



# MINUTES

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## Golden Hills School Division No. 75

### Organizational Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, October 26, 2021 (9:30 AM)**

#### 1.0 Attendance

##### Present:

##### c) Trustees

- Laurie Huntley
- Jennifer Mertz
- Barry Kletke
- Rob Pirie
- Justin Bolin
- Jim Northcott

##### d) Superintendent

- Bevan Daverne

##### e) Secretary Treasurer

- Tahra Sabir

##### Absent:

##### f) Associate Superintendent

- Jeff Grimsdale

##### g) Deputy Superintendent Wes Miskiman

#### 2.0 Call to Order

Secretary Treasurer Sabir called the meeting to order at 9:30 a.m.

#### 3.0 Welcome Public, Vision and Mission Statements

## 4.0 NEW BUSINESS

### A) Information Items

#### 4.1 Oath of Office

**Recommendation:**

Newly acclaimed Trustees; Laurie Huntley, Jennifer Mertz, Rob Pire, Jim Northcott, Barry Kletke and Justin Bolin took their oaths of office, as prescribed by the Oaths of Office Act in the Education Act s. 75 before commencing the trustee's duties.

#### 4.2 Pecuniary Interest Forms

**Recommendation:**

Pecuniary Forms for Trustees were distributed as per Education Act s. 85(2) and s. 86(1) with a request to advise of any conflict of interest issues.

### B) Action Items

#### 4.3 Election of Chair

**Recommendation: BD#20211026.1001**

Secretary Treasurer Sabir opened nominations for the position of Chair for the Golden Hills School Division for 2021-2022 Term.

Trustee Kletke nominated Trustee Huntley.

Trustee Huntley accepted the nomination for Chair.

Secretary Treasurer Sabir called for nominations for the role of Chair a second time. Secretary Treasurer Sabir called for nominations for the role of Chair a third time.

Secretary Treasurer Sabir declared nominations closed.

Secretary Treasurer declared Trustee Huntley acclaimed as the Chair of Golden hills School Division for the 2021-2022 Term.

#### 4.4 Election of Vice Chair

**Recommendation: BD#20211026.1002**

Chair Huntley opened the Vice Chair position with a discussion around the position becoming a rotating position.

The Rotating Vice Chair position is as follows:

- Trustee Kletke October to end December 2021
- Trustee Northcott January to end March 2022
- Trustee Pire April to end June 2022
- Trustee Mertz July to end September 2022

#### 4.5 Rotating Roster

**Recommendation: BD#20211026.1003**

**MOVED by Trustee Pire** that the Board of Trustees have a rotating Vice Chair for the period of October 2021 through to August 2022.

#### 4.6 Determination of Signing Authorities

**Recommendation: BD#20211026.1004**

**MOVED by Trustee Kletke** that the Board of Trustees approve the following Representatives for Signing Authorities for the 2021-2022 Term.

- Chair Laurie Huntley
- Trustee Jennifer Mertz
- Trustee Robert Pirie
- Manager of Finance, Michael Kuystermans;
- or Superintendent Bevan Daverne;
- or Secretary Treasurer Tahra Sabir.

#### 4.7 Establishment of Meeting Dates and Times

**Recommendation: BD#20211026.1005**

**MOVED by Trustee Kletke** that the Board of Trustees adopt the regular Meeting Dates be as follows for the 2021-2022 school year, with a start time of 9:30 a.m.

August 24, 2021	December 14, 2021	April 26, 2022
September 28, 2021	January 25, 2022	May 24, 2022
October 26, 2021	February 22, 2022	June 21, 2022
November 23, 2021	March 22, 2022	

#### 4.8 Trustee Expenses/Pier Diems/Mileage Rate/Benefit Rate/Other Expenses

**Recommendation: BD#20211026.1006**

**MOVED by Trustee Mertz** that the Board of Trustees direct Administration to collect data and report back with recommendations.

#### 4.9 Conference attendance and Provincial Alberta School Boards Association (ASBA) Meetings and Conferences

**Recommendation:**

Superintendent Daverne reviewed conference attendance and self-directed Trustee Development for the Board of Trustees.

#### 4.10 Nomination/Election of Standing Committee Members and Representatives to External Committees

**Recommendation: BD#20211026.1007**

**MOVED by Trustee Bolin** that the Board of Trustees Representatives for the External and Standing Committees be as follows:

External Committee	Representation Required	Representation 2020-2021
<b>ASBA Zone 5</b> (Alberta School Boards Association) - Meetings as called by ASBA approximately ten per year	Two Trustees plus One Alternate	Trustee Northcott Trustee Pirie Trustee Bolin (Alternate)

<b>PSBAA</b> (Public School Boards Association of Alberta) - Meetings as called by PSBAA approximately two per year	One Trustee plus One Alternate (One designated to vote if required)	Trustee Kletke Trustee Northcott (Alternate) Trustee Bolin (Alternate)
<b>PSBAA Executive Council Meetings</b> (All can attend) - Meetings as called by PSBAA approximately four per year	One Trustee plus One Alternate	Trustee Kletke Trustee Northcott (Alternate) Trustee Bolin (Alternate)
<b>Standing Committees</b>	<b>Representation Required</b>	<b>Representation 2020-2021</b>
<b>Audit Committee</b> *change made as per Ed Act s. 142 (2) The Audit Committee shall comprise of at least 5 individuals and shall include 2 members who are not trustees.	Three Board Members Two Members	Trustee Huntley Trustee Pirie Trustee Mertz (Alternate) 2 Members (TBD)
<b>Capital Planning</b>	Full Board	Full Board
<b>Strategic Planning</b>	Full Board	Full Board
<b>Policy</b>	Two Trustees One Alternate Superintendent/Designate	Trustee Bolin Trustee Northcott Trustee Pirie (Alternate) Superintendent/Designate
<b>Committees</b>	<b>Representation Required</b>	<b>Representation 2020-2021</b>
<b>Bargaining</b>	Administration	Full Board
<b>Advocacy</b>	Full Board	Full Board
<b>TEBA</b> (Teachers Employee Bargaining Association)	One Trustee	Trustee Pirie
<b>RSBC</b> (Rural School Board Caucus)	One Trustee One Alternate	Trustee Huntley Trustee Northcott (Alternate) Trustee Bolin (Alternate)

## 5.0 ADJOURNMENT

### 5.1 Adjournment

**Recommendation: BD#20211026.1008**

The Board of Trustees adjourn at 10:12 a.m.

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Chair

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Secretary Treasurer