



## INTERNATIONAL PROGRAM REPORT

Presented to the Board of Trustees by Dr. Kandace Jordan  
Director International

Resource Persons: Jennifer Bertsch, Carmen Spitzer, Christina Hoover, Kari Colville

*“Inspiring confident, connected, caring citizens of the world”*

**December 14, 2021**

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**REPORTING PERIOD: 2020-2021**

### OVERVIEW

Various initiatives including the Golden Hills International program help to build global competencies with students and staff. Most of the developed world sees the importance of preparing students who can interact and collaborate with people from diverse backgrounds, analyze complex global challenges, and take responsible and forward-thinking action in our rapidly changing interconnected world. The Organization for Economic Cooperation and Development (OECD) recognizes global competency as crucial for economic development and now assesses for it on the Program for International Student Assessment (PISA) examinations. Through its International Program, Powerful Learning framework, partnership research work, the implementation of the Global Connections Certificate (GCC), international learning collaborations, and professional development, Golden Hills continues to do its part to develop cross cultural understandings and global competencies among Golden Hills students.

### INTERNATIONAL PROGRAM AND COVID-19 IMPACTS

Golden Hill’s International program is a unique and integral part of Golden Hills School Division that since its inception has accommodated more than 4,530 students from 57 different countries. Unfortunately, starting in the 2019-2020 school term and continuing into the current school term, student numbers have been negatively impacted by COVID-19. This started in the spring of 2020 when classes could no longer be held in schools. While we had 311 students in our program during the 2019-2020 school term (with a FTE of 265.3), our student enrollments have been lower the last two years. During the 2020-2021 school term the regular program head count was 189 and the Learning Academy full time count was 115. The regular program FTE for 2020-2021 was 149.4. In the current term (2021-2022) the enrolment is at a 184 regular head count plus a 15 head count at the Learning Academy for the first semester. The FTE for first semester with Learning Academy students included is 179.8. There are another 64 applicants so far for regular programs in the second semester of the current school term. However, the evolving COVID-19 situation will continue to impact our numbers even in this current school term and already we have seen cancellations due to the omicron variant.

Some of the other repercussions of COVID-19 were as follows:

- Visa application processing stuttered to a halt and then started up again but inconsistently, which meant a number of students were unable to enter the country as they could not obtain a study visa.
- Some students could not enter due to travel restrictions either from their country or Canada.
- Significant staff time was and is given to preparing and updating safety protocols. A strong partnership with Health has continued to support this work. This work has included special supervised quarantines and catering protocols.
- Less transfer payments to schools naturally happens with fewer students and this in turn decreases the number of teachers that schools can add to their staff. As a result this negatively impacts the course offerings that schools provide to all students in their schools.
- Covid fatigue has affected our homestay parent numbers which in turn has impacted the current student count. Homestay recruitment efforts are underway and there is much appreciation for the school administrators who have stepped up to the plate to be helpful in these efforts.
- Building and sustaining agent relations is a priority. Recruitment events were cancelled and then in later months replaced with some on-line events. Some of our agents have left and others are struggling to survive due to the financial strains they have experienced and therefore new connections and agents must be sought. Face-to-face events have only started again in the fall of 2021. Most agents are wanting both face-to-face and online meetings now and as a result recruitment time is expected to triple.
- Adjustments to the Global Connections Certificate dual credit course, and the intervention portion of our joint global competencies research project with the University of Alberta and University of Calgary were required due to course cancellations, class disruptions and increased demands on teachers.
- The cost of doing business increased as a result of covid guidelines and other factors.
- The Canadian Association of Public Schools – International (CAPS-I) reported 37,963 long term students and 7,850 short-term students in the 2018-2019 school term, and 19,101 long term students and 1,845 short-term students in the 2020-2021 school term. The association has reported millions of dollars of loss for Canadian schools and communities as well as the loss of multiple jobs.

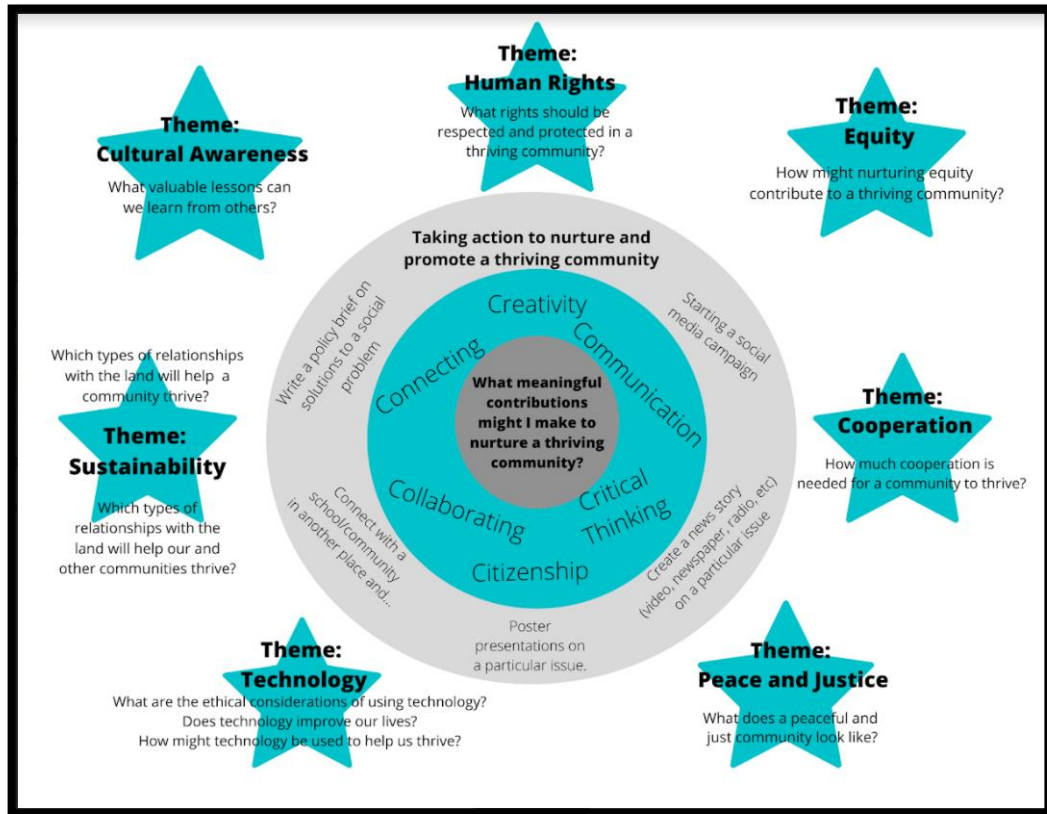
## **GLOBAL COMPETENCY**

Despite challenges from COVID-19, the development of global competency in students and staff was encouraged in a variety of ways during the past school term including those which follow:

- Golden Hills International Program: The program brings diversity and multicultural connections to Golden Hills and has been a catalyst for other global competence initiatives and the development of a strong English Language Learning program.
- International Teacher Student Learning Collaborations: A group of junior and senior high teachers are doing some joint planning and learning together with Prepa Tec in Monterey Mexico and have had exploratory discussions to do the same with an international school in Cambodia.
- Global Connections Certificate (GCC): Students in Golden Hills have had a pathway to developing global competence set out for them. Those that choose to follow it are

recognized by a Global Connections Certificate. During COVID the dual credit course that was part of it was cancelled by Mount Royal University, but has now found a new home at St. Mary's University.

- Research Project with U of C, U of A, Foundations for the Future, and the International School of Macau: A group of teachers and students completed an assessment tool to gauge understanding of the elements of global competence. Teachers worked alongside researchers and one of the Critical Thinking Consortium consultants to create a global competencies framework (see below) which can be used by teachers in its entirety as an optional Junior High CTF course or in separate units or modules based on teachers' and students' interests and needs. There has been significant interest by Golden Hills' teachers to use all or modules of the course. The framework was based on the overarching question: *'What meaningful contributions might I make to nurture a thriving community?'* The focus has been on action/contributions students can make.



Research Project PHD Student: A PHD student provided some interesting insights into Golden Hills development of global competencies. He noted that Golden Hills' leaders and teachers had a high degree of global awareness and described Golden Hills as having "a global competence at home and abroad strategy," referencing both our international program work and efforts to develop global competence through student learning opportunities. He also noted how our vision, mission statement, and pedagogical blue print (Powerful Learning paradigm) are interconnected and focused on developing graduates who are globally prepared.



## **ENGLISH LANGUAGE LEARNING**

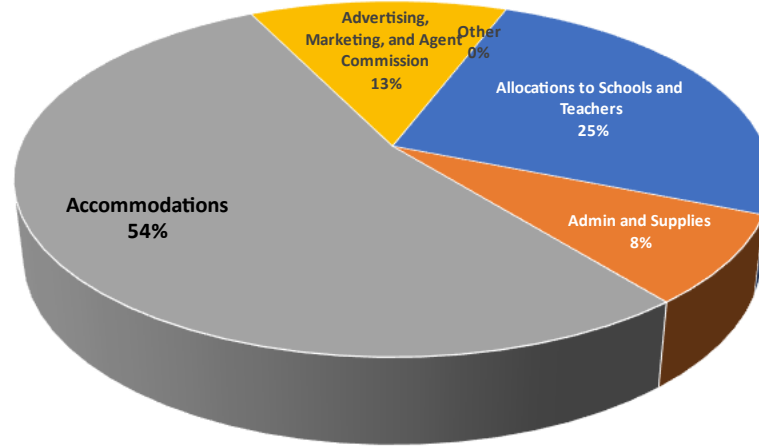
Golden Hills' International Program highlighted the need for strong ELL intervention and that raised the standards of programming provided to both resident and international students. The Golden Hills English Language Learning team is a collaborative group consisting of Instructional Coaches, an ELL Learning Academy teacher, and an Academic Advisor. Team members both participate in PD sessions including the Rural ESL Collaborative Team with other surrounding rural school divisions and provide professional development. They also have contributed to professional development course work available on the Powering Possibilities website, including virtual courses Think Tanks, and live virtual sessions. The goals and priorities of the team include ensuring the following for students for whom English is not their primary language:

- Consistent ELL testing in the schools using formal and informal assessments.
- Enhanced tracking and reporting of ELL acquisition.
- Mental health support from a Cross-Cultural perspective to ELL's through evidence-based workshops, targeted presentations and individual and group counselling.
- Authentic assessment based on Alberta Education Benchmarks in order to determine each student's English Language Proficiency.
- Support for the ELL Proficiency Report Card which is issued twice/year.
- Support for the successful integration of refugee students entering Golden Hills. These supports can include resources, strategies, benchmarking and cultural awareness.
- Development of online ESL programs for Junior High and High School grade levels. These are part of our FLEX Program and are offered through Golden Hills Learning Academy.
- Support for Colony teachers with implementing the Benchmarks and using the results to further support their students with their English Language development.
- Support for school lead ELL teacher with the support they require to build consistent and effective ESL programs including weekly school visits.
- Additional supports were provided to each school to ensure alignment with the new requirements from Alberta Education.

## **BUDGET FINANCIAL IMPLICATIONS**

Golden Hills Schools are site-based and as a result, the majority of the tuition received is allocated directly to the schools. The majority of total fees collected are spent on accommodations for the students, recruiting and allocations to schools. International dollars support increased numbers of teaching staff and program options for all GHSD students.

## International 2020-2021 Expenditures



### LOOKING TO THE FUTURE:

The International Team is a dedicated high energy team that will continue to develop and ensure relationships with community partners, international agents and students. A priority in the current year is to gain more homestays. Working with instructional coaches, teachers, and external parties such as Alberta universities and the Critical Thinking Consortium, the development of global competencies and intercultural opportunities for Golden Hills students will continue.



## ADMINISTRATIVE PROCEDURES

*"Inspiring confident, caring citizens of the world"*

December 14, 2021

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### **Background:**

Administrative Procedures (AP) are regularly reviewed, and new procedures are drafted to support necessary changes in administrative best practices. This process of review and development, with opportunity for input by the appropriate stakeholders, leads to effective operations within the school system. The following Form 260-2 to accompany AP 260 has been reviewed by appropriate stakeholders and is recommended for implementation:

- AP 260 – Form 260-2 International Travel Consent Form

It is possible this revision will be temporary in nature and a further revision to return to the current version may occur in the future. The above revised AP form is attached for review.

### **Recommendation:**

That the Board of Trustees receives the attached information around the revision of *AP 260 – Form 260-2 International Travel Consent Form* as information.

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Bevan Daverne  
Superintendent



## International Travel Consent Form

### *Preamble*

Golden Hills School Division supports international travel as a valuable opportunity for students to develop a deeper understanding of the global society, historical events and the impact those have on our collective development of a world citizen viewpoint. However, there are occasions when international travel must be considered in the light of security concerns **or impacts of a pandemic** that exist in various parts of the world. In these situations, it is the wish of the Board of Trustees that all participants in the trip are given the opportunity to decide if they want to continue with their personal commitment to be involved in the event.

To allow all participants to have the background information necessary for that decision the administration of the school, in conjunction with supporting documentation from the trip provider, will provide opportunity to meet and discuss the following: the complete itinerary of the trip including destinations, accommodation arrangements and "in country travel" structures; the current levels of concern around the security of all aspects of the trip, **potential impacts of travel interruptions due to pandemic or quarantine** and the cancellation cost structure if the decision is made to not participate in the trip. With that background information, this consent form will allow the school to ensure that each participant is fully knowledgeable about the trip and has made a decision that meets their needs and expectations. In addition to the decisions of individual parents, Golden Hills School Division will also continue to follow its policies and exercise its own discretion as to the suitability and safety of a trip and may choose to cancel student and staff international travel for a particular trip or for all schools.

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### *Section One*

As a parent/guardian or staff member, I have received and fully understand the information relative to the proposed international trip. As part of this information package, I fully understand the itinerary, the destination points, the accommodation arrangements and the travel structures inside the country(s) we will be visiting. I have also been informed as to any trip advisories by the Canadian government and how that may change plans prior to the departure date.

Yes                       No

Comments:

**Section Two**

As a parent/guardian or staff member, I fully understand and have considered any security concerns and Covid related risks and around this proposed international trip. I further understand, if my child is unable to return to Canada due to a diagnosis or quarantine as a result of Covid-19, I commit to traveling to their location, with the support offered through EF's Covid Care Promise to be with my child until they can return home.

Yes  No

Comments:

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**Section Three**

I have received and fully understand the information and financial impact around cancellation procedures relative to this international trip. I accept that I will face some financial costs in the event I decide to cancel my participation in the event.

Yes  No

Comments:

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**Section Four**

With consideration to all the information provided to me I wish to continue my/my child's participation in the international trip and will sign this document to confirm that position.

Yes  No

Comments:

School and Trip Destination: \_\_\_\_\_

Name of student(s) on trip: \_\_\_\_\_

Parent/Guardian Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_



## WHEATLAND CROSSING

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**December 14, 2021**

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### **Background:**

During the design process and development of Wheatland Crossing School the Friends of East Wheatland raised funding to enhance the project. In addition, Wheatland County also committed to \$125,000 per year for four years, totaling \$500,000 in order to fund the addition of a fitness facility for the school.

This facility was intended to be owned and operated by Golden Hills, be available to students during the day, but also available to the community outside of school hours.

The commitment of \$500,000 from Wheatland County has been transferred to Golden Hills School Division and the initial design process for a community and school use fitness facility has begun.

The draft designs are still very preliminary. Golden Hills School Division is working through the process and inviting stakeholders for feedback.

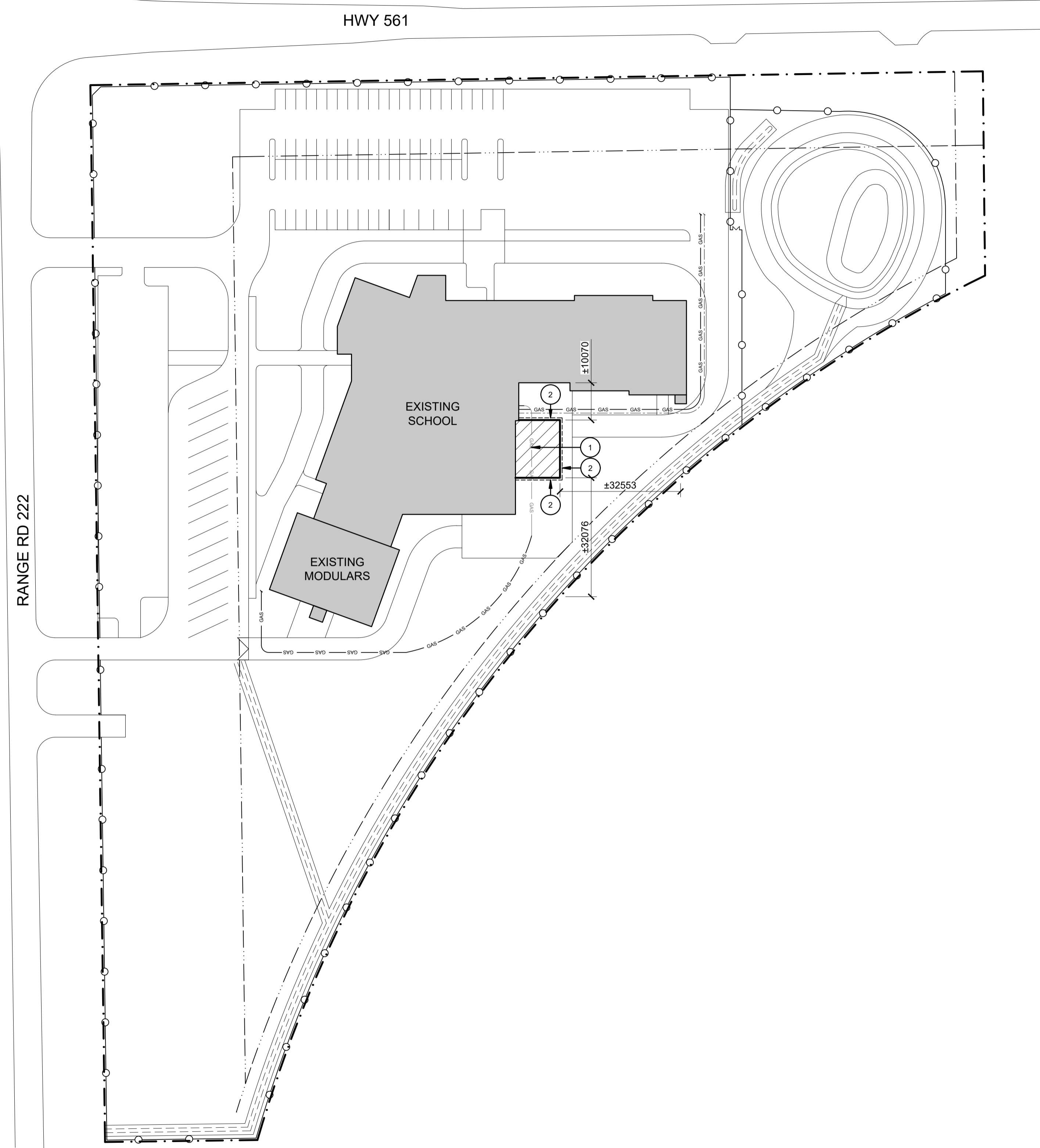
Included in this package are the preliminary and conceptual phase draft designs.

### **Recommendation:**

That the Board of Trustees receives the attached draft preliminary information.

A handwritten signature in blue ink, appearing to read "Bevan Daverne", is written over a horizontal line.

Bevan Daverne  
Superintendent



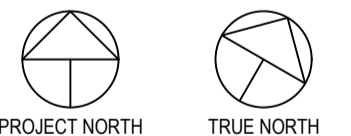
SITE PLAN LEGEND	
---	PROPERTY LINE
○	EXISTING FENCING
---	EXISTING SUPER NET LINE - REFER TO ELECTRICAL
---	EXISTING TELEPHONE
---	EXISTING ELECTRICAL
---	EXISTING GAS
---	EXISTING SANITARY
---	EXISTING DOMESTIC WATER
---	DENOTES ITEM TO BE REMOVED
	NEW FITNESS ADDITION
	EXISTING BUILDING

KEYNOTES LEGEND	
①	RELOCATE PARTIAL SECONDARY GAS LINE
②	REMOVE EXISTING ASPHALT TO ±600 BEYOND NEW FITNESS BUILDING OUTLINE

ISSUES / REVISIONS		
NO.	DATE	REVISION
1		

Group2 Architecture Interior Design Ltd.  
SEAL

KEY PLAN

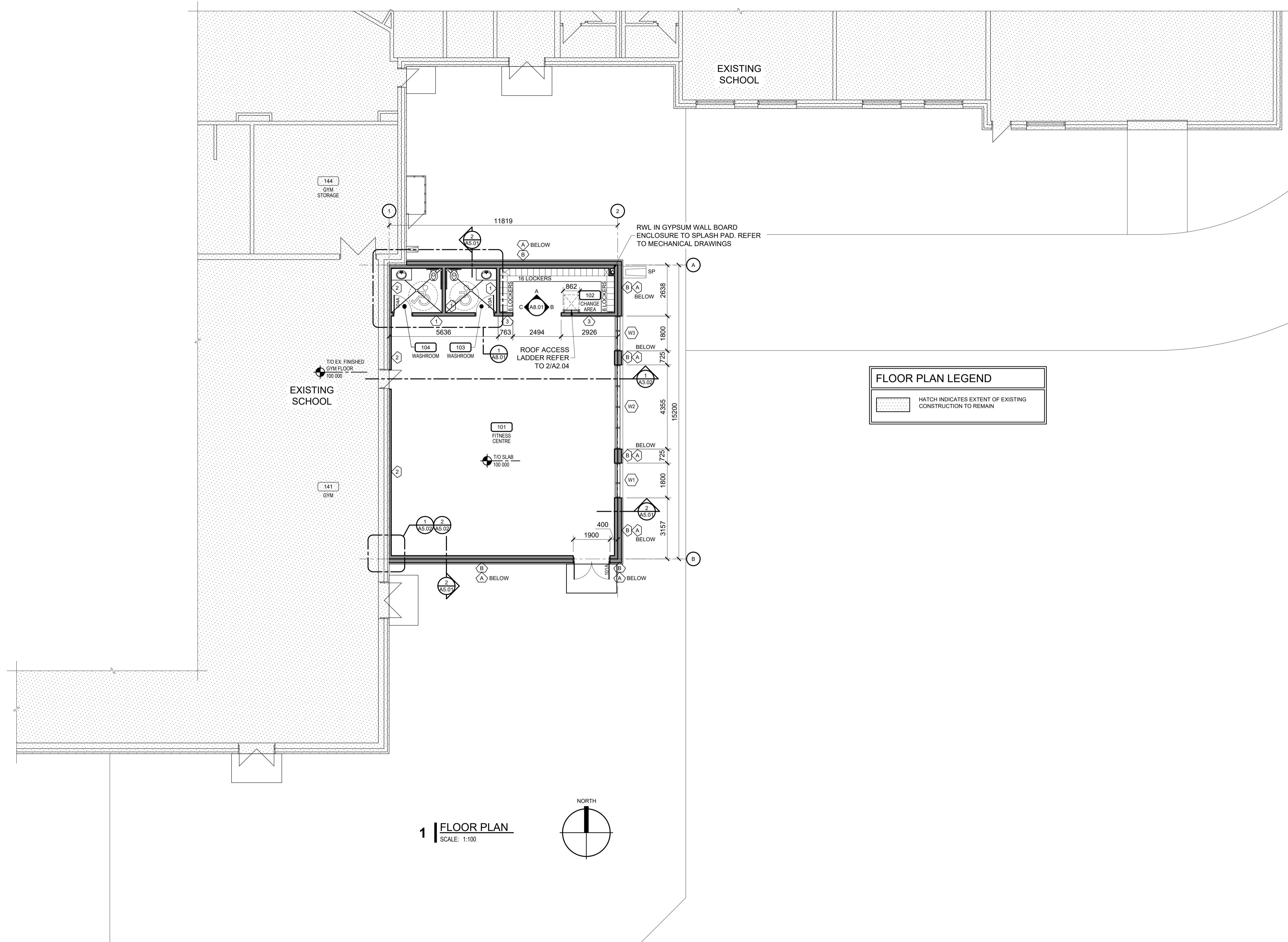


PROJECT TITLE  
**WHEATLAND CROSSING  
FITNESS ADDITION**

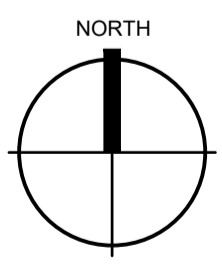
DRAWING TITLE  
**STANDARD, AB  
SITE PLAN**

**1** | **SITE PLAN**  
SCALE: 1:750

CHECKED	DRAWN	DRAWING	REVISION
RB	SJB		
FILE	<b>A1.01</b>		
21065			



**1 FLOOR PLAN**  
SCALE: 1:100



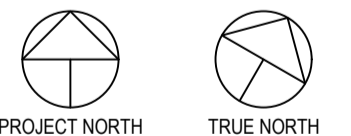
**FLOOR PLAN LEGEND**

HATCH INDICATES EXTENT OF EXISTING CONSTRUCTION TO REMAIN

ISSUES / REVISIONS		
NO.	DATE	REVISION
1		

Group2 Architecture Interior Design Ltd.  
SEAL

KEY PLAN



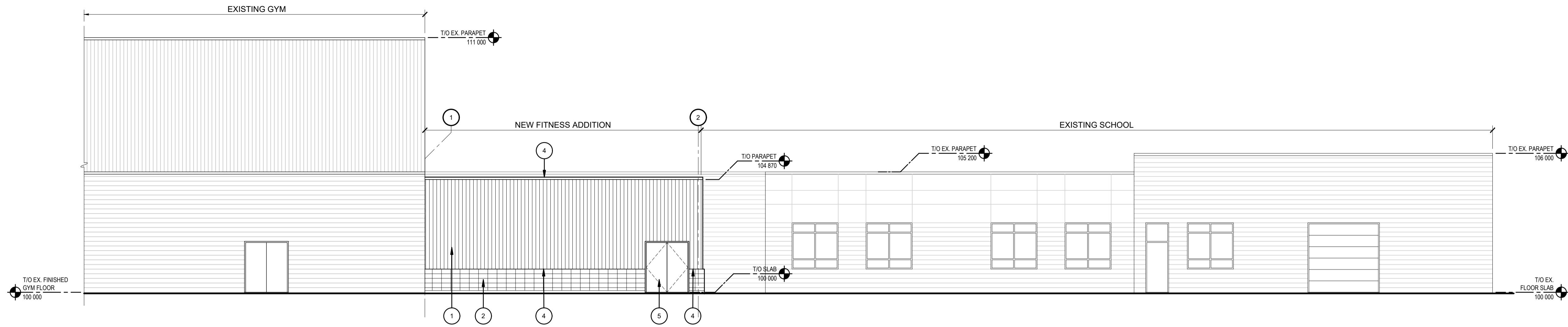
PROJECT TITLE  
**WHEATLAND CROSSING FITNESS ADDITION**

STANDARD, AB

DRAWING TITLE  
FLOOR PLAN

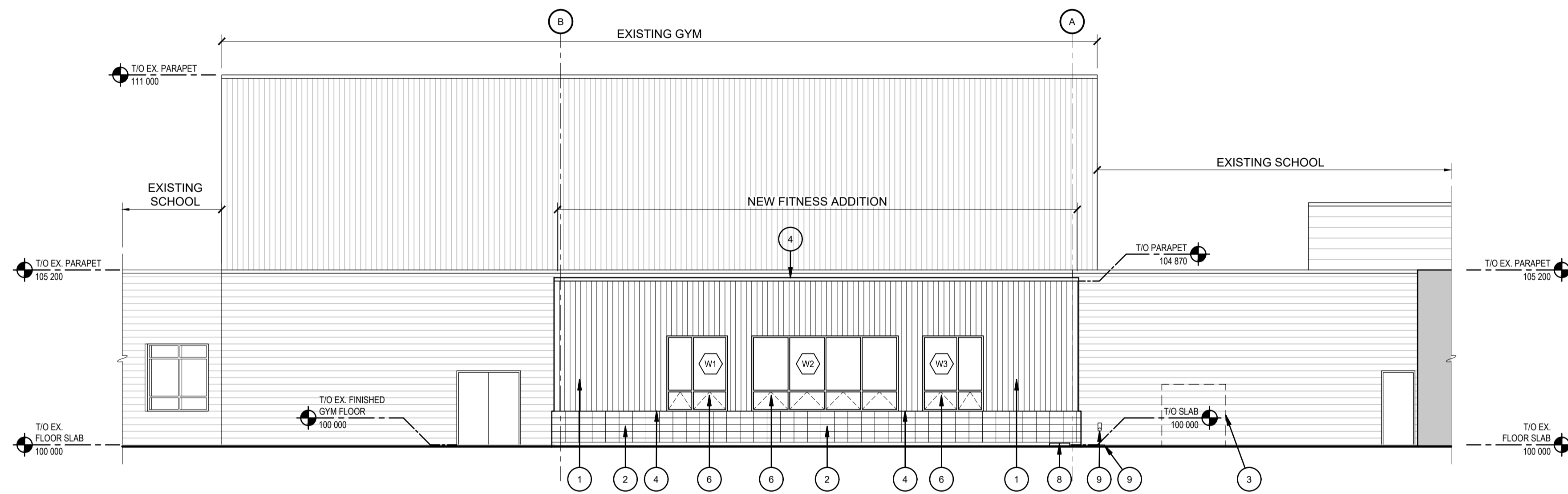
CHECKED	DRAWN	DRAWING	REVISION
RB	SJB		
FILE	<b>A2.02</b>		
21065			





**1 | SOUTH ELEVATION**  
SCALE: 1:100

ISSUES / REVISIONS		
NO.	DATE	REVISION
1		

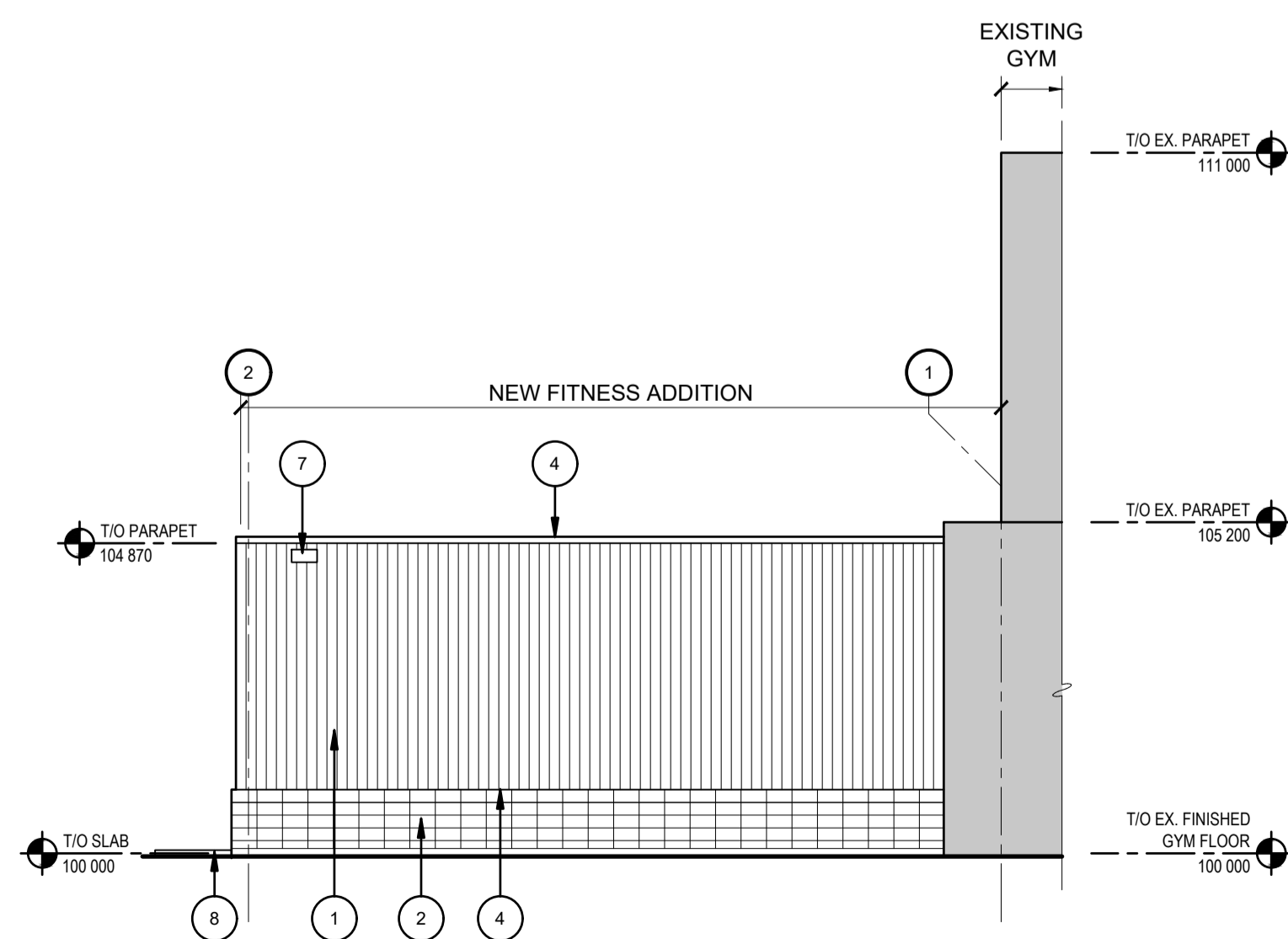


**2 | EAST ELEVATION**  
SCALE: 1:100

ELEVATION KEYNOTES	
1	PRE-FINISHED CORRUGATED METAL CLADDING & COLOUR TO MATCH EXISTING CLADDING AT GYM WALL
2	MASONRY VENEER AND COLOUR TO MATCH EXISTING BLOCK AT GYM WALL
3	EXISTING GAS METER ENCLOSURE
4	PRE-FINISHED METAL FLASHING AND COLOUR TO MATCH EXISTING FLASHING
5	PRESSED STEEL FRAME W/ INSULATED HOLLOW METAL DOOR
6	ANODIZED ALUMINUM CURTAIN WALL WINDOW FRAME
7	OVERFLOW SCUPPER BOX
8	PRECAST CONCRETE SPLASH PAD
9	EXISTING RWL AND SPLASH PAD
	EXHAUST LOUVRE, REFER TO MECHANICAL DRAWINGS

Group2 Architecture Interior Design Ltd.  
SEAL

KEY PLAN



**3 | NORTH ELEVATION**  
SCALE: 1:100

PROJECT TITLE  
**WHEATLAND CROSSING FITNESS ADDITION**

DRAWING TITLE  
**STANDARD, AB**  
EXTERIOR ELEVATIONS

CHECKED	DRAWN	DRAWING	REVISION
RB	SJB		
FILE		<b>A3.01</b>	
21065			