



MINUTES

Golden Hills School Division

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Tuesday, September 20, 2022 (9:30 AM)

1.0 Attendance

Present:

- a) Chair
 - Laurie Huntley
- b) Vice Chair
 - Jen Mertz
- c) Trustees
 - Barry Kletke
 - Rob Pirie (Zoom)
 - Jim Northcott
- d) Superintendent
 - Bevan Daverne
- f) Associate Superintendent
 - Jeff Grimsdale
- g) Secretary Treasurer
 - Tahra Sabir
- h) Recording Secretary
 - Kristy Polet

Absent:

- c) Trustee
 - Justin Bolin
- e) Deputy Superintendent
 - Wes Miskiman

2.0 Call to Order

Chair Huntley called the meeting to order at 9:34 a.m.

Chair Initials _____ Secretary Treasurer Initials _____

3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

4.0 In Camera

4.1 In Camera

Recommendation: BD#20220920.1001

MOVED by Trustee Northcott that the Board of Trustees go In Camera at 9:38 a.m.

4.2 Out of In Camera

Recommendation: BD#20220920.1002

MOVED by Trustee Kletke that the Board of Trustees rise from In Camera at 10:24 a.m.

Recessed at 10:24 a.m.

Reconvened at 10:35 a.m.

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20220920.1003

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as presented.

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Organizational Minutes of August 30, 2022

Recommendation: BD#20220920.1004

MOVED by Trustee Kletke that the Board of Trustees approve the Organizational Minutes of August 30, 2022, as presented.

7.2 Regular Minutes of August 30, 2022

Recommendation: BD#20220920.1005

MOVED by Trustee Kletke that the Board of Trustees approve the Regular Minutes of August 30, 2022, as presented.

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed meeting that took place September 8, 2022, with Education Minister, Adriana LaGrange.
 - Topics that were discussed were as follows:
 - Appreciation of support

- Public Bargaining Coordination
- Board Issues being dealt with through province wide policy and regulation
- Speech Language criteria for funded PUF services
- District Profiling for Special Needs Funding
- Red Tape Reduction (simplify grant procedures, CMR reporting and reporting in the funding event system)
- Discussed meeting with Mayor Pat Fule regarding shared services proposal.

B) Board Committees

Chair Huntley presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held September 9, 2022. Trustee Northcott was unable to attend.

- Discussed Prairieland School Division having a hard time filling teaching positions.
- Nathan Freed - New Field Services Representative.
- Discussed fuel price contingency.
- Discussed increase in Transportation funding
- 64 School Divisions have requested to use Capital Reserves.
- Discussed Municipal Relationships between School Boards and Municipal Boards.
- ASBA Zone 5 meetings will begin to be hosted at other division offices. There was no new information pertaining to ASBA, PSBAA and Teachers Employee Bargaining Association (TEBA).

C) Board Representatives to External Organizations

There is nothing new to report on currently.

Associate Superintendent Grimsdale excused himself at 10:50 a.m.

D) Administration Reports

Secretary Treasurer Sabir reported on the following topics:

- Trinity Christian Academy (TCA) - Modularity have arrived and are being installed, occupancy should take place by November 1, 2022.
- Summer Projects - many projects on the go over summer, some challenges are supply shortage, which in return are delaying projects.
- Discussed Acme School Replacement Request for Proposal (RFP) for Prime Consulting Services and for Site Investigation and Material.
- Transportation:
 - Working on bus routes that have longer run times.
 - Bus drivers will run their route before school starts to get the exact timing in the morning and afternoon.
 - Golden Hills has recently hired seven new drivers and is constantly interviewing and training.
 - Update: - Golden Hills has taken the next step by deploying a bus pass software on most of our school buses. It is a communication platform that is a reader-free check on system for students on and off the bus. Prior to this system, bus drivers performed this work manually.

- Alberta Risk Management Insurance Consortium (ARMIC) executive marketing team met with Underwriters in London, UK and Halifax, NS. from September 2-15, 2022.
 - Discussed risk management, 38 schools have been inspected in the ARMIC group.

Superintendent Daverne presented information on the following topics:

- HR Update:
 - Teacher positions - challenging in certain areas, approximately eight positions to fill.
- Deputy Superintendent Miskiman attended the Simon Fraser University Career Fair on September 16, 2022.
- International Student Program is full, in need of Homestay housing.

Associate Superintendent Grimsdale returned at 11:20 a.m.

9.0 NEW BUSINESS

A) Action Items

9.1 Community Request to Name Football Field (DVSS) (B. Daverne)

Recommendation: BD#20220920.1006

MOVED by Trustee Northcott that the Board of Trustees approve the name of the football field at Drumheller Valley Secondary School after community member Don Robertson.

B) Information Items

9.2 Preliminary Enrolment Monitoring Report (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented information on the Preliminary Enrolment for the Month of September 2022.

9.3 System Enhancement Monitoring Report (J. Grimsdale)

Recommendation:

Associate Superintendent Grimsdale presented information to the Board of Trustees on how we are committed to constant improvement, ongoing professional development to learn about and utilize best research-based practices within education.

9.4 Family School Community Resource Program Report (J. Grimsdale)

Recommendation:

Associate Superintendent Grimsdale presented information to the Board of Trustees on how GHSD Family School Community Resource Program strives to assist students in developing social-emotional learning competencies that they will need to be successful in school and later in life. Understanding and promoting positive mental health in schools is a shared responsibility of parents, educators, and community partners.

Recessed at 12:20 p.m.

Reconvened at 12:54 p.m.

9.5 Administrative Procedures (AP 312, 313, 314 and 317) (B. Daverne)

Recommendation:

Superintendent Daverne presented information on the following Administrative Procedures that have been reviewed and revisions made by the appropriate stakeholders:

- AP 312 Students with Severe Medical Conditions
 - Form 312-1 Medical Management Plan Template
 - Form 312-2 Communication Letter to Parents - Medical Danger
- AP 313 Emergency Medical Treatment
 - 313 Appendix A School Health Basic Supplies
 - Form 313-1 Incident Report
- AP 314 Administering Medication to Students
 - Form 314-1 Administering Prescription Medication to Students
 - Form 314-2 Record of Prescription Medication Administration
- AP 317 Students with Severe (Anaphylactic) Allergies
 - AP 317 - Appendix A How to Use the EpiPen
 - Form 317-1 Parent Consent to Give Medical Treatment.

10.0 ADJOURNMENT

10.1 Adjournment

Recommendation: **BD#20220920.1007**

That the Board of Trustees adjourn at 1:06 p.m.

Chair

Secretary Treasurer

Chair Initials _____ Secretary Treasurer Initials _____