



EMERGENCY MEDICAL TREATMENT

Background

The Division recognizes the responsibility of staff members to act as reasonable and prudent parents. While staff member do not have the authority to consent to specific medical treatment in the event of an emergency, health care first responders may be called if appropriate.

Procedures

In the event of a critical injury to a student, emergency services will be called immediately.

1. In the event of serious injury. Reasonable efforts will be made to inform the parents who will make arrangements for necessary medical treatment. If the parents cannot be contacted, the Principal or designate shall arrange transportation for the student to a medical facility. When a spinal injury is suspected it is advised that the student is not moved except by appropriate medical personnel.
2. Teachers shall report to the Principal serious incidents involving injury or illness which occur to a student in their care.
3. If a student needs to be transported for treatment in an emergency medical vehicle, the cost of transportation over and above the insurance of the parents of the student shall be covered by the Division.
4. In an emergent situation, where a student requires over the counter medication and the parent is unavailable to administer that medication, school personnel may administer that medication at the request of the parent.
5. Any incident related to bodily injury serious enough to require attention, shall be reported on **Form 313-1: Incident/Injury Report** and forwarded to the Supervisor, HR & OHS.
6. Blows to the head or abdominal area may not result in readily observable injury; however, such blows should always be treated as potentially serious. Students who have received such blows should be kept under continuous careful observation until medical attention is obtained for the student. The parent or legal guardian is to be advised of the situation and of action taken.
7. The Principal shall ensure that adequate supplies of basic first-aid kits are available for the use of staff. See **Appendix 313-A: School Health – Basic First Aid Supplies.**
8. The Principal should encourage staff members to obtain a valid certificate in first aid and C.P.R. training. ***(Note that minimum training requirements are outlined in Appendix 313-A.)***

References:

- [Education Act, S.A. 2012, E. O.3, S. 196, 197, 33, 52, 53](#)
- [Emergency Medical Aid Act, R.S.A. 2000, C. E-7](#)
- [Occupational Health and Safety Regulation, A.R. 62/2003](#)