



MINUTES

Golden Hills School Division

Organizational Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Wednesday, August 23, 2023 (9:30 AM)

1.0 Attendance

Present:

c) Trustees

- Laurie Huntley
- Jennifer Mertz
- Barry Kletke
- Rob Pirie
- Justin Bolin
- Jim Northcott

d) Superintendent

- Bevan Daverne

f) Associate Superintendent

- Jeff Grimsdale

g) Secretary Treasurer

- Tahra Sabir

h) Recording Secretary

- Kristy Polet

Absent:

e) Deputy Superintendent

- Wes Miskiman

2.0 Call to Order

Secretary Treasurer Sabir called the meeting to order at 9:30 a.m.

Chair Initials _____ Secretary Treasurer Initials _____

3.0 NEW BUSINESS

A) Information Items

3.1 Pecuniary Interest Forms (review & modify if necessary)

Recommendation:

Pecuniary Forms for Trustees were distributed as per Education Act s. 85(2) and s. 86(1) with a request to advise of any conflict or interest issues.

B) Action Items

3.2 Election of Chair

Recommendation: **BD#20230823.1001**

Secretary Treasurer Sabir opened nominations for the position of Chair of the Golden Hills School Division for 2023-2024 Term.

Trustee Pirie nominated Trustee Huntley.

Trustee Huntley accepted the nomination for Chair.

Secretary Treasurer Sabir called for nomination for the role of Chair a second time.

Secretary Treasurer Sabir called for nominations for the role of Chair a third time.

Secretary Treasurer Sabir declared nominations closed.

Secretary Treasurer Sabir declared Trustee Huntley acclaimed as the Chair of Golden Hills School Division for the 2023-2024 Term.

3.3 Election of Vice Chair (Rotating Roster)

Recommendation: **BD#20230823.1002**

Chair Huntley opened the Vice Chair position up with a discussion around the position.

MOVED by Trustee Northcott that the Board of Trustees approve a rotating Vice Chair for the period of October 2023 through to the end of September 2024.

The Rotating Vice Chair positions are as follows:

- Trustee Kletke: October to end of December 2023
- Trustee Northcott: January to end of March 2024
- Trustee Pirie: April to end of June 2024
- Trustee Mertz: July to end of September 2024

3.4 Signing Authority

Recommendation: **BD#20230823.1003**

MOVED by Trustee Bolin that the Board of Trustees approve the following Representatives for Signing Authorities for the 2023-2024 Term.

- Chair Laurie Huntley
- Trustee Jennifer Mertz
- Trustee Robert Pirie
- Manager of Finance, Thomas Hecht
- or Superintendent of Schools, Jeff Grimsdale
- or Secretary Treasurer, Tahra Sabir

3.5 Meeting Dates and Times

Recommendation: BD#20230823.1004

MOVED by Trustee Kletke that the Board of Trustees adopt the Regular Meeting Dates as follows for the 2023-2024 school year, with a start time of 9:30 a.m.

- August 23, 2023
- September 26, 2023
- October 24, 2023
- November 28, 2023
- December 12, 2023
- January 23, 2024
- February 27, 2024
- March 26, 2024
- April 23, 2024
- May 28, 2024
- June 18, 2024

3.6 Trustee Expenses/Pier Diems/Mileage Rate/Benefit Rate/Other Expenses

Recommendation: BD#20230823.1005

MOVED by Trustee Pirie that the Board of Trustees direct Administration to collect data and report back with recommendations.

3.7 Conference attendance and Provincial Alberta School Boards Association Meetings and Conferences

Recommendation:

Superintendent Daverne reviewed conference attendance and self-directed Trustee Development for the Board of Trustees.

3.8 Nomination/Election of External Committee Members and Standing Committees

Recommendation: BD#20230823.1006

MOVED by Trustee Mertz that the Board of Trustees Representatives for the External and Standing Committees be as listed.

EXTERNAL COMMITTEES	REPRESENTATION REQUIRED	REPRESENTATIVES 23-24
ASBA Zone 5 (Alberta School Boards Association) <ul style="list-style-type: none"> ● Meetings as called by ASBA approximately ten per year. 	Two Trustees plus One Alternate	Trustee Northcott Trustee Bolin Chair Huntley (Alternate)
PSBAA (Public School Boards Association of Alberta) <ul style="list-style-type: none"> ● Meetings as called by PSBAA approximately two per year. 	One Trustee plus One Alternate (One designated to vote if required)	Trustee Kletke Trustee Northcott (Alternate) Trustee Bolin (Alternate)
PSBAA Executive Council Meetings (All can attend)	One Trustee plus One Alternate	Trustee Kletke Trustee Northcott (Alternate)

<ul style="list-style-type: none"> Meetings as called by PSBAA approximately four per year. 		Trustee Bolin (Alternate)
STANDING COMMITTEES	REPRESENTATION REQUIRED	REPRESENTATIVES 23-24
Audit Committee <ul style="list-style-type: none"> Change made as per Ed. Act s. 142(2) The Audit Committee shall comprise of at least five individuals and shall include two members who are not trustees. 	Three Trustees Two Members (who are not Trustees)	Chair Huntley Trustee Pirie Trustee Mertz (Alternate) Two Members
Capital Planning	Full Board	Full Board
Strategic Planning	Full Board	Full Board
Policy	Two Trustees One Alternate Superintendent or Designate	Trustee Northcott Trustee Bolin Trustee Pirie (Alternate) Superintendent or Designate
Bargaining	Administration	Full Board
Advocacy	Full Board	Full Board
TEBA (Teachers Employee Bargaining Association)	One Trustee	Trustee Pirie
RSBC (Rural School Board Caucus)	One Trustee One Alternate	Chair Huntley Trustee Northcott (Alternate) Trustee Bolin (Alternate)

4.0 ADJOURNMENT

4.1 Adjournment

Recommendation: BD#20230823.1007

The Board of Trustees adjourned at 9:52 a.m.

Chair

Secretary Treasurer