



# **GOLDEN HILLS SCHOOL DIVISION**

## *AGENDA*

**TYPE:** Regular Board Meeting

**DATE:** 2/28/2023     **TIME:** 9:30 AM

**LOCATION:** Boardroom of the Golden Hills School Division

**DETAILS:**

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

**1.0 Attendance**

**2.0 Call to Order**

**3.0 Acknowledgment**

**4.0 In Camera**

4.1 In Camera Action

4.2 Out of In Camera Action

**5.0 Approval of Agenda**

5.1 Approval of Agenda Action

**6.0 Welcome Public, Vision and Mission Statements**

**7.0 Presentation of Minutes**

7.1 Regular Minutes of January 24, 2023 Action

**8.0 REPORTS**

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

**9.0 NEW BUSINESS**

A) Action Items

9.1 Budget Development Process (T. Sabir) Action

9.2 Trinity Christian Academy - Ministerial Approval Request (T. Sabir) Action

9.3 Advocacy Planning (B. Daverne) Action

B) Information Items

9.4 Monthly Enrolment Monitoring Report (January) (T. Sabir) Info

9.5 Joint Use and Planning Agreements between Golden Hills and Municipalities (B. Daverne) Info

**10.0 School Monitoring Reports**

10.1 Crowther Memorial Jr. High and Ecole Brentwood School Info

**11.0 ADJOURNMENT**

11.1 Adjournment Action



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, January 24, 2023 (9:30 AM)**

#### 1.0 Attendance

##### Present:

###### a) Chair

- Laurie Huntley

###### b) Vice Chair

- Jim Northcott

###### c) Trustees

- Barry Kletke
- Rob Pirie
- Jen Mertz
- Justin Bolin

###### d) Superintendent

- Bevan Daverne

###### f) Associate Superintendent

- Jeff Grimsdale

###### g) Secretary Treasurer

- Tahra Sabir

###### h) Recording Secretary

- Kristy Polet

##### Absent:

###### e) Deputy Superintendent

- Wes Miskiman

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:31 a.m.

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

### 4.0 In Camera

#### 4.1 In Camera

**Recommendation: BD#20230124.1001**

**MOVED by Trustee Northcott** that the Board of Trustees go In Camera at 9:32 a.m.  
Executive Administration were excused at 10:26 a.m.

Recessed at 10:36 a.m.

Reconvened at 10:45 a.m.

#### 4.2 Out of In Camera

**Recommendation: BD#20230124.1002**

**MOVED by Trustee Pirie** that the Board of Trustees rise from In Camera at 10:36 a.m.

### 5.0 Approval of Agenda

#### 5.1 Approval of Agenda

**Recommendation: BD#20230124.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the agenda as presented.

### 6.0 Welcome Public, Vision and Mission Statements

### 7.0 Presentation of Minutes

#### 7.1 Regular Minutes of December 13, 2022

**Recommendation: BD#20230124.1004**

**MOVED by Trustee Pirie** that the Board of Trustees approve the Regular Minutes of December 13, 2022 as presented.

### 8.0 REPORTS

#### A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed Zoom meeting that was held with Minister LaGrange regarding the Acme Replacement Project.
- Discussed the follow-up letter forwarded to Minister LaGrange regarding the Acme Replacement Project.
- Discussed meeting that took place with the Acme Delegation and follow up letter from Dave Price.
- Upcoming Events:
  - January 30, 2023 - Board Chair's Meeting
  - Public School Boards' Association of Alberta (PSBAA) Special Recognition Awards deadline is March 31, 2023.
  - Public School Board Council (PSBC) meeting will take place August 9-10, 2023 in Medicine Hat, AB.
  - Alberta Rural Education Symposium (ARES) will take place March 5-7, 2023 in Edmonton, AB. -

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

## B) Board Committees

Trustee Northcott presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that took place January 13, 2023.

- Discussed Award deadlines:
  - Honoring Spirit: Indigenous Student Awards, February 3, 2023
  - Lieutenant Governor of Alberta Student Awards, February 15, 2023.
- Reviewed the Year to Date Financials.
- Discussed privacy issues at the Annual General Meeting (AGM).
- Next ASBA Zone 5 meeting will take place on February 3, 2023 at the Rocky View School Division.

## C) Board Representatives to External Organizations

Nothing to report on currently.

## D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

- Transportation: continually training and recruiting bus drivers.
- Facilities:
  - Reviewed the parking lots at Westmount and Trinity Christian Academy schools.
  - Discussed Wheatland Crossing Fitness Centre and ongoing projects.

Associate Superintendent Grimsdale presented information on the following topics:

- Hosted first Curriculum Days, good feedback with new curriculum.

Superintendent Daverne presented information on the following topics:

- Teacher Recruitment - attending career/job fairs, five in January and three in February.
- Long Service Awards (LSA) will be held May 25, 2023 at the Travelodge in Strathmore, AB.
- Advertising for Transportation Manager.
- Substitute teachers - have been hard to hire, there has been a slight improvement in the 2023 year.
- Professional Development Days - broke it up into a couple days, to ensure minimal strain on the substitute teacher list.
- The National Trustee Gathering on Indigenous Education and CSBA Congress has received the application for New Blood to perform at the conference.
- Trinity Christian Academy and Westmount parking lot - received assessment (TIA Report) and reviewed the proposed parking plan.
- Discussed the addition of office space at Trinity Christian Academy.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Annual Education Financial Report (AERR) 2021-2022 (J. Grimsdale)

##### **Recommendation: BD#20230124.1004**

**MOVED by Trustee Northcott** that the Board of Trustees approve the Annual Education Results Report 2021-2022 for submission to Alberta Education January 31, 2023.

## **9.2 Field Trip Studies/Excursion - Wheatland Crossing (B. Daverne)**

**Recommendation: BD#20230124.1005**

**MOVED by Trustee Huntley** that the Board of Trustees approve the proposed high school field studies/excursion for Wheatland Crossing School to the Alps, Venice and the Mediterranean Coast from April 7 to April 17, 2023 subject to advisory notices from Foreign Affairs and International Trade Canada website

[http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Recessed at 11:54 a.m.

Reconvened at 12:25 p.m.

## **B) Information Items**

### **9.3 First Quarter Financial Report (Sept/Oct/Nov 2022) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented and reviewed the First Quarterly Financial Report to the Board of Trustees as information and for the record.

### **9.4 Monthly Enrolment Monitoring Report (Dec 2022) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for December 2022 to the Board of Trustees.

### **9.5 Canada Revenue Agency (CRA) Mileage Rate Review (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented the new 2023 Canada Revenue Agency mileage rate to the Board of Trustees as information and for the record.

### **9.6 School Summaries Monitoring Report (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented the School Summaries Report 2021-2022 and Budget for 2022-2023 to the Board of Trustees. This report provides information to assist the Board of Trustees in decisions related to the annual budget and capital planning, it also presents key information for each school.

### **9.7 Inclusive Education Report (2021-22 Results and 2022-23 Plans) (J. Grimsdale)**

**Recommendation:**

Associate Superintendent Grimsdale presented information on the Inclusive Education Report that provides support and services to ensure that our students with diverse learning needs receive quality education, thus ensuring them the opportunity to best achieve their potential.

**10.0 School Monitoring Reports**

**10.1 George Freeman and Wheatland Crossing**

**Recommendation:**

The Board of Trustees and Superintendent Daverne toured George Freeman and Wheatland Crossing schools after the meeting.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation:** BD#20230124.1006

The Board of Trustees adjourned at 1:30 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_



## BUDGET DEVELOPMENT PRINCIPLES and PROCESS

*"Inspiring confident, connected, caring citizens of the world"*

**February 28, 2023**

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### **Background:**

In accordance with the Education Act S. 139 (2) (a) the Board of Trustees is required to submit to the Minister an annual budget for the fiscal year beginning September 1.

A budget is a process to achieve the vision and mission of Golden Hills. The financial goals and future of financial resources are aligned to the path of the Board's vision and mission. Quarterly reports are provided to the Board to monitor income and expenditures and evaluate progress to achieve the goals in the Education Plan.

The Board's most significant policy decision is the budget as it directs the resources of the division to achieve the Board's objectives and ensure a balanced budget. The Board of Trustees sets the policy and direction for the school division by which administration develops key budget assumptions.

Current budget principles are as follows:

1. The budget will be a balanced budget (may include restricted reserves).
2. Enveloped revenues will balance expenditures within the envelope.
3. The budget process is open and involves stakeholders.
4. The budget will address the goals identified in the Education Plan and the Priorities of Alberta Education.
5. Resources will be allocated to provide equitable and fair opportunity for each student to receive a quality education program.
6. The budget is guided by principles of transparency and public accountability for the use of resources and the results achieved.
7. The budget will reflect appropriate reserves that ensure financial health and meet encumbrances.

These principles have resulted in positive financial health for Golden Hills and also allows Golden Hills to be innovative and responsive to the needs of our students, manage enrollment fluctuations and support our powerful learning initiatives.

Proposed Planning Dates	Action	Responsible
February	Approve Process, Budget Principles, Priorities & Assumptions	Board
February 28, 2023	Budget Announcement	Minister of Education, Honorable Adriana LaGrange
March - April	Budget Review and Gather Information about: <ul style="list-style-type: none"> <li>● Global Challenges</li> <li>● Budget Challenges by Envelope</li> <li>● Analysis of Demographics <ul style="list-style-type: none"> <li>○ enrolment estimates</li> </ul> </li> <li>● Provincial Grants</li> <li>● Expenditure Estimates <ul style="list-style-type: none"> <li>○ salary and cost benefits</li> </ul> </li> </ul>	Executive Team
March-May	Budget Development Stage <ul style="list-style-type: none"> <li>● Budget Allocations</li> <li>● Expenditure Decisions</li> </ul>	Administrators and Managers
February -May	Budget Consultation <ul style="list-style-type: none"> <li>● Where are we Now?</li> <li>● Where are we Going?</li> <li>● Where do we want to Go?</li> </ul>	Board Executive Team Administrators Stakeholders
April	Draft to Board	Executive Team
May	Education Plan and Budget Approval	Board

**Recommendation:**

That the Board of Trustees adopts the Budgeting Principles and a timeline for the 2023-2024 fiscal year subject to a potential review following a provincial budget announcement.




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Bevan Daverne  
Superintendent

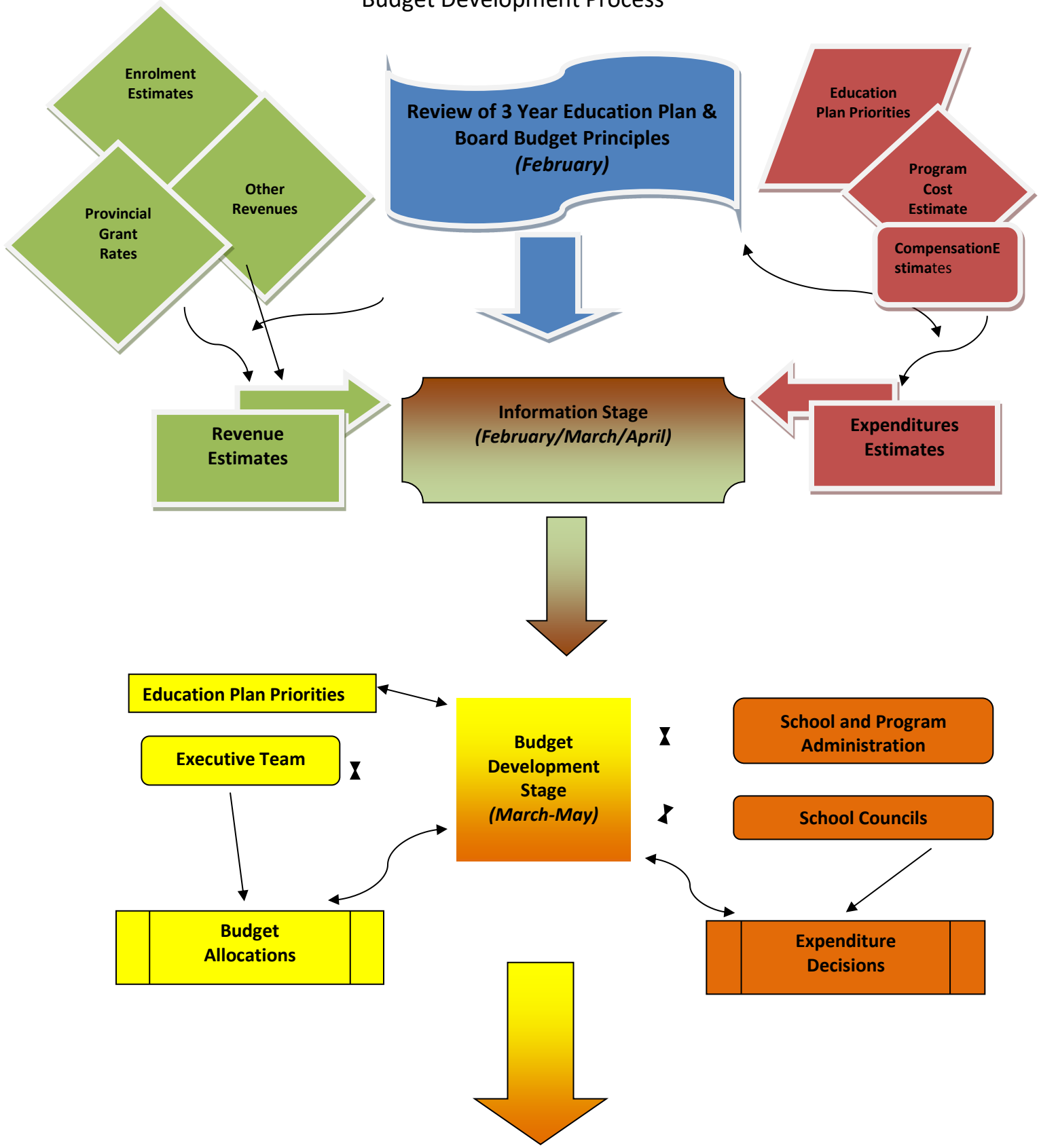


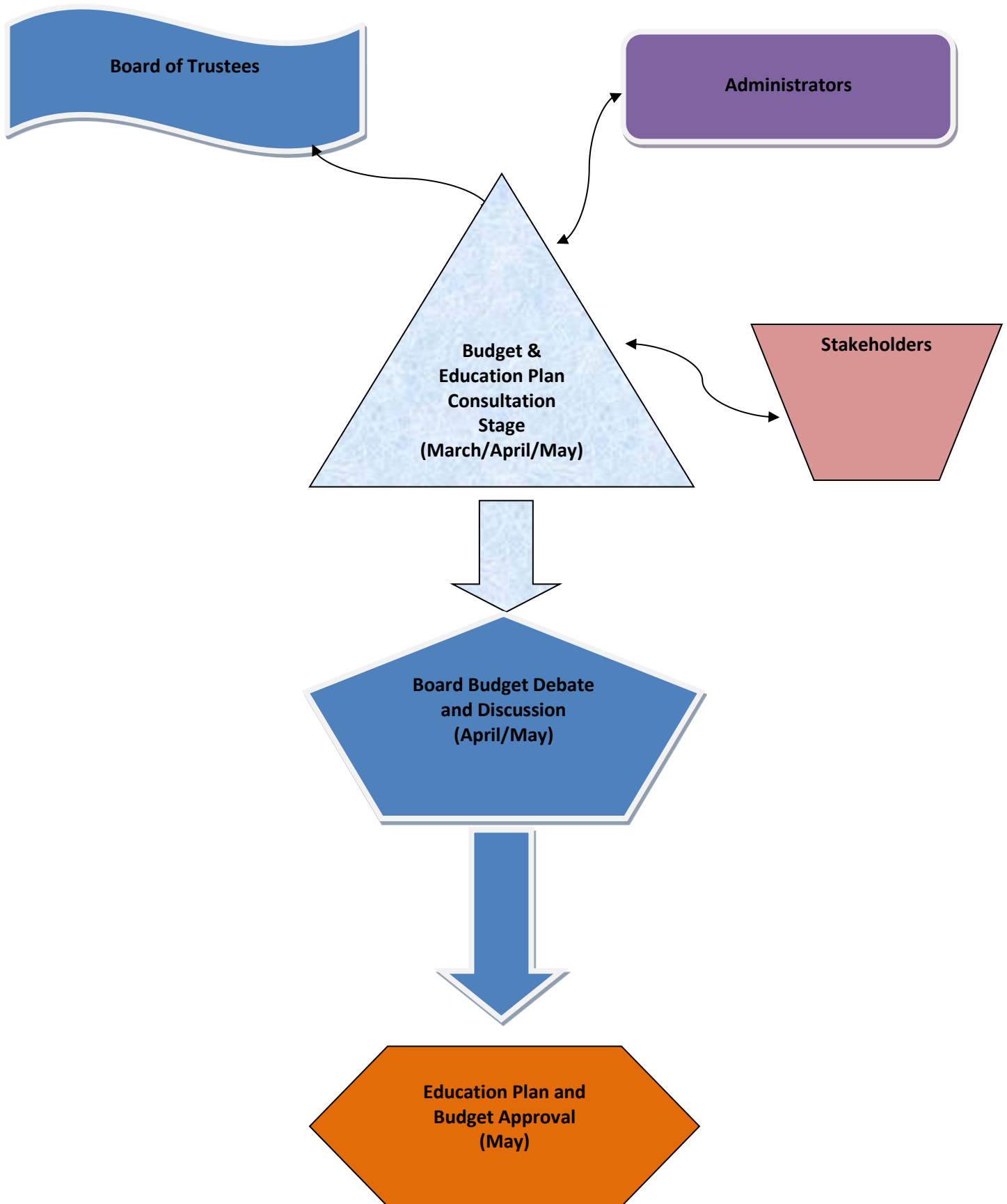

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Tahra Sabir  
Secretary Treasurer



# Golden Hills School Division Budget Development Process







## TRINITY CHRISTIAN ACADEMY ADDITION Ministerial Approval Request

*"Inspiring confident, connected, caring citizens of the world"*

**February 28, 2023**

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### **Background:**

As per the *Education Act Section 195 - School building and non-school building projects, subsection (1)* a school jurisdiction may not engage in a school building project without the prior written approval of the minister.

Increased student enrolment and staffing numbers has resulted in lack of adequate space. Currently TCA Utilization rate with Alberta Education is at 98%, where 85% is considered full.

Challenges with continued growth in student and staff population are adequate spaces for students and staff. Some of the spaces needed are:

- student infirmary room
- office spaces for administration
- staff meeting room
- break out rooms

Currently staff are using classrooms when they can, along with hallways and squeezing into other spaces when available.

The attached draft proposes space increases in all these areas.

### **Recommendation:**

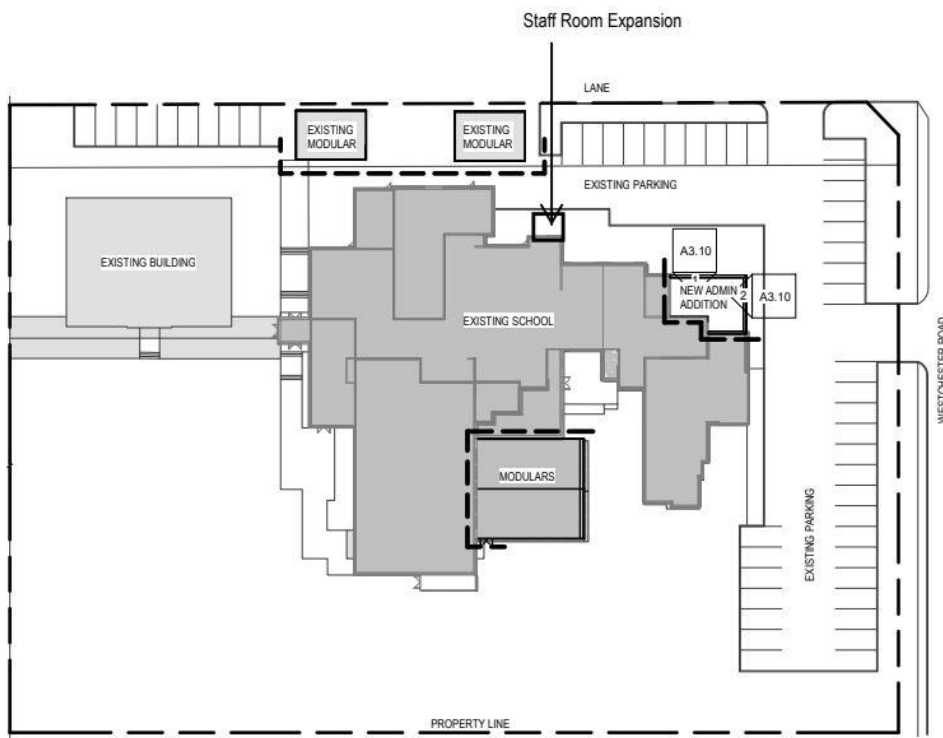
That the Board of Trustees directs Administration to request Ministerial Approval for the Trinity Christian Academy Addition.

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Bevan Daverne  
Superintendent of Schools

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Tahra Sabir  
Secretary Treasurer



## 4 | SITE PLAN





## ADVOCACY PLANNING

*"Inspiring confident, caring citizens of the world"*

**February 28, 2023**

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### **Background:**

The Board's main priority is to advocate for quality education and equal programming opportunities for students at Golden Hills. To this end, the Board of Trustees maintains an Advocacy Committee with the purpose of developing advocacy priorities and a plan to share these concerns with the Golden Hills stakeholders and community, provincial authorities, and other municipal officials.

### **Recommendation:**

That the Board of Trustees approves the attached Advocacy Points for the 2022/23 school year.

A handwritten signature in blue ink, appearing to read "Bevan Daverne", is written over a horizontal line.

Bevan Daverne  
Superintendent



## GOLDEN HILLS SCHOOL DIVISION BOARD OF TRUSTEES ADVOCACY POINTS 2022/23

One of our key roles as a Board is to advocate on behalf of students, our parents and our staff. We believe the best people to establish local priorities and to make choices for local communities and local stakeholders are local people. We value this work we do with our local stakeholders. Our ability to connect directly with students, parents and our communities allows us to more deeply understand the positive and negative impacts of our decisions. We appreciate the level of accountability this gives in our communities and they, in turn, appreciate the direct impact their feedback has on important decisions. We believe this principle of local voices and local choices works best for our schools.

### SUPPORT FOR OUR STUDENTS

#### **PUF Funding**

Over time, there have been changes to the Program Unit Funding (PUF) model. In the past, this funding supported 3, 4 and 5 year olds with learning challenges. This type of early intervention was a critical support in their early development and worked to solve many learning challenges for these students. Many would argue it saved us resources and time later on in later grades as these students grew and matured.

A few years ago, this funding was changed and reduced. Today PUF funding covers 3 and 4 year olds (Kg students are covered under a different funding model and there are challenges there as well). After a few years in this new model, we have a very clear picture of the impacts of those funding changes:

- Our funding has been reduced by almost 50%. From approximately \$19k/student to about \$13k/student
- Additionally, because of a withdrawal of services by Alberta Health Services, we must use additional resources to pay for the costs of those services (OT/PT, SLP)
- This school year, we receive about \$400k to support PUF students
- We spend about \$650K to support those students leaving us in a \$250K deficit
- Other school divisions have opted to phase out programming support for 3 and 4 year olds

We have heard from a number of other districts in our area they will no longer offer PUF programming support. They are leaving these interventions to private providers (where available) and to Alberta Health Services.

- **In Golden Hills, we are making this work, but elsewhere in the province, school divisions are withdrawing this programming. If the province wishes for early intervention programming to succeed, a review of this program may be required.**



## GOLDEN HILLS SCHOOL DIVISION BOARD OF TRUSTEES ADVOCACY POINTS 2022/23

### **Dual Credit**

Dual credit was a program intended to encourage high school students to begin to take post-secondary programming. Initially both the school and college were funded by the provincial government. This was successful and allowed many students to start career programming early and be ready to enter the job market after high school graduation. Courses like health care aide, aviation training and others have been popular.

With recent funding changes, dual credit is no longer dual funded. If a student wishes to take a post-secondary course, the school must pay the tuition out of their budget. Our schools cannot afford to take this funding out of their budgets. There is no option, under this program, for the student's family to pay this tuition themselves. As a result, many school divisions no longer offer support to develop post secondary dual credit partnerships or offer the programming.

- **If the province wishes to support this programming a new funding model that supports both high schools and post-secondary should be developed. Alternatively, the province could allow students to pay their tuition and receive the high school and postsecondary credit (currently families are not allowed to pay the tuition and still get high school credits).**

### **Special Needs Students**

The number and complexity of our population of students requiring specialized supports has continued to grow. Funding for these students has not increased, in fact overall, this funding has decreased.

The current funding framework, that uses external demographic data, does not accurately represent our local needs or provide accurate comparative data between our context and situations elsewhere.

- **We need special needs funding that more accurately recognizes actual student populations and the supports required. We believe our profile should be adjusted.**

### **Weighted Moving Average Funding**

One of the central pillars in the new funding framework is the calculation for enrolment based on a weighted moving average (WMA). The rationale behind this approach is to provide predictable sustainable funding.

We believe this approach is flawed and that enrolment funding calculations should be based on actual school year enrolments. When services must be provided to all enrolled students, accurate enrolments must be used for funding in order to provide predictability in our operations. We cannot staff our schools based on an average of enrolment, they must be staffed on actual enrolment.



## GOLDEN HILLS SCHOOL DIVISION BOARD OF TRUSTEES ADVOCACY POINTS 2022/23

- **We need assured per pupil funding based on actual annual enrolment. This allows us to build a scalable budget model for instruction and student support that will work predictably, regardless of potential fluctuations in student numbers.**

### **Online Full Time and Part Time Student Funding**

Online students are mobile and as we have seen this past year, enrolment can fluctuate far more than other categories of students. This past year we have seen our online student enrolment double, but without the funding to support those students. Alberta Education already recognizes the realities for these unique populations in their funding framework for traditional home school.

- **We need funding for these students based on a September 30<sup>th</sup> count.**

### **Online Non-Primary Student Funding**

Non-primary students are online high school students registered in another school division but needing one online course. The current funding model funds on blocks of students based on a projection made the prior school year. Currently ADLC serves many of these students, but those services are being discontinued. This year, we were projected to serve 250 students, but demand is likely to hit 750.

- **We need funding based on actual numbers to properly support and respond to what will be a growing population in our online schools.**

### **Summer School Funding**

This summer high school funding is currently under review, but early models suggest a capped enrolment and funding system that would support averages from years past. Because of the challenges experienced this past year, we are expecting record numbers of students needing to access summer school programming in order to graduate and access post-secondary programs.

- **We need funding based on actual summer school numbers to properly support and respond to significant increases in programming demand.**





## GOLDEN HILLS SCHOOL DIVISION BOARD OF TRUSTEES ADVOCACY POINTS 2022/23

### SUPPORT FOR OUR STAFF

Local bargaining has allowed us the opportunity to build positive relationships and address issues important to our employees in our local context.

- **We need to retain the ability to bargain meaningful issues with our staff and maintain local decision making that impacts management rights, employee working conditions and professional support and development for all our teachers and other staff.**

### BOARD FINANCIAL AUTONOMY

#### **Budget Reserve Cap**

We appreciate the autonomy our Board has in decision making in many areas. We take seriously our obligations to our students, staff and communities and the accountability that is built into our roles as elected officials. The new regulation requiring Boards to maintain an operating reserve below 3% is problematic for our Board particularly due to the unique programming and operational needs required by our international program. This program generates an additional \$7M in revenue and this money should be outside the reserve cap.

- **We need to have more flexibility around the reserves and funding we require to effectively operate our international program. The funding we raise as part of this program and that is outside any Alberta Education funding should be exempt from the reserve cap.**

Capital Maintenance Renewal (CMR) funding has been increased in recent years and is intended to support our facilities though it remains at a lower rate than typical industry standards.

Golden Hills also receives Infrastructure Maintenance Renewal (IMR) funding. We would appreciate more flexibility in the use of ALL facility enrollment funding. We need the flexibility to transfer funding between instruction and facilities and vice versa. Currently facilities funding can only be spent on facilities, unlike instructional funding which can be spent as Boards see fit.

- **We want government to eliminate red tape and other approval processes to access existing funds for emergent or planned projects. Our school divisions need flexibility and agility to adjust project spending based on emergent issues and local needs.**



## MONTHLY ENROLMENT MONITORING REPORT

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**February 28, 2023**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring, and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on the September 29, 2022, enrolment of provincially funded students, Siksika funded students and International funded students. Enrolment information has been adjusted for the New Funding Model.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

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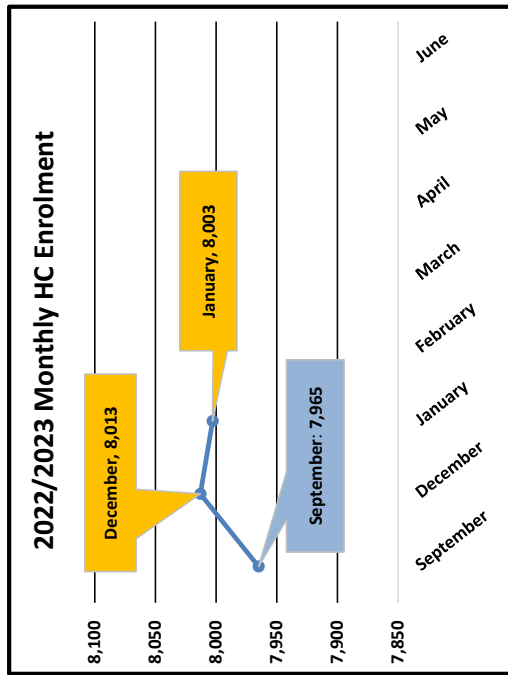
Bevan Daverne  
Superintendent

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Tahra Sabir  
Secretary Treasurer

# Golden Hills School Division Enrolment

\* Enrolment information has been adjusted for the New Funding Model



## Schools - Month to Month Comparison Sept 30 to Oct 31, 2022

\*Please note kindergarten adjusted to 1.0

Configuration	School	September 30, 2022 *	January 31, 2023	December 31, 2022	Difference
K-6, 10-12	Acme School	204.00	208.00	209.00	-1.00
K-9	Carbon School	56.00	61.00	56.00	5.00
K-6	Carsland School	77.00	73.00	77.00	-4.00
7-9	Crowther Memorial Jr. High School	505.00	500.00	505.00	-5.00
K-9	Dr. Elliott Community School	191.00	199.00	196.00	3.00
7-12	Drumheller Valley Secondary School	382.00	381.00	381.00	0.00
K-6	École Brentwood Elementary School	207.00	208.00	207.00	1.00
K-12	George Freeman	461.00	453.00	458.00	-5.00
K-6	Greentree School	355.00	357.00	359.00	-2.00
K-12	Prairie Christian Academy School	298.00	299.00	297.00	2.00
10-12	Strathmore High School	672.00	664.00	665.00	-1.00
K-12	Three Hills School	464.00	462.00	462.00	0.00
K-9	Trinity Christian Academy	210.00	208.00	211.00	-3.00
K-12	Trochu Valley School	263.00	269.00	261.00	8.00
K-6	Westmount School	378.00	375.00	378.00	-3.00
K-12	Wheatland Crossing	348.00	346.00	345.00	1.00
K-6	Wheatland Elementary School	310.00	310.00	311.00	-1.00
	<b>Sub Total</b>	<b>5,381.00</b>	<b>5,373.00</b>	<b>5,378.00</b>	<b>-5.00</b>
7-9	Colonies	383.00	377.00	382.00	-5.00
7-12	Drumheller Outreach	8.00	15.00	15.00	0.00
1-12	Golden Hills Learning Academy	290.00	327.00	323.00	4.00
1-12	NorthStar Academy	427.00	419.00	421.00	-2.00
7-12	Strathmore StoreFront	78.00	88.00	86.00	2.00
	<b>Sub Total</b>	<b>1,186.00</b>	<b>1,226.00</b>	<b>1,227.00</b>	<b>(1.00)</b>
	Homeschool	780.00	778.00	781.00	-3.00
	Shared Responsibility	207.00	203.00	205.00	-2.00
	<b>Sub Total</b>	<b>987.00</b>	<b>981.00</b>	<b>986.00</b>	<b>-5.00</b>
	<b>Provincial Total</b>	<b>7,554.00</b>	<b>7,580.00</b>	<b>7,591.00</b>	<b>-11.00</b>
	Siksika	155.00	155.00	155.00	0.00
	International (incl. Online)	256.00	268.00	267.00	1.00
	<b>Sub Total</b>	<b>411.00</b>	<b>423.00</b>	<b>422.00</b>	<b>1.00</b>
	<b>Total HEADCOUNT</b>	<b>7,965.00</b>	<b>8,003.00</b>	<b>8,013.00</b>	<b>-10.00</b>



## JOINT USE AND PLANNING AGREEMENTS

*"Inspiring confident, caring citizens of the world"*

**February 28, 2023**

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### **Background:**

Joint Use and Planning Agreements (JUPAs) are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on Municipal Reserve (MR), School Reserve (SR) and Municipal and School Reserve (MSR) land. More than one municipality or school board may be a party to a JUPA. On June 10, 2020, the Municipal Government Act (MGA) was amended to require municipalities to enter into JUPAs with school boards. These agreements must be in place and ratified by June 10, 2023.

A JUPA must establish a process for discussing:

- the planning, development and use of school sites on MR, SR and MSR land in the municipality;
- the transferring of MR, SR and MSR land between a municipality and a school board (s.672, s.673 of the MGA);
- the disposal of school sites;
- the servicing of school sites on MR, SR and MSR land; and
- the use of school facilities, municipal facilities and playing fields on MR, SR and MSR land, including the maintenance of facilities and fields and the payment of fees and other liabilities associated with them. s.670.1(3)(a)(i)-(v)

A JUPA must also:

- outline how a municipality and school board will work collaboratively;
- establish a dispute resolution procedure; and
- establish a timeframe for regular review of the agreement. s.670.1(b)-(d)

Golden Hills is required to have agreements in place by June 10, 2023 with the following twelve municipalities:

- Kneehill County
- Wheatland County
- Town of Acme
- Village of Carbon
- Town of Drumheller
- Village of Hussar
- Village of Linden
- Village of Rockyford
- Village of Standard
- Town of Strathmore
- Town of Three Hills
- Town of Trochu

**Recommendation:**

That the Board of Trustees receives the material around Joint Use and Planning Agreements as information.



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Bevan Daverne  
Superintendent