



GOLDEN HILLS

SCHOOL DIVISION

AGENDA

TYPE: Regular Board Meeting

DATE: 5/28/2024 **TIME:** 9:30 AM

LOCATION: Boardroom of the Golden Hills School Division

DETAILS:

"Powering Hope and Possibilities" Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

1.0 Attendance

2.0 Call to Order

3.0 Acknowledgment

4.0 In Camera

4.1 In Camera Action

4.2 Out of In Camera Action

5.0 Approval of Agenda

5.1 Approval of Agenda Action

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of April 23, 2024 Action

8.0 REPORTS

A) Chair's Report

B) Board Committees

C) Board Representatives to External Organizations

D) Administration Reports

9.0 NEW BUSINESS

A) Action Items

9.1 Budget Submission 2024-2025 (T. Sabir) Action

9.2 Education Plan and Budget (J. Grimsdale) Action

9.3 Locally Developed/Acquired Courses (J. Grimsdale) Action

B) Information Items

9.4 Monthly Enrolment Monitoring Report (April 2024) (T. Sabir) Info

10.0 School Monitoring Reports

10.1 Trochu Valley School Tour Info

11.0 ADJOURNMENT

11.1 Adjournment Action



MINUTES

Golden Hills School Division

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Tuesday, April 23, 2024 (9:30 AM)

1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Rob Pirie

c) Trustees

- Jen Mertz
- Barry Kletke
- Justin Bolin
- Jim Northcott

d) Superintendent

- Jeff Grimsdale

f) Secretary Treasurer

- Tahra Sabir

g) Recording Secretary

- Kristy Polet

Absent:

g) Deputy Superintendent

- Wes Miskiman

2.0 Call to Order

Chair Huntley called the meeting to order at 9:29 AM

3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Initials _____ Secretary Treasurer Initials _____

4.0 In Camera

4.1 In Camera

Recommendation: BD#20240423.1001

MOVED by Trustee Northcott that the Board of Trustees go In Camera at 9:30 AM.

Carried

4.2 Out of In Camera

Recommendation: BD#20240423.1002

MOVED by Trustee Mertz that the Board of Trustees rise from In Camera at 10:14 AM.

Carried

Recessed at 10:14 AM

Reconvened at 10:31 AM

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20240423.1003

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as presented.

Carried

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of March 26, 2024

Recommendation: BD#20240423.1004

MOVED by Trustee Mertz that the Board of Trustees approve the Regular Minutes of March 26, 2024, as presented.

Carried

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- Reviewed letter to Public School Boards' Association of Alberta (PSBAA).
- Discussed Alberta School Boards Association (ASBA) media summary - April 12, 2024.
- May 13, 2024, (11:30-1:00PM) ASBA virtual Professional Development opportunity - Focus on levels of government, distribution of powers, and responsibilities.
- Discussed the Rural Caucus monthly update.
- April 11-12, 2024, PSBC Meeting and PD summary.
- Discussed the April 18, 2024, ASBA Media summary.
- Discussed letters from Education Minister, Demetrios Nicolaidis, regarding Carbon Tax Remission Request and Engagement on Cell Phone Use in Schools survey.
- Alberta Teaching Commission Information Update Annual Report (Superintendent).
- Field Services Assurance Framework Completion letter (Superintendent).

Chair Initials _____ Secretary Treasurer Initials _____

- Reviewed ASBA Summary regarding Minister of Advanced Education, Rajan Sawhney.
- ASBA Advocacy Tracker update.
- Discussed Education Minister, Demetrios Nicolaidis, Bill 18 - Provincial Priorities Act.
- ASBA SGM Bulletin - Policy Position: School Trustee elections should remain free from a political party system and Advocacy Update.
- Funding Manual 2024-2025.

Meetings, Events and Calls:

- Met with the Mayor of Strathmore, Pat Fule.
- Trustees Justin Bolin and Jim Northcott attended the 2024 National School Board Association (nsba) Conference - The Conference for Public Education Leaders held April 6-8, 2024, in New Orleans. Rocky View School Division were guest presenters.
- April 15, 2024, Speakers Corner: Career education with CAREERS, Chair Huntley attended.
- May 24, 2024, Edwin Parr Awards take place at the Track Golf Course in Langdon, AB.
- April 15, 2024, Honoring Spirit: Indigenous Student Award, attended by Trustee Mertz. This award recognizes First Nations, Metis and Inuit students who model strength and commitment in the pursuit of their personal education path and embrace their own gifts, strengths and potential while celebrating the ways of their people.

B) Board Committees

No information at this time.

C) Board Representatives to External Organizations

Trustee Northcott and Pirie presented the following information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held Friday, April 12, 2024.

- Discussed The Honoring Spirit: Indigenous Student Award that is taking place April 15, 2024.
- Discussed Edwin Parr Awards Banquet being held May 24, 2024, in Langdon, AB.
- June 10, 2024 – ASBA Zone 5 will be showing the Documentary "Backpack Full of Cash" at the Cochrane Movie Theatre in Cochrane, AB.
- Discussed the Election Act regarding Board of Trustees.
- Discussed ASBA Budget review and Zoom costs for hybrid meetings. This will be covered at the upcoming ASBA SGM June 2-4, 2024.

Trustee Kletke present the following information on the Public School Boards of Alberta (PSBAA) meeting that took place April 11-12, 2024.

- Membership fees will increase 5%
- PSBAA Spring General Assembly will take place May 30 to June 1, 2024, in Calgary at the Westin Calgary Downtown.

D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

Facilities Report:

- Trinity Christian Academy parking lot expansion, majority of landscaping has been completed.
- Trinity Christian Academy Administration area - once electrical inspections pass, the interior drywall will start to be installed.
- Strathmore Dorm roof tender is closed, received 4 bids, work should be completed by end of August 2024.

Chair Initials _____ Secretary Treasurer Initials _____

- Strathmore High School Bathroom renovations has been awarded to Russpet Construction.
- Strathmore High School new theatre seating has been approved and in production for summer replacement, along with new flooring.
- Custodian Services RFP - closes April 30, work to begin by July 1, 2024.
- Drumheller Valley Secondary School Air Cooling tower upgrade RFP closed, received two mechanical contractor bids.
- Greentree School BMS Upgrade will begin in early May.
- Wheatland Elementary School barrier free operator for the washroom has been installed in the accessible washroom.

Transportation:

- New bus purchase - 10 new buses have been purchased from Western Canada Bus, first three buses are being delivered to Trochu Bus shop, the remaining seven will be delivered to Strathmore.
- Driver Training - one driver from Three Hills, two drivers from Strathmore, one driver from Wheatland Crossing, we have five road exams scheduled for May 30, 2024.
- Diesel prices have been increasing, currently at \$1.47/litre, has gone up to \$1.52/litre.

Superintendent Grimsdale presented information on the following topics:

- Khloe Watson, grade 11 student of Golden Hills was awarded the Honoring Spirit: Indigenous Student Award on April 15, 2024, Trustee Mertz was in attendance.
- April 9, 2024, Administrators meeting was held at Division Office, very successful.
- Administrative Procedures meeting will be held on April 11, 2024.
- New curriculum Professional Days will be held April 16 (science Gr. 4), 17 (Science Gr. 5) & 23 (Science Gr. 6).
- Superintendent Grimsdale met with the Field Services Consultant to discuss non primary funding.
- Leadership Learning Series took place March 27, 2024, in Calgary, AB, exploring options to work with Dr. Tranter for next year.
- New draft Curriculum for Social Studies was released, piloting opportunities for k-6 next year.
- College of Alberta School Superintendents (CASS) Indigenous Gather will take place April 24th and 25th. Darrell Breaker, Shirley Spotted Eagle, Jeff Grimsdale, Christina Hoover and Claire Wade from Golden Hills will be presenting - Bridging Cultures, Building Futures: The Golden Hills School Division Journey.
- May 2, 2024 - New Admin Orientation will be held at Division Office.
- Discussed Dual Credit E-Sports.

9.0 NEW BUSINESS

A) Information Items

9.1 Monthly Enrolment Monitoring Report (March) (T. Sabir)

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for March 2024 to the Board of Trustees.

Recessed at 12:29 PM

Reconvened at 12:56PM

9.2 Budget Reporting (T. Sabir)

Secretary Treasurer Sabir presented updated information on Budget 2024-2025. The finalized Budget will be presented at the May 28, 2024, Board Meeting.

Chair Initials _____ Secretary Treasurer Initials _____

9.3 Second Quarter Financial Report - Dec/Jan/Feb (T. Sabir)

Secretary Treasurer Sabir presented the Second Quarterly Financial Report for the months of September 2023 to February 2024.

9.4 Draft Education Plan and Budget (J. Grimsdale)

Superintendent Grimsdale reviewed the DRAFT Education Plan 2024-2027 and annual budget 2024-2025 for submission to Alberta Education on May 31, 2024.

9.5 Bill 13 - Real Property Governance Act (T. Sabir)

Secretary Treasurer Sabir presented information on Bill 13, that if passed, it will ensure that public property sales across government are handled consistently.

9.6 Bill 18 - Provincial Priorities Act (T. Sabir)

Secretary Treasurer Sabir presented information on Bill 18, that if passed, it will require provincial entities to obtain prior approval from Alberta's Government before entering into, amending, extending, or renewing an agreement with the federal government.

10.0 In Camera

10.1 In Camera

Recommendation: BD#20240423.1005

MOVED by Trustee Pirie that the Board of Trustees go In Camera at 1:10 PM.

Carried

10.2 Out of In Camera

Recommendation: BD#20240423.1006

MOVED by Trustee Mertz that the Board of Trustees rise from In Camera at 4:15 PM.

Carried

BD# 20240423.1007

MOVED by Trustee Kletke that the Board of Trustees approve the Superintendent's Evaluation Report as developed in the evaluation of April 23, 2024, as an accurate accounting of the Superintendent's performance for the period September 1, 2023, to April 23, 2024; and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Boards' behalf.

Carried

BD#20240423.1008

MOVED by Trustee Pirie that the Board of Trustees approve the Board self-evaluation report as developed at the facilitated workshop of April 23, 2024, and that the Board Chair be authorized to make technical edits, to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

Carried

11.0 ADJOURNMENT

11.1 Adjournment

Recommendation: BD#20240423.1009

The Board of Trustees adjourned at 4:20PM.

Carried

Chair

Secretary Treasurer



BUDGET SUBMISSION 2024-2025

“Inspiring confident, connected, caring citizens of the world”

May 28, 2024

Background:

Pursuant to the recommendations of the Auditor General and in accordance with Education Act S. 139(2) (b) the Board of Trustees is required to submit an annual budget to the Minister on or before May 31, for the fiscal year beginning on the following September 1.

Golden Hills operates 41 schools, which includes 19 colony schools. Included in these 41 schools are seven (7) regular high schools, three (3) outreach programs and two (2) online schools.

Golden Hills’ projections for regular school enrollment is anticipated to increase by 2% (117 students). There are 474 students graduating June 2024, with 372 students entering Kindergarten in September 2024.

These numbers are Provincial enrollment only. We also anticipate an additional 150 Siksika students and approximately 300 International students. The total headcount for regular students will be approximately 8,000+ students and if you include the non-primary, it is over 10,000 students.

Budget Process

Budgets are submitted annually to Alberta Education at the end of May.

Golden Hills budget process starts in early January with the Board giving direction and guiding principles. February, March, and April are the information stages and there is a lot of estimating of enrollment and calculating expenses.

As each budget has an Administrator/Manager, planning, reviewing, and monitoring the budget, the process involves many stakeholders. School Administrators have consultations with their school councils and budget information is shared. As budgets are site-based, they are developed in conjunction with both the school council and staff.

Despite the various challenges and pressure points, Golden Hills continues to strive to be the Preferred Choice.

Budget Challenges and Pressure points

- Funding Model change - Teacher Salary Grants vs increase in Base Allocation Rates
 - Per student funding is the same as last year
 - Teacher Grants unknown
- WMA complexities - Partial funding of enrolment growth
- Reductions in grants
 - negative impact due to new Statistic Canada rates.
 - Operations and Maintenance Rates decreased
- Non-Primary Enrolment - need for deadline adjustments
- Enrolment Volatility – provincial & international


- Inflationary costs not funded
- No support staff funding for adjustments

A preliminary draft of the Alberta Education Budget Template will be distributed at the board meeting and then posted online once finalized.

The budget presentation will be available at the board meeting.

Recommendations:

That the Board of Trustees approves the 2024/2025 budget for submission to Alberta Education, subject to the Board being advised of any minor adjustments, which may be necessary before the budget is submitted to Alberta Education.



Jeff Grimsdale
Superintendent



Tahra Sabir
Secretary Treasurer



EDUCATION PLAN AND BUDGET

“Inspiring confident, connected, caring citizens of the world”

May 28, 2024

The Government Accountability Act, Education Act and Ministerial Regulations (see: *Policy and Requirements for School Board Planning and Results Reporting*, require that jurisdictions prepare annual education plans (revised annually in a rolling-forward process) and annual education results reports. Alberta Education receives, reviews, and monitors compliance with the planning and reporting requirements.

Planning for continuous improvement and reporting on results achieved are parts of the overall *Performance Management Cycle*, illustrated below, to improve the quality and effectiveness of education programs and to improve student learning and achievement.



In response to budget dialogues between Alberta Education and the various school authorities, the planning and reporting requirements were streamlined. While boards must have an updated Education Plan and budget in place before the start of the school year, the Education Plan and Annual Education Results Report (AERR) may be combined into a single document which is due annually on November 30. Changes between the preliminary and final document consider the fall report on the previous year’s provincial achievement test and diploma examination results as well as any budget updates.

As per the Funding Manual for School Authorities, the Education Plan and annual budget must be prepared for review by the Board of Trustees and posted on the website by May 31, 2024. School authorities must notify the Field Services Branch Director of the posting, including a permalink to the document.

Recommendation:

That the Board of Trustees receives and reviews the final Education Plan 2024-2027 and annual budget 2024/2025 for submission to Alberta Education on May 31, 2024.

A handwritten signature in black ink, appearing to read "J. Grimsdale", written over a horizontal line.

Jeff Grimsdale
Superintendent of Schools



LOCALLY DEVELOPED/ACQUIRED COURSES

“Inspiring confident, caring citizens of the world”

May 28, 2024

Background:

Alberta and Education supports the local development authorization of senior high school complementary courses which do not duplicate provincially authorized courses. The opportunity to authorize complementary courses allows boards to respond to the unique interests and abilities of its students and to foster educational improvement and excellence through innovation at the local level. Authorization for locally developed/acquired courses “shall be by board motion and shall be for a maximum of four years” (Alberta Education Policy 1.2.1, Locally Developed/Acquired and Authorized Junior and Senior High School Complementary Courses).

The following locally developed courses are being submitted for the Board’s consideration and approval.

<p><i>Introduction to Artificial Intelligence (5 credits only)</i></p>	<p>September 1, 2024, until August 31, 2027</p>	<p>Golden Hills Learning Academy Strathmore Storefront</p>
<p>Introduction to Artificial Intelligence will first delve into the history of artificial general intelligence and its subfields, including Neural Networks, Machine Learning, Expert Systems, Deep Learning, Natural Language Processing, and Machine Vision with Facial Recognition. Following this exploration, students will investigate the impact of artificial intelligence training datasets on bias. Lastly, the course will prioritize the study of ethics and responsible AI principles, specifically emphasizing fairness, transparency, explainability, human-centeredness, privacy, and security.</p>		
<p><i>Traditional Land Based Learning 25/35 (5 credits only)</i></p>	<p>September 1, 2024, until August 31, 2028</p>	<p>Golden Hills Learning Academy</p>
<p>This course will provide opportunities for students to acquire, demonstrate, and reflect on their knowledge of traditional land use. The primary goal is to allow students to participate in experiential land use activities that are culturally relevant and will provide students with an opportunity to articulate and expand their knowledge and skills. The intent is to complete the course in an outdoor camp setting with Elders/Knowledge Holders present and participating.</p>		
<p><i>English Literature 35 (3 & 5 credits)</i></p>	<p>September 1, 2024, until August 31, 2028</p>	<p>Strathmore High School</p>
<p>Students in this course apply conceptual and theoretical understanding, exploring knowledge and engaging with critical literacies across geographical locations and historical moments. In English Literature 35, students engage in close and critical reading, writing, and speaking through an examination of the following conceptual understandings: Identity; Culture; Creativity; Communication; Perspective; Transformation, and Representation.</p>		

<i>ESL Introduction to Math 15</i>	September 1, 2024, until August 31, 2028	Golden Hills Learning Academy Trochu Valley School Dr. Elliott Three Hills Strathmore High School
<p>The primary goal of ESL Introduction to Mathematics 15 is to provide English Language Learners (ELLs) with the opportunity to build communicative competence with academic English language while developing key foundational mathematical ideas and basic math content (numeracy) necessary for entry into grade-level mathematics classes. This course is appropriate for those English Language Learners who enter high school without the pre-requisite skills necessary for entry into Math 10-3, Math 10-4, or Math 10C.</p>		

<i>ESL Expository English Level 1 -15 & 2-15 (5 credits only)</i>	September 1, 2024, until August 31, 2028	Golden Hills Learning Academy Trochu Valley School Dr. Elliott Three Hills Strathmore High School
<p>Students will examine and interact with a selection of general, academic, and content/topic-specific expository materials. They will also engage in scaffolded language activities to provide opportunities for the development of learning strategies. They will understand and adopt new academic vocabulary, cultural referents, organizational patterns, and increasingly complex language structures. Students will learn the functions (purpose for language) and forms (grammatical structures) of expository academic English. They will demonstrate their knowledge through increasingly fluent, accurate, and logical oral, visual, print, and multi-media communication, working from the single to multi paragraph levels of personal and academic writing in ESL Expository English Level 1 15 and moving to formal subject-related essay writing in ESL Expository English Level 2 15. These skills will also benefit them as citizens in school, the workplace, the broader community, and the world as they become more informed and able to express themselves more effectively in a formal manner.</p>		

Recommendation:

That the Board of Trustees authorizes the use of the above acquired locally developed course and any learning resources detailed in the course outline for use in Golden Hills School Division.

Jeff Grimsdale
Superintendent



MONTHLY ENROLMENT MONITORING REPORT

"Inspiring confident, connected, caring citizens of the world"

May 28, 2024

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring, and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on the September 29, 2023, enrolment of provincially funded students, Siksika funded students and International funded students. Enrolment information has been adjusted for the New Funding Model.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Jeff Grimsdale
Superintendent

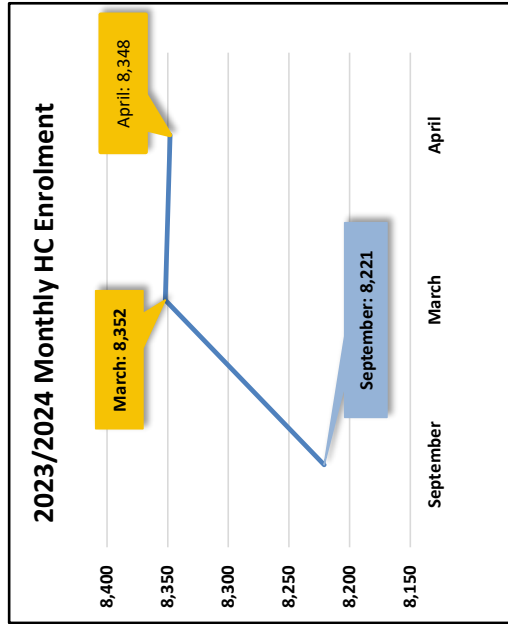
Tahra Sabir
Secretary Treasurer

Golden Hills School Division Enrolment

Schools - Month to Month Comparison Sept 30 to Apr 30, 2024

*Please note kindergarten adjusted to 1.0

* Enrolment information has been adjusted for the New Funding Model



Configuration	School	September 30, 2023*	April 30, 2024	March 31, 2024	Difference
K-6, 10-12	Acme School	211.00	207.00	208.00	-1.00
K-9	Carbon School	51.00	51.00	56.00	-5.00
K-6	Carseland School	86.00	78.00	79.00	-1.00
7-9	Crowther Memorial Jr. High School	470.00	460.00	463.00	-3.00
K-9	Dr. Elliott Community School	198.00	202.00	200.00	2.00
7-12	Drumheller Valley Secondary School	368.00	366.00	369.00	-3.00
K-6	École Brentwood Elementary School	210.00	207.00	206.00	1.00
K-12	George Freeman	496.00	501.00	496.00	5.00
K-6	Greentree School	359.00	359.00	355.00	4.00
K-12	Prairie Christian Academy School	289.00	286.00	291.00	-5.00
10-12	Strathmore High School	691.00	691.00	689.00	2.00
K-12	Three Hills School	449.00	458.00	458.00	0.00
K-9	Trinity Christian Academy	222.00	222.00	221.00	1.00
K-12	Trochu Valley School	263.00	268.00	267.00	1.00
K-6	Westmount School	365.00	369.00	366.00	3.00
K-12	Wheatland Crossing	339.00	342.00	341.00	1.00
K-6	Wheatland Elementary School	305.00	310.00	309.00	1.00
	Sub Total	5,372.00	5,377.00	5,374.00	3.00
7-9	Colonies	392.00	379.00	384.00	-5.00
7-12	Drumheller Outreach	9.00	12.00	11.00	1.00
1-12	Golden Hills Learning Academy	467.00	608.00	608.00	0.00
1-12	NorthStar Academy	394.00	382.00	384.00	-2.00
7-12	Strathmore StoreFront	103.00	114.00	112.00	2.00
	Sub Total	1,365.00	1,495.00	1,499.00	(4.00)
	Homeschool	854.00	868.00	868.00	0.00
	Shared Responsibility	196.00	188.00	191.00	-3.00
	Sub Total	1,050.00	1,056.00	1,059.00	(3.00)
	Provincial Total	7,787.00	7,928.00	7,932.00	(4.00)
	Siksika	148.00	148.00	148.00	0.00
	International (Incl. Online)	279.00	272.00	272.00	0.00
	Sub Total	427.00	420.00	420.00	0.00
	Total HEADCOUNT	8,214.00	8,348.00	8,352.00	(4.00)