



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, October 26, 2021 (10:15 AM)**

### 1.0 Attendance

#### Present:

##### a) Chair

- Laurie Huntley

##### b) Vice Chair

- Barry Kletke

##### c) Trustees

- Jennifer Mertz (excused at 2:15 p.m.)
- Justin Bolin
- Jim Northcott
- Rob Pirie

##### d) Superintendent

- Bevan Daverne

##### e) Secretary Treasurer

- Tahra Sabir

##### g) Deputy Superintendent

- Wes Miskiman

##### h) Recording Secretary

- Kristy Polet

#### Absent:

##### f) Associate Superintendent

- Jeff Grimsdale

### 2.0 Call to Order

Chair Huntley called the meeting to order at 10:21 a.m.

### **3.0 Acknowledgment**

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

### **4.0 In Camera**

#### **4.1 In Camera**

**Recommendation: BD#20211026.1001**

**MOVED by Trustee Pirie** that the Board of Trustees go In Camera at 10:22 a.m.

#### **4.2 Out of In Camera**

**Recommendation: BD#20211026.1002**

**MOVED by Trustee Northcott** that the Board of Trustees rise from In Camera at 12:10 p.m.

Recessed at 12:10 p.m.

Reconvened at 1:20 p.m.

### **5.0 Approval of Agenda**

#### **5.1 Approval of Agenda**

**Recommendation: BD#20211026.1003**

**MOVED by Trustee Bolin** that the Board of Trustees approve the October 26, 2021 agenda as presented.

### **6.0 Welcome Public, Vision and Mission Statements**

### **7.0 Presentation of Minutes**

#### **7.1 Regular Minutes of September 28, 2021**

**Recommendation: BD#20211026.1004**

**MOVED by Trustee Pirie** that the Board of Trustees approve the September 28, 2021 Regular Minutes.

### **8.0 REPORTS**

#### **A) Chair's Report**

Chair Huntley presented information on the following topics:

- Participated in Board Chairs Curriculum Focus group along with Trustee Mertz.
- Chair Huntley is the Returning Officer for the Public School Boards' Association of Alberta (PSBAA) AGM November 17-19, 2021.
- Zoom meeting with Education Minister LaGrange regarding new COVID protocols.
- Board Chairs Zoom meeting with MLA, Nathan Horner.
- Rural School Board Caucus (RSBC) AGM has been delayed to December 9, 2021.
- Received election resources from Alberta School Board Association (ASBA).
- Received election videos from ASBA and PSBAA.
- Updated Provincial Guidelines for managing COVID.
- Received the PSBAA Advocate.

- Teachers Employer Bargaining Association (TEBA) Governance overview for Board Trustee Orientation.

## **B) Board Committees**

Trustee Pirie presented information on the following topics from Alberta School Boards Association (ASBA) Zone 5:

- Trustee Pirie presented Vice Chair Kletke with the ASBA Long Service Award for his three terms as a Board of Trustee.
- Discussed the upcoming ASBA Zone 5 meeting being held at Golden Hills School Division on November 12, 2021.

Trustee Kletke had no new information to report on for Public School Boards' Association of Alberta (PSBAA) at this time.

Trustee Pirie had no new information to report on for Teachers Employee Bargaining Association (TEBA) at this time.

## **C) Board Representatives to External Organizations**

Nothing to report on currently.

## **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

- Bus Drivers:
  - Some routes were not running during the months of September and October, this was due to an assortment of circumstances; driver shortage, COVID testing and colds.
  - Currently GHSD has one Certified Instructor.
- Inclement Weather:
  - Hosted driver meetings regarding inclement weather, driving challenges and ambient weather. Meetings were held October 7, 19 and 28, 2021.
  - Reviewing maintenance process on buses.
- Insurance:
  - ARMIC, reciprocal group, consists of 37 School Boards, currently in the renewal process.
  - ARMIC was able to secure insurance through MARSH, Fleet and CBO, while Cyber went up, Property and liability cost will be a savings less by approximately 9%.

Deputy Superintendent Miskiman presented information on the following topics:

- Human Resources Update:
  - process of hiring an Associate Principal to work along side Principal, Randy Woods of Northstar Academy, as he will be retiring at the end of June.
- Superintendent Daverne presented information on the following topics:
  - Remembrance Day - Schools will not have their ceremonies open to the public, only to guest Legion speakers.
  - COVID cases are down in schools, contact tracing is more manageable due to schools running their own tracing protocol.

## **9.0 NEW BUSINESS**

### **A) Action Items**

#### **9.1 Mandatory Staff Vaccination and Testing (B. Daverne)**

**Recommendation: BD#20211026.1005**

**MOVED by Trustee Pirie** that the Board of Trustees direct Administration to gather additional information for careful consideration on the mandatory staff vaccination and testing request from the Minister of Education and Minister of Health for the November 23, 2021 Board Meeting.

#### **9.2 Compensation (B. Daverne)**

**Recommendation: BD#20211026.1006**

**MOVED by Trustee Pirie** that the Board of Trustees approve the compensation adjustment for Exempt School-Based Support Staff and Exempt Other Support Staff effective November 1, 2021 as recommended in Schedule A and B, dated November 1, 2021.

### **B) Information Items**

#### **9.3 Enrolment Monitoring Report (September 2021) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented the September 30, 2021 Enrolment to the Board of Trustees for information.

#### **9.4 IMR and Capital Projects Report (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented information on the combined funding for Infrastructure Maintenance Renewal (IMR) and on the Capital Maintenance Renewal (CMR) funding. This funding is necessary for annual preservation and maintenance of buildings.

#### **9.5 Human Resources Monitoring Report (W. Miskiman)**

**Recommendation:**

Deputy Superintendent Miskiman presented the Human Resources Monitoring Report to the Board of Trustees, which illustrates information on staffing demographics, levels, and costs to assist the Board in fulfilling its governance role.

#### **9.6 School Division Three-Year Education 2021-2024 Plan and Assurance Measure Results (B. Daverne)**

**Recommendation:**

Superintendent Daverne reviewed the draft Three-Year Education 2021-2024 Plan and Assurance Measure Results Report with the Board of Trustees. The final Report will be brought to the November 23, 2021 Board meeting.

**9.7 Elections Review 2021 (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented information on Elections 2021 to the New Board of Trustees.

**10.0 ADJOURNMENT**

**10.1 Adjournment**

**Recommendation:** BD#20211026.1007

The Board of Trustees adjourned at 4:00 p.m.

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Chair

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Secretary Treasurer