



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, February 25, 2025 (9:30 AM)**

#### 1.0 Attendance

##### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Barry Kletke
- c) Trustees
  - Jim Northcott
  - Justin Bolin (via Zoom)
  - Jen Mertz
  - Rob Pirie
- d) Superintendent
  - Jeff Grimsdale
- f) Secretary Treasurer
  - Tahra Sabir
- g) Recording Secretary
  - Kristy Polet Absent:

##### Absent:

- e) Deputy Superintendent
  - Wes Miskiman

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:27 AM

Carried

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

#### 4.0 In Camera

##### 4.1 In Camera

**Recommendation: BD#202580225.1001**

**MOVED by Trustee Northcott** that the Board of Trustees go In Camera at 9:27 AM.

Carried

##### 4.2 Out of In Camera

**Recommendation: BD#20250225.1002**

**MOVED by Trustee Mertz** that the Board of Trustees rise from In Camera at 10:36 AM.

Carried

Recessed at 10:36 AM

Reconvened at 10:52 AM

#### 5.0 Approval of Agenda

##### 5.1 Approval of Agenda

**Recommendation: BD# 20250225.1003**

**MOVED by Trustee Pirie** that the Board of Trustees approve the agenda as presented.

Carried

#### 6.0 Welcome Public, Vision and Mission Statements

#### 7.0 Presentation of Minutes

##### 7.1 Regular Minutes of January 21, 2025

**Recommendation: BD# 20250225.1004**

**MOVED by Trustee Mertz** that the Board of Trustees approve the Regular Minutes of January 21, 2025, as presented.

Carried

#### 8.0 REPORTS

##### A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed Alberta Medical Association request letter for support - reinstate funding for PUF.
- May 27, 2025, Public School Boards of Alberta (PSBAA) President Dennis MacNeil and Executive Director, Troy Tait will be meeting with the Board of Trustees May 27, 2025.
- Invitation from MLA Chantelle de Jonge to attend International Women's Celebration on March 15, 2025.
- Discussed Alberta School Boards Association (ASBA) summary of Ministers meeting.
- Note: need to select a date for Council of Councils meeting.
- Discussed potential partnerships with the Town of Strathmore.
- March 18, 2025, Alberta Teachers Association (ATA) Zoom meeting for Trustees.

##### B) Board Committees

No information to report on at this time.

### **C) Board Representatives to External Organizations**

Chair Huntley presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting held February 7, 2025.

- Trustee Northcott wasn't able to attend the meeting due to a prior engagement.
- Discussion and presentation of reports were based around the following information items:
  - Bylaws Discussions, Voting Regulations, Real Property Governance, Antisemitism Limitations, Trustee Code of Conduct.
- Invitation to the Canadian School Boards Association (CSBA) Congress and National Trustee Gathering on Indigenous Education Conference in Winnipeg, MB being held July 2-5, 2025.
- Discussion on ASBA, what role should they play in bargaining?
- May 30, 2025 - Edwin Parr Awards Ceremony.

Trustee Kletke presented information on the Public School Boards' Association of Alberta meeting held February 5-7, 2025.

- Learning sessions
- Guest Speaker, Ryan Jespersen, host of Real Talk - daily talk show, longtime radio and TV host.
- Discussed Bill 13 - Real Property Governance Act, how this effects school boards?

Trustee Northcott presented information on the Rural School Board Caucus (RSBC) meeting that took place at the Alberta Rural Education Symposium (ARES) held March 2-4, 2025.

- Edwin Parr Awards will be held May 30, 2025, location is still to be determined. Candidate interviews will take place April 8, 2025.

### **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

- Facilities Update:
  - Westmount Elementary Water Main Break - Golden Hills will be replacing sewer and waterlines this summer.
  - Trinity Christian Academy Flooring will be installed over the February 17-21, 2025, school break.
  - Dr. Elliott and Carbon Schools Partial Roof Replacement Tender will be posted to the Alberta Purchasing Site (APC) on March 3, 2025.
- Finance Update:
  - Charity Returns, T4 and T4A's will be going out by the end of February.
  - Government Reporting Entity (GRE) Report is currently underway, will be filed by March 15, 2025.
  - Internal Audit has expanded to testing of capital assets, goal is to streamline our external audit at year end and reduce organizational risk.
  - March 6, 2025, Golden Hills will be hosting the Secretaries In Service.
- Transportation Update:
  - Two drivers passed their road tests in January, another three road tests will be happening early March.
  - Currently three routes are being driven by relief drivers.

Superintendent Grimsdale presented information on the following topics:

- Working on a draft Strategic Artificial Intelligence (AI) Plan, consulting with Dr. Charmaine Brooks, completed a gap analysis review of our policies and administrative procedure. Next step, working on updating and revising some administrative procedures on AI.

- Long Service Awards (LSA), will be held on May 29th at the Travelodge in Strathmore, AB.
- Human Resources Update:
  - Five (5) administrative appointments and five (5) new administrative postings in February.
  - Director of Learning - Linda Tucker (effective August 15, 2025)
  - Director of Human Resources - Jody Lammler (effective August 15, 2025)
  - Principal Appointment - Michelle Hilton - Crowther Memorial Jr High (effective 2025/2026 school year)
  - Principal Appointment - Chantelle Van Otterloo - Trochu Valley School (effective 2025/2026 school year)
  - Acting Vice Principal - Michael Bradford - Strathmore High School (effective January 31, 2025)
  - Over 60 teaching position postings in February.

Recessed at noon  
Reconvened at 12:58 PM

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Budget Development Process (T. Sabir)

**Recommendation: BD#20250225.1005**

**MOVED by Trustee Kletke** that the Board of Trustees adopts the Budgeting Principles and a timeline for the 2025/2026 fiscal year subject to a potential review following a provincial budget announcement.

Carried

#### 9.2 School Name (T. Sabir)

**Recommendation: BD#20250225.1006**

**MOVED by Trustee Northcott** that the Board of Trustees approves the name change of Dr. Elliott Community School to Dr. Elliott School.

Carried

### B) Information Items

#### 9.3 Monthly Enrolment Monitoring Report - January 2025 (T. Sabir)

Secretary Treasurer Sabir presented information on the monthly Enrolment Monitoring Report for January 2025 to the Board of Trustees as information and for the record.

#### 9.4 Transportation Monitoring Report 2023-2024 (T. Sabir)

Secretary Treasurer Sabir presented information on the Transportation Monitoring Report for the year ending 2023/2024 and Budget information for 2023/2024. This report provides an opportunity to consider the impact of Transportation Policy on the education of students in the jurisdiction.

#### 9.5 Advocacy Planning (J. Grimsdale)

Superintendent Grimsdale and the Board of Trustees will continue discussing advocacy planning.

## **10.0 Round Table Discussion**

### **11.0 School Monitoring Report Visit**

#### **11.1 George Freeman School**

Superintendent Grimsdale welcomed Principal, S. Dykema and Vice Principal, M. Laslo to the Board of Trustees meeting to present their schools Education Plan, Goals and Strategies within Literacy and Math and the promotion of Healthy Digital Citizenship. They also discussed partnerships with different affiliations and within the community. Superintendent Grimsdale and Chair Huntley thanked them for their informative presentation.

#### **11.2 Carbon School**

Superintendent Grimsdale welcomed Principal, R. Hatch to the Board of Trustees meeting to present his schools current education plan and results, community engagement and Powerful Learning strategies - focusing on the authentic engagement. In conclusion - Achieve, Believe and Connect. Superintendent Grimsdale and Chair Huntley thanked him for his informative presentation.

### **12.0 ADJOURNMENT**

The Board of Trustees adjourn at 2:41 PM

Carried

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Chair

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Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_