



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, May 28, 2024 (9:30 AM)**

#### 1.0 Attendance

##### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Rob Pirie
- c) Trustees
  - Jen Mertz
  - Barry Kletke
  - Justin Bolin
  - Jim Northcott
- d) Superintendent
  - Jeff Grimsdale
- f) Secretary Treasurer
  - Tahra Sabir
- g) Recording Secretary
  - Kristy Polet

##### Absent:

- e) Deputy Superintendent
  - Wes Miskiman

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:27 AM.

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

#### 4.0 In Camera

##### 4.1 In Camera

**Recommendation: BD#20240528.1001**

**MOVED by Trustee Mertz** that the Board of Trustees go In Camera at 9:29 AM.

**Carried**

##### 4.2 Out of In Camera

**Recommendation: BD#20240528.1002**

**MOVED by Trustee Kletke** that the Board of Trustees rise from In Camera at 10:25 AM.

**Carried**

Recessed at 10:25 AM

Reconvened at 10:42 AM

#### 5.0 Approval of Agenda

##### 5.1 Approval of Agenda

**Recommendation: BD#20240528.1003**

**MOVED by Trustee Pirie** that the Board of Trustees approve the agenda as amended with the addition of 9.4 under Action Items:

- 9.4 Superintendent Evaluation

**Carried**

#### 6.0 Welcome Public, Vision and Mission Statements

#### 7.0 Presentation of Minutes

##### 7.1 Regular Minutes of April 23, 2024

**Recommendation: BD#20240528.1004**

**MOVED by Trustee Mertz** that the Board of Trustees approve the Regular Minutes of April 23, 2024, as presented.

**Carried**

#### 8.0 REPORTS

##### A) Chair's Report

Chair Huntley presented information on the following topics:

Correspondence shared:

- 2024 ASBA SGM information
- All other correspondence forwarded as received

Meetings/conferences attended:

- Chair Huntley met with GHSD Superintendent to discuss his evaluation.
- Chair Huntley is preparing a prize basket for the Public School Boards' Association of Alberta (PSBAA) AGM taking place May 30-June 1, 2024.
- Council of Council Meeting via Zoom on May 21, 2024.

- Edwin Parr Awards Event which took place on May 24, 2024.
- GHSD Long Service Awards Banquet which took place May 23, 2024.
- Attended various GHSD Graduations.
- Attended the CGC Inc. (Canadian division of USG Corporation) groundbreaking event in Carseland, AB.
- Attended the Lieutenant Governor of Alberta Student Awards - this award recognizes Alberta Students in different grade levels who have shown tremendous growth in developing skills to better themselves.

## **B) Board Committees**

No information at this time.

## **C) Board Representatives to External Organizations**

Trustee Northcott presented the following information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held Friday, May 3, 2024.

- Many topics were discussed:
  - Artificial Intelligence (AI), pros and cons.
  - Bill 13 - The Real Property Governance Act
  - Carbon tax, how this is affecting school divisions. Secretary Treasurer Sabir reviewed what GHSD pays.
  - Edwin Parr Awards Banquet
  - Training for new Trustees - Election 2025 - should have one set of documents/guidelines for elections and what Trustees need to know.

Trustee Kletke had no new information to present regarding the Public School Boards of Association of Alberta (PSBAA) at this time as the PSBAA AGM will take place May 31-June 2, 2024.

The Board of Trustees watched the financial video from Alberta School Boards Association - ASBA Proposed Budget 24/25.

## **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

Transportation:

- Selling some of our "aged out" buses to some of our schools, they would be used for sports teams and different school functions. Drivers for these buses will consist of Teachers and Administration, training will be provided.

Facilities Report:

- Trinity Christian Academy Administration addition - inspected, fire compliance.
- Wheatland Crossing Fitness Centre - bathroom complete, working on electrical and mechanical, planning the grand opening for the fall. Friends of East Wheatland are raising funds for fitness equipment.
- Strathmore High School Used Modular - good shape, is in a temporary location at the school, will assess what needs to be upgraded in the next couple of months. The modular was purchased from Foundations of the Future Academy (FFCA) in Calgary.
- Strathmore High School Theatre - construction will begin end of June, contractor is Russpet.
- New Acme School will cost approximately \$24.5M.
- Caretaking RFP is out for tender.
- Wheatland Crossing - in house upgrades are being made, hose lines are being replaced.

- Maintenance Department is in the process of hiring for the Strathmore area.

Superintendent Grimsdale presented information on the following topics:

- Attended the Career Tech Summit at the Northern Alberta Institute of Technology (NAIT) on May 14-15, 2024. Discussed career exploration and dual credit, this information will be discussed with our secondary administrative group.
- Career Internships - great results, last year there was 14 placements, this year with the work of Kurt Ratzlaff, we have 44 with another 15 pending placements.
- New pediatrician to work with GHSD Connection Program.
- Working on communication plan for next year. Looking into a Facebook and Instagram page for Golden Hills Division Office to share good news stories and to keep our stakeholders informed.
- New Curriculum Professional Development Dates - May 15 and 22, 2024.
- New draft Curriculum for Social Studies was released, piloting opportunity for k-6 next year, 22 teachers have signed up to pilot. This allows GHSD to provide feedback and have input on potential recommendations. June 11 is an orientation session by Alberta Education.
- CASS Indigenous Gather was held April 24 and 25, 2024, GHSD presented at it, one about our journey and the other was our Ik Ka Nutsi Park partnership.
- Second New Administrative Orientation was held May 2, 2024.
- GHSD will be offering a Dual Credit E-Sports Business course, already have interest from a number of schools.
- GHSD E-Sports Competition was held at Three Hills School on May 23, 2024, where there were 24 teams participating, mostly our schools.
- Collaborative Day was held May 27, 2024.
- Honoring Spirit Awards, Honorable Mention Certificates - will be handed out to students at some of our schools.
- GHSD Annual Powwow will be held May 31, 2024.

Human Resources Update:

- Round three of spring staffing has taken place, placing ads when needed.
- Wheatland Elementary Principal, currently recruiting and interviewing.
- Long Service Awards was successful, received many complements.

Recessed at 11:57 AM

Reconvened at 12:20 PM

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Budget Submission 2024-2025 (T. Sabir)

##### Recommendation: **BD#20240528.1005**

**MOVED by Trustee Kletke** that the Board of Trustees approve the 2024/2025 budget for submission to Alberta Education, subject to the Board being advised of any minor adjustments, which may be necessary before the budget is submitted to Alberta Education.

**Carried**

#### 9.2 Education Plan and Budget (J. Grimsdale)

**Recommendation: BD#20240528.1006**

**MOVED by Trustee Kletke** that the Board of Trustees approves the final Education Plan 2024-2027 for submission to Alberta Education on May 31, 2024.

**Carried**

**9.3 Locally Developed/Acquired Courses (J. Grimsdale)**

**Recommendation: BD#20240528.1007**

**MOVED by Trustee Mertz that** the Board of Trustees authorizes the use of the acquired locally developed courses and any learning resources detailed in the course outline for use in Golden Hills School Division.

- Introduction to Artificial Intelligence (5 credits), September 1, 2024, until August 31, 2027 Golden Hills Learning Academy and Strathmore Storefront.
- Traditional Land Based Learning 25/35 (5 credits only), September 1, 2024, until August 31, 2028, Golden Hills Learning Academy.
- English Literature 35 (3 & 5 credits), September 1, 2024, until August 31, 2028, Strathmore High School.
- ESL Introduction to Math 15, September 1, 2024, until August 31, 2028, Golden Hills Learning Academy, Trochu Valley School, Dr. Elliott School, Three Hills School and Strathmore High School.
- ESL Expository English Level 1-15 & 2-15 (5 credits only), September 1, 2024, until August 31, 2028, Golden Hills Learning Academy, Trochu Valley School, Dr. Elliott School, Three Hills School and Strathmore High School.

**Carried**

**9.4 Superintendent Evaluation**

**Recommendation: BD#20240528.1008**

**MOVED by Trustee Huntley** that the Board of Trustees, based on the approval of the annual Superintendent Evaluation review, the Board accepts Schedule E.

**Carried**

**B) Information Items**

**9.5 Monthly Enrolment Monitoring Report (April 2024) (T. Sabir)**

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for April 2024 to the Board of Trustees.

## 10.0 School Monitoring Reports

### 10.1 Trochu Valley School Tour

Superintendent Grimsdale and the Board of Trustees were welcomed by Principal, J. Lammle at the Trochu Valley School. They toured the school while she presented her schools' new programs and school involvement with the community.

## 11.0 ADJOURNMENT

### 11.1 Adjournment

**Recommendation: BD#20240528.1009**

The Board of Trustees adjourned at 2:35 PM.

**Carried**

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Chair

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Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_