



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, June 18, 2024 (9:30 AM)**

#### 1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Rob Pirie

c) Trustees

- Jen Mertz
- Barry Kletke
- Justin Bolin
- Jim Northcott

d) Superintendent

- Jeff Grimsdale

f) Secretary Treasurer

- Tahra Sabir

g) Recording Secretary

- Kristy Polet

Absent:

e) Deputy Superintendent

- Wes Miskiman

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:30 AM.

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

#### 4.0 In Camera

##### 4.1 In Camera

**Recommendation: BD#20240618.1001**

**MOVED by Trustee Kletke** that the Board of Trustees go In Camera at 9:31 AM.

**Carried**

##### 4.2 Out of In Camera

**Recommendation: BD#20240618.1002**

**MOVED by Trustee Northcott** that the Board of Trustees rise from In Camera at 10:30 AM.

**Carried**

Recessed at 10:30 AM

Reconvened at 10:46 AM

#### 5.0 Approval of Agenda

##### 5.1 Approval of Agenda

**Recommendation: BD#20240618.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the agenda as amended with the addition of 9.2 under Action Items:

- 9.2 Compensation

**Carried**

#### 6.0 Welcome Public, Vision and Mission Statements

#### 7.0 Presentation of Minutes

##### 7.1 Regular Minutes of May 28, 2024

**Recommendation: BD#20240618.1004**

**MOVED by Trustee Mertz** that the Board of Trustees approve the Regular Minutes of May 28, 2024, as presented.

**Carried**

#### 8.0 REPORTS

##### A) Chair's Report

Chair Huntley presented information on the following topics:

- Chair Huntley shared all correspondence.
- Chair Huntley and all Trustees took part in the following conferences, meetings and events:
  - Public School Boards' Association of Alberta (PSBAA) SGM held May 30-June 2, 2024.
  - Rural School Board Caucus (RSBC) Spring Meeting.
  - Alberta School Boards Association SGM held June 2-4, 2024, 2024.
  - ASBA Zone 5 June meeting, that was held June 7, 2024.
  - The Lieutenant Governor of Alberta Student Awards, pleased to congratulate Keagan Farmer of Drumheller Valley Secondary School on his award.
  - The Golden Hills School Division Powwow demonstration that was held May 31, 2024.

- Attended numerous school graduations and award celebrations.
- Chair's meeting with the Minister regarding Cell phones in School legislation.

Chair Huntley extends her sincere thanks to GHSD Trustees for their dedication and hard work, their participation in Board work, on external committees, and attendance at Trustee events. Also, to the Senior Administration team for another outstanding and successful school year!

## **B) Board Committees**

No information at this time.

## **C) Board Representatives to External Organizations**

Trustee Northcott presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held Friday, June 7, 2024.

- ASBA President, Marilyn Dennis was in attendance for the meeting.
- Discussed Dual Credit review, Grants for Rural Teachers.
- Discussed Trustee Elections - Rural Trustees will not be asked to divulge their political party of interest.
- Discussed virtual meeting costs for ASBA.
- Discussed Bill 20 - Municipal Affairs Statutes Amendment Act, 2024 (amended) - it sets new rules for local elections and councils to enhance integrity and maintain public trust.
- Discussed Artificial Intelligence (AI).
- "Backpack Full of Cash" documentary has been postponed.

Trustee Kletke and Trustee Northcott had no new information to present regarding the Public School Boards Association of Alberta (PSBAA) and the Alberta School Boards Association (ASBA) due to their SGM that took place from May 30 - June 4, 2024.

## **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

Transportation:

- Current Training Group has four trainees, they will start in early summer with the goal of being ready to drive a route by the start of the school year.
- Staff from our schools are also enrolled for school bus training.
- Diesel price is \$1.44, GHSD estimated the price to go as high as \$1.50.

Facilities:

- Strathmore High School Washroom renovation.
- Trinity Christian Academy Administrative Addition challenges.
- New Acme School has broke ground on June 3, 2024, parking lot has been relocated.
- Many Projects will be worked on over the summer:
  - Ecole Brentwood School - new vinyl plank flooring
  - Carbon School - LED lights
  - Carseland School - Flooring and replace the boilers.
  - Crowther Memorial Junior High - Flooring and main breaker replacement.
  - Drumheller Valley Secondary School - wall removal for staff work room, Air Chiller upgrade.
  - Dr. Elliott replacement boiler pump actuator, install acoustical ceiling and insulate Room #126.

- Greentree School - Upgrade BMS, change lights, new ceiling tiles.
- Prairie Christian Academy - Replace window in portable.
- Strathmore High School - replace grease trap and replace carpet and seats in theatre.
- Three Hills School - replace flooring in gathering space.
- Westmount Elementary School - North exterior parking light upgrade, Strive Classroom floor replacement and bathroom partition.
- Wheatland Elementary School - replace Library carpet.
- Wheatland Crossing - installation of modular classroom sinks, HVAC - heating line replacement, Classroom LED lighting.

Superintendent Grimsdale presented information on the following topics:

- Congratulations Keagan Farmer of Drumheller Valley Secondary School on his Lieutenant Governor of Alberta Student Awards.
- Final Administrators meeting was held June 5, 2024.
- Attended the Strathmore High School Powwow on June 14, 2024.
- New Draft Curriculum review for Social Studies will take place June 11, 2024, there are 22 teachers taking part.
- Will be drafting new Artificial Intelligence (AI) Policy.
- Review of mobile devices in grades K-12 classrooms - This new policy is to be implemented by September 1, 2024. We will be working with Administrators; information will need to go out to parents prior to the start of school.

HR Update:

- 85 teachers have been hired, 13 are school based Administrators. In the process of hiring substitute teachers.
- Meagen Vesely - newly appointed Vice Principal for Wheatland Elementary School.
- Learning Academy and NorthStar Academy have approximately 800 summer students registered.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Field Trip Studies/Student Excursion - George Freeman (J. Grimsdale)

**Recommendation: BD#20240618.1005**

**MOVED by Trustee Mertz** that the Board of Trustees approve the proposed junior high school field studies/excursion for George Freeman School the Netherlands and France from May 2-11, 2025 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**Carried**

#### 9.2 Compensation (W. Miskiman)

**Recommendation: BD#20240618.1006**

**MOVED by Trustee Northcott** that the Board of Trustees approve an adjustment in compensation for all non-unionized (exempt) staff as recommended in Schedules A, B and C.

**Carried**

## **B) Information Items**

### **9.3 Administrative Procedures - 131, 170, 303, 315 and 361 (J. Grimsdale)**

Superintendent Grimsdale presented information on the following Administrative Procedures that have been reviewed by the stakeholders, AP 131 Emergency Closing of Schools Inclement Weather, AP 170 Appendix A Critical Incident Manual, AP 315 Independent Students, AP 315 Pediculosis (Head Lice) and AP 315 Appendix A, AP 361 Retention.

### **9.4 Monthly Enrolment Monitoring Report (May 2024) (T. Sabir)**

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for May 2024 to the Board of Trustees.

### **9.5 Third Quarter Financial Report (Mar/Apr/May 2024) (T. Sabir)**

Secretary Treasurer Sabir presented and reviewed the Third Quarterly Financial Report to the Board of Trustees, which outlines Golden Hills revenue and expenditures, budget variances and comparisons with benchmarks from September 2023 to May 2024 for the record.

### **9.6 Administrative Designations (W. Miskiman)**

On behalf of the Deputy Superintendent, Superintendent Grimsdale reviewed the Administrative Designations/Appointment set out below for the upcoming 2024/2025 school year.

#### **Acting Principal Designations:**

- Laurianne Hewey (Carbon School June 10-28, 2024)

#### **Acting Vice Principal Designations:**

- Meagen Vesely (George Freeman School June 3-28, 2024)

#### **Principal Designations:**

- Sadie Oberle (Acme and Dr. Elliott Schools)
- Dana Yemen (Drumheller Valley Secondary School)
- Shane Stockwood (Hutterite Colony Schools)
- Joan Boles (Three Hills School)
- Michael Walsh (Trinity Christian Academy)
- Emily Garrioch (Wheatland Elementary School)

#### **Vice Principal Designations:**

- Jennifer Walker-Aoki (Acme and Dr. Elliott Schools)
- Kathryn Coulter (Ecole Brentwood Elementary)
- Erin Friesen (Crowther Memorial Junior High School)
- Dana Levesque (Drumheller Valley Secondary School)
- Peter Ehrman (Greentree Elementary School)
- Sherry Krulicki (Trinity Christian Academy)
- Meagen Vesely (Wheatland Elementary School)

**10.0 ADJOURNMENT**

**10.1 Adjournment**

**Recommendation: BD#20240618.1007**

The Board of Trustees adjourned at 12:14 PM.

**Carried**

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Chair

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Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_